

LABOR & MATERIAL FOR ASPHALT FOR PARKS AND RECREATION (REBID)

Pre-Bid Meeting Agenda



CITY OF SAN ANTONIO
TRANSPORTATION & CAPITAL IMPROVEMENTS

Pre-bid Meeting

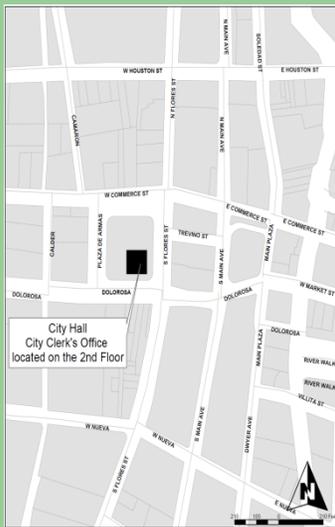
Tuesday, February 2, 2016
1st Floor Meeting Room #6,
Municipal Plaza Building
114 W. Commerce
San Antonio, Texas 78205

Project Manager:

Sandy Jenkins
Sandy.Jenkins@sanantonio.gov

Solicitation documents available for download at:
<http://www.sanantonio.gov/purchasing/biddingcontract/opportunities.aspx>

Bids due by 2:00 P.M. in the Office of the City Clerk and will be read out loud shortly after in the City Council Chambers in the Municipal Plaza Building



Office of the City Clerk
City Hall
100 Military Plaza, 1st floor
San Antonio, TX 78205

- **Welcome, Introduction & General Information**
- **Project Background & Scope**
- **Schedule of Events**
 - **Deadline for submission of written questions:**
 - **Friday, February 5, 2016 by 2:00 P.M.**
 - **Responses due and read aloud on:**
 - **Tuesday, February 16, 2016 by 2:00 P.M.**
- **Review of Contract Requirements & Expectations**
 - **Type of Contract: IFB –Low Bid.**
 - **Contract Duration:**
 - **1095 calendar days to substantial completion** or until the contract capacity has been exhausted;
 - A 30 day maintenance period will begin once the contractor has completed all identified punch list items at a particular location. The test period will be on a location by location basis.
 - **Liquidated Damages:**

N/A
 - **Contract Value: \$2,250,000.00.**
 - **Required Forms**
 - Please ensure to sign and date the **010, 025, Form 1295, SBEDA Utilization Plan** and any/all **addenda acknowledgment** forms;
 - Original signatures are mandatory on bid proposals;
- **Restriction on Communications**

Respondents are prohibited from communication with the city staff and city officials regarding this solicitation with the following exceptions.

 - SBEDA Staff may be contacted for assistance.

Written questions and comments concerning the solicitation shall be sent to the **Project Manager and directed to the consultant**. These questions must be received no later than the deadline date and time **February 5, 2016 by 2:00 p.m.**
- **Labor Compliance & Wage Decision**
- **SBEDA Requirements/Expectations**
- **Questions**

COMPLIANCE - TOP 10



- 1** Post the appropriate Wage Determination for the project in a conspicuous location.
- 2** Pay time-and-a-half to workers who work on any of the 7 listed City Holidays.
- 3** Pay time-and-a-half to workers who work in excess of 40 hours in a given week.
- 4** Workers must be classified for the work performed, in accordance to the Wage Determination.
- 5** Prime Contractor is accountable and responsible for ensuring that all workers are paid the prevailing wage rates, including subcontractors.
- 6** Certified payrolls must be submitted through the LCP Tracker System, weekly.
- 7** Apprentices must be registered in an Apprenticeship Training Program which is approved by the US Department of Labor.
- 8** All workers must be paid on an hourly rate basis. No piece work or day labor rates.
- 9** Site Visits may be conducted to ensure proper work classification and wage rates.
- 10** If workers are underpaid, restitution to the worker is required and the City will impose penalties in accordance to the contract.