



**CITY OF SAN ANTONIO**  
**PURCHASING AND GENERAL SERVICES DEPARTMENT**

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: RFQ – Residential Certification Services

Solicitation Number: RFx 6100000402

Description: The City of San Antonio is seeking proposals from qualified Respondent(s) to provide their qualifications to perform residential certification services on a minimum of 150 single-family homes. The awarded Respondent will provide home certification services; customer consultation & assistance; project management/oversight; develop and provide training and orientations; and report on project progress. The City of San Antonio is requiring homes that receive certification services realize a minimum of 20% energy improvement as measured by their post-construction condition. These certification services will also benefit the City of San Antonio by providing an additional level of measurement and verification and to ensure each home accomplishes the 20% energy efficiency target. In addition the successful Respondent will also serve to assist CPS Energy's concierge staff by working one-on-one with each program participant and their energy retrofit contractor(s).

Applicable Product Categories:

- 96145 Inspection and Certification Services
- 91016 Energy Conservation Services (Including Audits)
- 92642 Environmental Services (Not Otherwise Classified)
- 91843 Environmental Consulting
- 92460 Not-For-Credit Classes, Seminars, Workshops, etc.

Date Issued: July 13, 2011

Pre-Submittal Conference:

A Pre-Submittal Conference will be held at City of San Antonio, **Purchasing & General Services Department, Riverview Towers, 111 Soledad, 11th Floor Purchasing Conference Room, San Antonio, Texas 78205, at 1:00 p.m., Local Time, July 18, 2011.** Attendance at the Pre-Submittal Conference is optional, but highly recommended. Respondents that are not able to attend in person may participate by Conference Call. Respondents may call the toll free number listed below and enter access code to participate the day of the conference.

Toll Free Dial In Number: (877) 226-9790 Access Code: 6803495

Staff Contact Person: Jennifer Wood, Procurement Manager  
email:jennifer.wood@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. Note that the solicitation will not be available until July 13, 2011. If you have not completed the City's Central Vendor Registration (CVR) Form, you must do so in order to view the solicitation and submit a response. The CVR Form may be accessed at <http://www.sanantonio.gov/purchasing/>.

**Note:** After you have successfully registered, send Jennifer Wood an email requesting to be added to the vendor distribution list.