



CITY OF SAN ANTONIO

FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISING ONLY

Solicitation Type and Name: Request for Proposals - Secured Area Access Management and Monitoring Services at San Antonio International Airport

Solicitation Number 6100003451, RFP-013-104

Description: The City of San Antonio, Aviation Department, seeks proposals from qualified consultants to provide secured access management and monitoring services to include providing, training, managing, scheduling, and supervising staff to: monitor various access points to the secured areas of the San Antonio International Airport; conduct inspections; coordinate entry with Aviation and other agencies; and escort visitors within the secured area.

Applicable Product Categories: 90568

Date Issued: Monday, October 7, 2013

Due Date & Time: Monday, October 28, 2013 at 11:00 a.m.

Pre-Submittal Conference: Monday, October 14, 2013 at 2:00 p.m. San Antonio International Airport, Terminal A Mezzanine Conference Room A, 9800 Airport Blvd., San Antonio, TX 78216.

Staff Contact Person: Marisol Amador, Procurement Specialist III, marisol.amador@sanantonio.gov

Evaluation Committee Voting Members:

Ed Belmares, City Manager's Office

Frank Miller, Aviation Department

Tim O'Krongley, Aviation Department

Robert Klimt, Aviation Department

Gary Ploetz, Internal Revenue Service

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below on or before 2:00 pm on Friday, October 18, 2013. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

**Marisol Amador, Procurement Specialist III
City of San Antonio, Aviation Department
Marisol.amador@sanantonio.gov**

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.