



CITY OF SAN ANTONIO

PARKS AND RECREATION DEPARTMENT

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals (RFP): Softball Lease and Management Agreement

Solicitation Number: (RFP-12-007-MT)

Description: The City of San Antonio seeks proposals from qualified Respondents interested in entering into a Softball Lease and Management Agreement.

The selected respondent must demonstrate in their response to this RFP knowledge and/or experience of the operation of softball programs, either public or private, and the ability to maintain softball fields and associated amenities. Respondent may be either a for-profit or non-profit entity.

Applicable Product Categories: 96168, 91039, 98836, 98852, 90961, 90917

Date Issued: January 23, 2012

Due Date: March 6, 2012 @ 2:00 p.m.

Pre-Submittal Conference: February 13, 2012 @ 2:30 p.m.

Deadline for Questions: February 22, 2012 @ 4:00 p.m.

Pre-Submittal Conference and Tours: A Pre-Submittal Conference will be held at the Hamilton Community Center, located in LBJ Park at 10700 Nacogdoches, San Antonio, Texas at 2:30 p.m. Central Time.

If requested by Respondents, the Complexes will be available for touring. Requests for touring must be sent via e-mail to Marilyn.Timlake@sanantonio.gov no later than 3:00 p.m. on Wednesday February 8, 2012. If no requests are received by that date and time, no tour will be held. The date and time of the tours are shown below.

Complex	Date/Time of Tour
Kennedy	9:30 – 10:30 a.m. Friday February 10, 2012
Koger Stokes	11:00 – 12:00 a.m. Friday February 10, 2012
Alva Jo Fischer	1:00 – 2:00 p.m. Monday February 13, 2012

* Attendance at the Pre-submittal conference is optional, however highly encouraged.

Staff Contact Person: Marilyn Timlake, Contract Manager; Marilyn.Timlake@sanantonio.gov

TO REGISTER AS A VENDOR: You will need to complete the vendor registration by accessing the CVR Form at http://www.sanantonio.gov/purchasing/SAePS_intro.aspx. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: saeps@sanantonio.gov.

Note: After you have successfully registered, send Marilyn Timlake an email requesting to be added to the solicitation vendor distribution list.