



CITY OF SAN ANTONIO
FINANCE DEPARTMENT, PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Request for Proposals (RFP): COMMUNITY AND EMPLOYEE SURVEY SERVICES

Solicitation Number: 6100000894

Description: The City of San Antonio, Communications & Public Affairs Departments ("City") is accepting proposals from qualified Respondents to provide community-wide survey services in 2012, 2014 and 2016 along with employee survey services in 2013 and 2015.

The Community Survey data will be benchmarked with past survey data and used to identify areas for improvement. The Employee Survey data will be compared to previous employee survey results as a means to continue to improve job satisfaction and communication with City employees.

Applicable Product Categories: 91812, 96657, 91558

Date Issued: January 9, 2012

Pre-Submittal Conference: A Pre-Submittal Conference will be held at **111 Soledad, Suite 1100, San Antonio, Texas, 78205 at 10:00 a.m. Central Time on January 20, 2012.** Attendance at the Pre-Submittal Conference is optional, but highly encouraged.

Staff Contact Person: Marilyn J. Timplake, CPPB, Procurement Manager, marilyn.timlake@sanantonio.gov

If you are registered in the City's Central Vendor Registration (CVR), you may view this solicitation at:

<https://supplierservice.sanantonio.gov/irj/portal>

If you are not yet registered, you will not be able to view the solicitation or respond unless you register.

TO REGISTER: You will need to complete the vendor registration by accessing the CVR Form at http://www.sanantonio.gov/purchasing/SAePS_intro.aspx. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: saeps@sanantonio.gov.

NOTE: If you wish to receive courtesy notifications regarding this solicitation after you have successfully registered, please send Marilyn Timplake an email requesting to be added to the solicitation vendor distribution list.