



CITY OF SAN ANTONIO
FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposals – Annual Contract for Elevator and Escalator Preventative Maintenance for Various City Facilities

Solicitation Number: 6100001890

Description: The City of San Antonio seeks proposals from qualified contractors to provide elevator and escalator preventive maintenance at various City facilities. The contractor will be responsible for furnishing all materials, labor, supervision, tools, supplies and other expenses necessary to provide full service equipment maintenance.

Applicable Product Categories: 91013, 91020, 29535, 29570

Date Issued: March 3, 2013

Proposal Due Date & Time: April 5, 2013 at 11 a.m.

Pre-Submittal Conference: A Pre-Submittal Conference will be held at the San Antonio Central Library at 600 Soledad Street, 4th Floor, San Antonio, TX 78205, at **10:00 a.m., Central Time, on Tuesday, March 12, 2013**. Respondents are encouraged to prepare and submit their questions in writing 3 calendar days in advance of the Pre-Submittal Conference in order to expedite the proceedings. City's responses to questions received by this due date may be distributed at the Pre-Submittal Conference and posted with this solicitation. Attendance at the Pre-Submittal Conference is optional, but highly recommended.

Staff Contact Person: Jackie Mendez, Procurement Specialist III,
Jacquelyn.mendez@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/iri/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.