



# CITY OF SAN ANTONIO

## FINANCE DEPARTMENT – PURCHASING DIVISION

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Web Based Uniform Purchase Program

Solicitation Number: 6100002939, RFP 13-057

Description: The City of San Antonio, Fire Department (“City”) seeks proposals from qualified Respondents interested in providing a web based uniform purchase program. The selected Respondent’s program shall, at a minimum, include the following: maintain a sufficient inventory of specified uniform and accessory items; receive, process, and ship individual orders; perform apparel alterations and repairs; provide embroidery, screen printing, and heat pressing services; maintain computerized transaction records by individual customer to include credit balance through a web based system.

Applicable Product Categories: 20137, 45015, 20854, 20085, 94655

**Date Issued: May 29, 2013**

**Due Date: June 24, 2013 at 2:00 p.m. CST**

**Pre-Submittal Conference:** City of San Antonio, Finance Department – Purchasing Division, 11<sup>th</sup> Floor Large Conference Room, 111 Soledad, San Antonio, Texas 78205 at **2:00 p.m., Central Time, on Thursday, June 6, 2013.**

Staff Contact Person: Laura Sambrano, Procurement Specialist III,  
[laura.sambrano@sanantonio.gov](mailto:laura.sambrano@sanantonio.gov)

**To view this solicitation,** go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov).

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.