



## City of San Antonio

**SUBJECT:** Request for Proposals (RFP) for Criminal Background Checks, (**RFP 016-088, 6100007793**), Scheduled to Open: **September 23, 2016**; Date of Issue: **August 24, 2016**

**FROM:** Denise D. Gallegos, C.P.M., CPPB  
Procurement Administrator

**DATE:** September 21, 2016

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED  
REQUEST FOR PROPOSALS**

**THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS  
FOLLOWS:**

Change: Proposal Due Date: 11:00 AM CST Wednesday, September 28, 2016.

### **QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 010, RESTRICTIONS ON COMMUNICATION:**

**Question 1:** Please clarify the answer provided for question #9 of Addendum 1 regarding price requested for 600 background checks (bulk rate) and the estimated number of background checks of 6,000 annually annual stated in the scope of the RFP.

**Response:** The City of San Antonio performs an estimated 6,000 checks annually. Price Schedule in the RFP is requesting pricing for a bulk of 600 background checks a month and a price for each background check thereafter.

A handwritten signature in blue ink that reads 'Denise Gallegos'.

**Denise D. Gallegos, C.P.M., CPPB  
Procurement Administrator  
Finance Department – Purchasing Division**