



City of San Antonio

ADDENDUM I

SUBJECT: Annual Contract for Vehicle Decals, Formal Invitation for Bid, (IFB 6100007172), Scheduled to Open: March 30, 2016; Date of Issue: March 11, 2016

FROM: Paul J. Calapa, Procurement Administrator

DATE: March 28, 2016

THE ABOVE MENTIONED INVITATION FOR BID (IFB) IS HEREBY AMENDED AS FOLLOWS:

- 1. THE BID OPENING DATE IS HEREBY EXTENDED TO MONDAY, APRIL 4, 2016, 2:00 PM CENTRAL TIME.**

QUESTION SUBMITTED:

The City's official response to questions asked is as follows:

Question 1: Does the decal fabric need to be 3M 180? We don't have such material, however we have similar one.

Response: Provide supplemental support that proves material offered is equal or exceeds specifications quoted.

Question 2: Price Schedule: Item 4 line 2, is this pricing to be based on 1 through 19 characters of vinyl used?
Price Schedule: Item 5 line 3, is this pricing to be based on 20 to 39 characters of vinyl used?

Response: There are 10 departments that have 19 or less characters in their name. There are 15 departments that have 39 or less characters in their name. Provide a price to accommodate a department name with up to 19 characters and provide a price that will accommodate departments with up to 39 characters.

Question 3: This bid specifically asks for Veteran-Owned Small Business form to be complete. We are not a Veteran-Owned Business, but we are certified as a Small Business Enterprise through Bexar County. Should we include that certificate behind the VOSBPP form, or would it be best to leave that information out entirely?

Response: Please fill out and sign the Veteran-Owned Small Business form showing that you are not a Veteran-Owned Business.

Question 4: Besides Form 1295, Attachments A, B, and C, and (depending on your answer above), our SBE Certification, should I include any other written documents along with the bid? I.e. a Statement of Qualifications that includes brief descriptions of past similar jobs, customer references, and/or other certifications or documents that could pertain to this job?

Response: Please just include the required forms: Form 1295, Attachment A, B, C and signature page (page 24 of solicitation).

Question 5: Can artwork be provided for the sample decal?

Response: Provide lettering and a sample color of any artwork in vendor's stock. The City will share logos with awarded vendor only.



Paul J. Calapa
Procurement Administrator
Finance Department – Procurement Division

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