



**CITY OF SAN ANTONIO
FINANCE DEPARTMENT**

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: RFP – “City of San Antonio Municipal Facilities Energy Upgrade”

Solicitation Number: RFX 6100000690

Description: The City of San Antonio through the Office of Environmental Policy, hereinafter referred to as “CITY”, seeks responses to this Request for Proposal (RFP) from qualified Contractors and/or joint ventures experienced in the installation of solar window film and for conducting Energy Audits of Commercial buildings to provide technical audits of lighting systems, and turnkey installation and modification of lighting systems in municipal facilities. Contractor is required to meet all specifications listed herein as minimum requirements. Total value of all contract(s) is not to exceed \$2,800,000.00 dollars. Any contract(s) awarded as a result of this RFP must be completed by the Respondent(s) and accepted by the City by November 1, 2012.

Applicable Product Categories:

87025 Reflective Solar Film
91072 Tinting Services, Windows
28554 Lighting Fixtures: Indoors, All Kinds & Parts
91052 Wiring and Other Electrical Maintenance & Repair
91027 Garbage/Trash Removal, Disposal and/or Treatment

Date Issued: October 9, 2011

Pre-Submittal Conference:

A Pre-Submittal Conference will be held on October 19, 2011 at 2:00 pm, Local Time, in the City of San Antonio’s Large Conference Room at 1400 S. Flores, San Antonio, Texas 78204. Attendance at the Pre-Submittal Conference is optional, but highly recommended. Respondents must bring a valid photo ID for building access and a copy of this RFP to the pre-submittal conference. Respondents are encouraged to prepare and submit their questions in writing three (3) calendar days in advance of the Pre-Submittal Conference in order to expedite the proceedings. City’s responses to questions received by this due date may be distributed at the Pre-Submittal Conference and posted with this solicitation. Respondents that are not able to attend in person may participate by Conference Call. Respondents may call the toll free number listed below and enter access code to participate the day of the conference.

Toll Free Dial In Number: (877) 226-9790 Access Code: 6803495

Staff Contact Person: Jennifer Wood, Procurement Manager
email:jennifer.wood@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not

completed the City's Central Vendor Registration (CVR) Form, you must do so in order to view the solicitation and submit a response. The CVR Form may be accessed at <http://www.sanantonio.gov/purchasing/>.

Note: After you have successfully registered, send Jennifer Wood an email requesting to be added to the vendor distribution list.

Proposals must be received in the Office of the City Clerk no later than 2:00 pm Central Time, on November 9, 2011. Any proposal or modification received after this time shall not be considered, and will be returned, unopened to the Respondent.