



Request for Qualifications

On-Call Professional Architectural Services

Pre-Submission Conference Agenda

April 20, 2012

3:00pm

**Plaza B Conference
Room**

114 W. Commerce

**Municipal Plaza
Building**

- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II
- Review of RFQ:
- Tentative Schedule (Section III)
 - SOQ Submittal Deadline, Tuesday, May 1
 - Interview Date (if necessary), May 2012
 - Anticipated Council Date, June 2012
- V, Submittal Document Requirements
- VI, Amendments to RFQ
- VII, Submission Instructions
- VIII, Restriction on Communication
 - **Monday, April 23, 2012 at 4:00 PM**
- IX, Section Process & Evaluation Criteria
- X, SBEDA Ordinance Compliance Provisions (Maria Godina)
- XI, Award of Contract and Reservation of Rights
- Questions and/or Information
- Adjournment

City Clerks Office:



Send All Questions To:
marissa.newman@sanantonio.gov

