



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: REQUEST FOR COMPETITIVE SEALED PROPOSALS FOR BOARDS AND COMMISSIONS MANAGEMENT SYSTEM

Solicitation Number: 6100005076

Description: The City of San Antonio is requesting competitive sealed proposals for a web based system that can manage the following Boards and Commissions information: open position applications, existing member management, member termination management, and existing member re-application process. The system will need to fulfill reporting requirements with minimal custom developments and be within cost constraints.

Applicable Product Categories: 92004, 92045, 92064, 92091

Date Issued: NOVEMBER 25, 2014

Bid Due Date & Time: JANUARY 12, 2015 at 2:00 P.M. CT

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the Hill Country Conference Room, located at 111 Soledad Street, Suite 1100, San Antonio, Texas 78205, at 10:00 a.m., Local Time, on **Tuesday, December 5, 2014**. Attendance at the Pre-Submittal Conference is optional, but highly recommended. Respondents shall bring a copy of the RFCSP to the pre-submittal conference.

Respondents that are not able to attend in person may participate remotely. Respondents may call the toll free number to join the conference by phone.

Conference Bridge: Toll Free Dial-In Number: **1-855-850-2672**, Access Code: **6949**

The City of San Antonio has implemented the San Antonio eProcurement System, (SAePS). To receive a copy of this RFCSP all vendors must first register on-line at:

http://www.sanantonio.gov/purchasing/SAePS_intro.aspx

Staff Contact Person: JORGE GARCIA, PROCUREMENT MANAGER,
JORGE.GARCIA@SANANTONIO.GOV

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.