



City of San Antonio

SUBJECT: Request for Proposal (RFP) for Utility Service Line Warranty Program (**RFP 016-010**), Scheduled to Open: **December 11, 2015**; Date of Issue: **October 30, 2015**

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: December 1, 2015

**THIS NOTICE SHALL SERVE AS ADDENDUM NO. II - TO THE ABOVE REFERENCED
REQUEST FOR PROPOSALS**

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS ON COMMUNICATION:

Question 1: When Respondents are looking for a certified subcontractor to fulfill the SBEDA requirements for this RFP, would they be looking for specific spend categories?

Response: Subcontractors should be SBEDA eligible and be able to perform commercially useful functions associated with this contract.

Question 2: Are spend categories the same as NIGP codes? What is the best way to search for subcontractors to fulfill the requirements of this RFP?

Response: Vendors are encouraged to use the Central Vendor Registry (CVR) to search for SBEDA eligible subcontractors.

<http://www.sanantonio.gov/purchasing/vendorinformation/cosavendorlisting.aspx>

Question 3: How long does the South Central Texas Regional certification process take?

Response: Certification with the SCTRCA may take up to 90 days to complete. The Small Business Office is able to expedite the certification process, but this is not guaranteed.

Question 4: What dollar value should be listed on the "Participation Dollar Amount" column listed in the Subcontractor/Supplier Utilization Form?

Response: Put the "% Level of Participation" and leave blank the "Participation Dollar Amount".

A handwritten signature in black ink, appearing to read "Denise Gallegos". The signature is written in a cursive style with a large, stylized initial 'D'.

Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division