



City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals for Annual Contract for Parks Mowing Services

Solicitation Number: 6100004903, RFCSP-014-015

Description: The City of San Antonio is soliciting bids for contractor(s) to provide all labor, material and equipment to perform mowing services at various City Parks, Trail Heads, Greenways and Sports fields throughout the City. Mowing services shall include but are not limited to mowing, edging, trimming, sweeping and leaf/debris blowing.

Applicable Product Categories: 98836, 98875

Date Issued: August 8, 2014

Bid Due Date & Time: September 10, 2014 at 2:00pm Central Time

Pre-Submittal Conference: A Pre-Submittal Conference will occur on August 15, 2014 at 8:30 AM Central Time, Ron Darner Parks and Recreation Operations Headquarters, 5800 Old Highway 90 West, San Antonio, Texas 78227. Site visits are scheduled for the following times and locations on August 15, 2014:

10:00 AM: Ron Darner, 5800 Old Hwy 90, San Antonio, TX 78227

10:30 AM: Levi Strauss, 6100 Old Hwy 90, San Antonio, TX, 78227

11:00 AM: Camargo Park; 5738 Castroville Road, San Antonio, TX 78227

1:00 PM: Millers Pond, 6175 Pearsall Road, San Antonio, TX 78242

1:30 PM: Pearsall Park & Trailhead, 4700 Pearsall Road, San Antonio, TX 78242

1:30 PM: Pearsall Sports Field-Soccer, 4700 Pearsall Road, San Antonio, TX 78242

Staff Contact Person: RAMON SANCHEZ, PROCUREMENT SPECIALIST II,

Email: RAMON.SANCHEZ@SANANTONIO.GOV

Evaluation Committee Voting Members:

Gloria Hurtado, Assistant City Manager

Xavier Urrutia, Director, Parks and Recreation Department

Jeff Caplan, Interim Manager, Clean & Green Division, Parks and Recreation Department

Bob Brackman, Manager, Botanical Garden, Parks and Recreation Department

Valerie Esparza, Operations Manager, Transportation and Capital Improvements (TCI) Department

Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **August 28, 2014**. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail.

Ramon Sanchez, Procurement Specialist II

City of San Antonio, Finance Department, Purchasing Division

Ramon.Sanchez@sanantonio.gov

Questions submitted and the City's responses will be posted with this solicitation.

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.