

INDEFINITE DELIVERY: PURCHASING & INSTALLATION OF FENCING

PRE-BID MEETING AGENDA

February 26, 2014 @ 3:00 PM

A. Review Project Scope & Contract Requirements

- Type of Contract: **LOW BID**
- Total Estimated Construction Cost: **\$250,000.00**
- Duration of Contract: 3 Years or until contract capacity is exhausted (whichever comes first)
- Required Forms – **Submit Original Documents Only**
 - Please ensure to sign and date the 010, 020, 025 and all Addendum Acknowledgment Forms
 - Certified Bid Bond
 - SBEDA Utilization Plan – Not Required
- Insurance & Bonds – Article II General Conditions: Form 081
 - Must be submitted within 10 days of contract award
 - Certificate of Insurance
 - Waiver of Subrogation
 - Additional Insured
 - Payment and Performance Bonds
 - Amendment to General Conditions (Last Page of Form 081)
- Wage & Hour – Addendum to Remove

B. Restriction on Communication (Form 040, Section 12)

- Respondents are prohibited from communication with City staff and City officials regarding this solicitation with the following exception:
 - Questions not pertaining to this solicitation
 - Written questions and comments must be submitted to the Project Manager.

C. Submission of Questions

- Written questions are due by **4:00 PM on Friday, March 7, 2014**
- Responses to questions presented subsequent to Pre-bid Meeting and prior to the deadline for questions, will be answered via addendum.
Note: Each Addendum Posted Requires Signature on Acknowledgement Form

D. Post Meeting Information

- **Review Website** (<http://epay.sanantonio.gov/RFPListings/>)
- Summary of Pre-Bid Meeting including questions/responses and a list of attendees

E. Submission of Responses

- All bids are due **Tuesday, March 18, 2014 by 2:00 P.M.**
- Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza

F. Questions