



# Request for Proposals

Construction Manager at Risk Services for the River Walk Capital Improvements Phase V Project (Project No. 40-00170)

## Pre-Submittal Conference Agenda

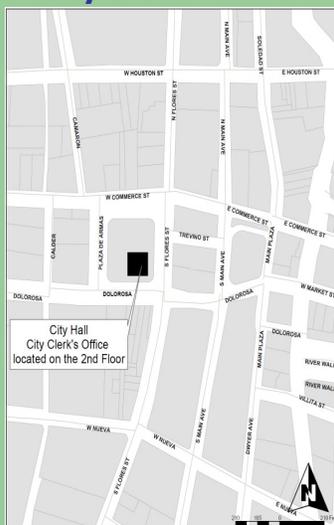
November 5, 2013

10:30 AM

Downtown Operations  
Office, Training Room

400 N. St. Mary's

### City Clerks Office:



Send All Questions To:  
[Carisa.Gamez@sanantonio.gov](mailto:Carisa.Gamez@sanantonio.gov)



- Call to Order (Welcome)
- Discussion of Background & Project Scope- Section I & II
- Review of RFQ:
- III, Tentative Schedule
  - Deadline for written questions, Friday, November 8, 2013 at 4:00 PM
  - SOQ Submittal Deadline, Tuesday, November 19, 2013 at 2:00 PM
  - Anticipated Council Date, January 2014
- IV, PreSubmittal Conference
- V, Submittal Document Requirements and Evaluation Criteria
  - A. Experience and qualifications of Prime Firm and Key Sub-Consultants and Key Personnel – 30%
  - B. Team's Experience with San Antonio Region Issues and past experience with CoSA – 10%
  - C. Understanding of the Project and Proposed Management Plan – 20%
  - D. Proposed Costing Methodology (summary) – 10%
  - E. Proposed Fee for GC's and CMR Fee – 30%
- VI, Submission Instructions, Submittals due no later than Tuesday, November 19, 2013 at 2:00 PM – **No late submittals will be accepted**
- VII, Amendments to RFP
- VIII, Restriction on Communication
  - POC for RFQ questions, Carisa Gamez, 210-207-8325
  - POC for SBEDA questions, Ruben A. Flores, 210-207-3923
- IX, Award of Contract and Reservation of Rights
- X, SBEDA Ordinance Compliance Provisions
- Questions and/or Information
  - Solicitation Tip List
  - Wage and Hour Presentation
- Adjournment