



CITY OF SAN ANTONIO
PURCHASING AND GENERAL SERVICES DEPARTMENT

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals – Preparation of Cost Allocation Plans, Indirect Cost Rates and Capital Administrative Billing/Budgeting Schedules

Solicitation Number: 11-055

Description: The City of San Antonio, Office of Management & Budget (“City”) seeks proposals from qualified Respondents interested in providing the services as described in this RFP.

The City is seeking proposals from qualified respondents to develop and prepare relevant Cost Allocation Plans, Indirect Cost Rate Proposals, and a capital administrative charge billing and budgeting tool, utilizing the most current completed fiscal year data (FY 2010). The City is also seeking assistance in coordinating implementation of the plans. To develop the Full-Cost Central Services Cost Allocation Plan, Central Services Cost Allocation Plan, OMB A-87 Central Services Cost Allocation Plan, Indirect Cost Rate Proposals for FY 2012, and Capital Administrative Charge billing and budgeting tool.

Applicable Product Categories: 91804, 92435

Date Issued: April 7, 2011

Pre-Submittal Conference: None Scheduled

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To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City’s Central Vendor Registration (CVR) Form, you must do so in order to view the solicitation and submit a response. The CVR Form may be accessed at <http://www.sanantonio.gov/purchasing/>.