



CITY OF SAN ANTONIO

P.O. Box 839966
San Antonio, Texas 78283-3966

ADDENDUM I

SUBJECT: Fleet Alternative Fuels Acquisition Strategy Study Request for Proposals, (RFP 11-056),
Scheduled to Open: May 2, 2011; Date of Issue: April 15, 2011

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: April 21, 2011

THIS NOTICE SHALL SERVE AS ADDENDUM NO. 1 - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

THE ABOVE MENTIONED REQUEST FOR PROPOSAL IS HEREBY AMENDED AS FOLLOWS:

1. **THE RFP SUBMISSION DATE IS HEREBY EXTENDED TO MAY 3, 2011, 2:00 PM CENTRAL TIME.**
2. Remove Exhibit 4 in its entirety and replace with Exhibit 4 – Rev. 1. Exhibit 4 – Rev. 1, “Total Cost of Ownership Analysis – 7 year / 70,000 Mile Lifecycle”, is posted as a separate document.
3. Add Exhibit 5: “City of San Antonio (SBEDA) Program”. Exhibit 5 is posted as a separate document.
4. Change RFP document, page 4, Section II – Scope of Services, Environmental, to read as:
“*Environmental:* Environmental performance quantifying savings of greenhouse gas (CO₂) and air quality emissions (NO_x) for the purposes of tracking potential reductions in relation to the City’s reduction targets (17% reduction for greenhouse gases, 30% for air quality emissions).”
5. Change RFP document, page 7, Section V – Term of Contract, second sentence to read as: “City requests Scope of Services to be completed by August 30, 2011.”

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION VI, PRE-SUBMITTAL CONFERENCE:

On April 15, 2011, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for the Fleet Alternative Fuels Acquisition Strategy Study Request for Proposals. Below is a list of questions that were submitted at the pre-submittal conference. The International Economic Development Department provided the “City of San Antonio (SBEDA) Program presentation” and provided information on the SBE Prime Contract API requirement for this RFP. The SBEDA Program is Exhibit 5 and is posted as a separate document. The City’s official response to questions asked is as follows:

Question 1: What is the existing life-cycle of Fleet Services current fleet inventory?
Response: This data will be provided to the successful Respondent.

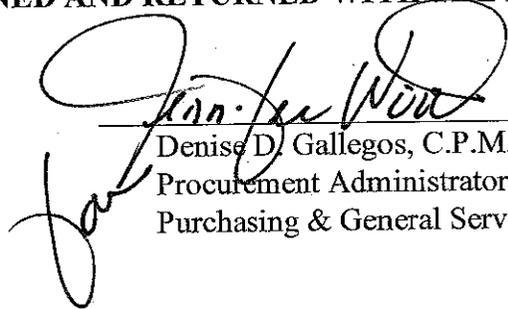
Question 2: Are new acquisitions purchased off the balance sheet or by debt?
Response: New acquisitions are cash purchases.

- Question 3: Can the due date of the RFP be moved to May 3rd or later?
 Response: Yes, the due date of this RFP is extended to Tuesday, May 3, 2011, 2:00 pm Central Time
- Question 4: Can interviews, if necessary, be done by conference call?
 Response: Yes
- Question 5: Can the due date for the completed Fleet Alternative Fuels Acquisition Strategy Study be moved beyond June 30, 2011?
 Response: The successful Respondent shall complete the Fleet Alternative Fuels Acquisition Strategy Study by Wednesday, August 31, 2011.
- Question 6: Is the City going to utilize monetized emissions data input?
 Response: No, please refer to Exhibit 4 – Rev. 1, Total Cost of Ownership Analysis – 7 year / 70,000 Mile Lifecycle.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION X, RESTRICTIONS ON COMMUNICATION:

- Question 1: Is this essentially the same RFP that was closed about a month ago, RFP 11-045?
 Response: RFP 11-056 is a new solicitation. There are changes to RFP 11-056 scope of work. Additionally, the City of San Antonio has released this Addendum I.
- Question 2: Can you offer any insight as to why RFP 11-045 has been superseded by RFP 11-056?
 Response: The responses received for RFP 11-045 did not meet the scope of work of the RFP.
- Question 3: Also, is there a dollar budget allocation associated with this latest RFP 11-056 or is it dependent on just the proposal price submitted by the proposing company?
 Response: The estimated budget is approximately \$100,000.

****THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE RFP PACKAGE***



 Denise D. Gallegos, C.P.M., CPPB
 Procurement Administrator
 Purchasing & General Services Department

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature