



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATIONS (RFQ)
FOR
ON-CALL SERVICES FOR CIVIL ENGINEERING**

AMENDMENT #1,

APRIL 11, 2011

Amendment #1 includes the responses to questions received in writing and revisions to solicitation documents and/or required forms.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. Will there be any structural engineering services required under this RFQ or do you anticipate a structural engineering services RFQ to be posted by the City of San Antonio sometime this year?

Response: On-call services are intended for emergency or time sensitive projects that are currently unknown; therefore, the need for a structural engineer is also unknown. No RFQ is anticipated for structural engineering

2. Are the forms: Respondent General Questionnaire, Discretionary Contracts Disclosure, and Litigation Disclosure, required for all subcontractors?

Response: The General Contractor is responsible for submitting all three of the mentioned documents while the subcontractor is only required to submit the Discretionary Disclosure form.

3. If Letters of Reference are submitted, is it a five (5) letter limit per firm on the submittal? Or is it discouraged for subcontractors to submit Letters of Reference?

Response: There is a five (5) letter total limit on the number of references allowed.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

1. **The line on the first page of the RFQ which reads:**

“SUBMITTAL DEADLINE: TUESDAY April 26, 2011”

Is amended to read:

“SUBMITTAL DEADLINE: TUESDAY April 26, 2011 at 3:00 PM”

2. **In section VII. Submission Instructions of the RFQ, paragraph 2 which reads:**

“Respondent shall submit a total of nine (9) Qualification Statements that include one (1) original Qualification Statement, signed in ink, and eight (8) printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package, clearly marked on the front of the package

“RFQ: ON-CALL SERVICES FOR CIVIL ENGINEERING.” All submittals must be received in the City Clerk’s Office at the address indicated below. Any submittal received after this time shall not be considered.”

Is amended to read:

Respondent shall submit a total of nine (9) Qualification Statements that include one (1) original Qualification Statement, signed in ink, and eight (8) printed copies of the submittal, as well as one (1) copy of the entire submittal in an Adobe PDF format on a compact disk (CD) in a sealed package, clearly marked on the front of the package **“RFQ: ON-CALL SERVICES FOR CIVIL ENGINEERING.”** All submittals must be received in the City Clerk’s Office **NO LATER THAN 3:00 PM ON TUESDAY APRIL 26, 2011** at the address indicated below. Any submittal received after this time shall not be considered.

3. In section VIII. Restriction on Communications of the RFQ, (A) 2. which reads:

“Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed in the address below until. Questions received after the stated deadline will not be answered. It is suggested that all questions be sent by electronic mail or by fax to:”

Is amended to read:

“Respondents may submit written questions concerning this RFQ to the Staff Contact Person listed in the address below until **4:00 PM on Tuesday April 19, 2011**. Questions received after the stated deadline will not be answered. It is suggested that all questions be sent by electronic mail or by fax to:”

4. In the Required Forms, Form 2 which reads:

“Submission includes: one (1) **unbound** original proposal signed in ink, six (6) printed copies (total of 7) and one PDF version of entire submittal on CD. Check Here: _____”

Is amended to read:

“Submission includes: one (1) **unbound** original proposal signed in ink, eight (8) printed copies (total of 9) and one PDF version of entire submittal on CD. Check Here: _____”

END OF REVISIONS

No other items, dates, or deadlines for this RFQ are changed.