



**CITY OF SAN ANTONIO  
FINANCE DEPARTMENT**

**ADVERTISEMENT INFORMATION ONLY**

Solicitation Type and Name: Request for Qualifications – Healthy Homes Consultant Project

Solicitation Number: 6100000754 (RFQ 11-048)

Description: The City of San Antonio, Planning & Community Development Department (“City”) seeks proposals from qualified Respondents interested in providing the services as described in this RFQ.

This Request for Qualifications will establish a list of approved licensed/certified firms to consult with inspecting for lead, asbestos, mold and monitor work as required by the Texas Department of State Health Services. The successful firm will submit cost estimates required for healthy residential homes inspection for lead, asbestos, mold and monitor work in accordance with local ordinances and comply with state rules and federal regulations. There are approximately 152 low-income residential homes participating in this program.

Applicable Product Categories: 91843, 91813, 91040

Date Issued: October 27, 2011

Pre-Submittal Conference: November 9, 2011 at 10:00 a.m. CST

Deadline for Questions: November 15, 2011 at 2:00 p.m. CST

Due Date: November 29, 2011 at 2:00 p.m. CST

**Pre-Submittal Conference:**

A Pre-Submittal Conference will be held on November 9, 2011 at 10:00 a.m., Local Time, in the City of San Antonio’s Large Conference Room at 1400 South Flores, San Antonio, Texas 78204. Attendance at the Pre-Submittal Conference is optional, but highly encouraged. Respondents must bring a valid photo ID for building access and a copy of this RFQ to the pre-submittal conference. Respondents are encouraged to prepare and submit their questions in writing (3) calendar days in advance of the Pre-Submittal Conference in order to expedite the proceedings. City’s responses to questions received by this due date may be distributed at the Pre-Submittal Conference and posted with this solicitation. Respondents that are not able to attend in person may participate by conference call. Respondents may call the toll free number listed below and enter access code participate the day of the conference.

Toll Free Dial In Number: (877) 226-9790 Access Code: 6803495

Staff Contact Person: Debra Stevens, Contract Coordinator, [debra.stevens@sanantonio.gov](mailto:debra.stevens@sanantonio.gov)

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not

completed the City's Central Vendor Registration (CVR) Form, you must do so in order to view the solicitation and submit a response. The CVR Form may be accessed at <http://www.sanantonio.gov/purchasing/>.

**Note:** After you have successfully registered, send Debra Stevens an email requesting to be added to the vendor distribution list.

Proposals must be received in the Office of the City Clerk no later than 2:00 pm Central Time, on November 29, 2011. Any proposal or modification received after this time shall not be considered, and will be returned, unopened to the Respondent.