

City of San Antonio

ADDENDUM II

SUBJECT: Request for Competitive Sealed Proposals, Annual Contract for Property Management Information System Software & Implementation the San Antonio Airport System, (**RFCSP 610005548**), Scheduled to Open: May 15, 2015. Date of Issue: April 8, 2015.

FROM: Paul J. Calapa
Procurement Administrator

DATE: May 4, 2015

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II TO THE ABOVE REFERENCED REQUEST FOR COMPETITIVE SEALED PROPOSALS

THE ABOVE MENTIONED REQUEST FOR COMPETITIVE SEALED PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

1. Change: Proposal due date and time is extended to Friday, May 15, 2015 at 2:00 p.m. Central Time.
2. Change: Deadline for questions is extended to Tuesday, May 5, 2015 at 2:00 p.m. Central Time.
3. Change: RFCSP Attachment A-3, Q #1, Functional Requirements Matrix has been revised and is posted as a separate document.
4. Change: RFCSP Attachment B, Technical Requirements Matrix has been revised and is posted as a separate document.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 011, RESTRICTIONS OF COMMUNICATION:

Question 1: Would City of San Antonio Aviation Department be open to a 2 week extension on the proposal submission?

Response: SAAS has provided a 1 week extension for proposal submissions.

Question 2: a. Can you go into more detail on the type of integration required with SAP?
b. Does integration require the exchange of customer data, invoices, and payments, or would transferring journal entries suffice?
c. Is City looking for the PMIS solution to interface directly with ACH service provider to collect revenue from credit cards, or just be able to collect revenue from the ACH as payment for transactions in the PMIS solution?

Response: a. Financial Integration with SAP requires a Daily Summary Based posting to include both Revenue Based Postings and Open Receivable Postings. All Postings must be balanced Journal Entries. Integration may occur via Flat File upload for processing into SAP.
b. Transferring journal entries will suffice. The customer data, invoices and payment data should reside in the PMIS.
c. SAAS is currently not looking for payments to be made via Credit Card or ACH. All payments will be handled as it is today; PMIS will be used to record the payments.

Question 3: Is City looking for the PMIS solution to include a POS component, or just be able to track revenue generated from an existing POS system?

Response: SAAS is not looking for a POS component nor is there an existing system at the Airport.

Question 4: Will the City be providing a list of the vendors who attended (either in person or by phone) the pre-submittal conference?

Response: The sign in sheet from the Pre-Submittal meeting can be requested from the Aviation Department's Small Business Office. Contact Ms. Lisa Brice at lisa.brice@sanantonio.gov.

Question 5: From page 8 of the RFCSP, Section 010-Submission of Proposals, may Respondents submit the required electronic version of the RFCSP response on an USB flash drive in lieu of a CD?

Response: Yes.

Question 6: Can the City please provide the Contracts Disclosure Form? We were unable to download the Contracts Disclosure Form from the link provided in the RFCSP. Several different individuals have tried from different locations and different browsers. Each time a message came up indicating that the newest version of Adobe Acrobat needs to be installed which when the latest version was either installed or confirmed to be in place, did not allow for the download of the form.

Response: The Contracts Disclosure Form will be posted as a separate document.

Question 7: From Attachment B, Technical Requirements Matrix, Sheet 12, Interfaces, can the City please provide more details regarding the integration requirements below? What applications interact with them? What are the data points? What integration technologies are supported by these systems (e.g., Web Services/SOAP, Database Interface Tables).

- The system shall integrate with the San Antonio Information System (SAIS) system.
- The system shall integrate with the City's Route Optimization system?

Response: Attachment B, Technical Requirements, Sheet 12, Interfaces, has been deleted in its entirety. Revised Attachment B is posted as a separate document.

Question 8: From Attachment A-3, Functional Requirements Matrix, sheet 9, Global System Architecture, line 213, can the City please provide more details regarding the City's Generic Universal Message Bus (GUMB)? Additional details include what vendor provided the GUMB and version? What applications interact with it? What types of data flow through it?

Response: Attachment A-3, Functional Requirements Matrix has been amended to remove this requirement.

Question 9: From Attachment A-3, Q #1, Functional Requirements Matrix, Sheet 10, Technical Requirements, the matrix has an entry of M in the Out of Box feature column. In the Technical Requirements Matrix, the M entry refers to a column labeled Business Priority Level. Should this section also have a column titled Business Priority Level?

Response: Attachment A-3, Functional Requirements Matrix has been amended to remove this requirement.

Question 10: From Attachment B, Technical Requirements Matrix, sheet 12 – Interfaces, Items 1, 2, 4, 5 and 6: Please provide a more detailed explanation of the functions of the following City of San Antonio systems and the proposed interface of the PMIS with these systems: FileNet; Remedy System; San Antonio Information System (SAIS); City's Route Optimization System; Quick Vtr.NET.

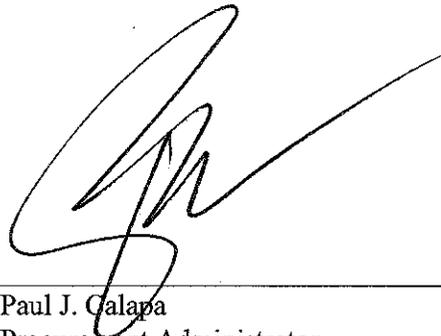
Response: Attachment B, Technical Requirements, Sheet 12, Interfaces, has been deleted in its entirety. Revised Attachment B is posted as a separate document.

Question 11: Regarding Attachment F, Mentorship Incentive Commitment Form, if a prime firm is opting not to participate in the Mentorship Protégé program, what is required of Form Attachment F, Mentorship Incentive Commitment Form, for inclusion in the proposal?

Response: Respondent should indicate on the form that they are not interested in the program and sign, date, and submit the form.

Question 12: On Page 11, Section 012 Evaluation Criteria, the RFCSP does not include the specific functionality or the number of deployments worldwide of the software as being part of the evaluation criteria. Does the City intend to evaluate these items as a part of the decision?

Response: Functionality may be considered under Proposed Plan and deployments may be considered under Experience, Background, and Qualifications.



Paul J. Galapa
Procurement Administrator
Finance Department – Purchasing Division

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature