

City of San Antonio

ADDENDUM II

SUBJECT: Informal Annual Contract for BES Janitorial Paper Products, Invitation for Bid (6100003698), Scheduled to Open: December 2, 2013; Date of Issue: November 4, 2013

FROM: Paul J. Calapa, Procurement Administrator

DATE: November 27, 2013

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II – TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE MENTIONED REQUEST FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. THE IFB OPENING DATE IS HEREBY EXTENDED TO **FRIDAY, DECEMBER 6, 2013**, 10:00 A.M. LOCAL TIME.
2. Section 004 Specifications / Scope of Services – added: HAND TOWEL DISPENSERS The hand towel dispensers shall be provided at no additional cost to the City. The hand towel dispensers shall be installed and maintained by the vendor to accommodate the hand towels specified for the area. The dispensers shall be installed in various buildings throughout the City, approximately a quantity of 100. The dispensers shall be equal or similar in size to the current dispensers to ensure the instillation holes are covered. Vendors shall maintain, repair and/or replace the dispensers at no additional cost. Maintenance, repair and replacement shall be completed within one week of notification of damages. Upon expiration of the contract the vendor shall remove the dispensers at no cost to the City.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS ON COMMUNICATION:

Question 1: Would the City consider (a) a flat sheet hand towel that meets the basic salient characteristics of the Merfin Paper Product and (b) provide that dispenser this alternate comparable towel uses at no cost to the City?

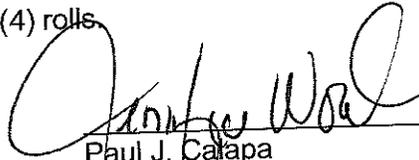
Response: (a) Refer to Section 004 Specifications / Scope of Service. (b) Refer to No. 1 of this addendum.

Question 2: Regarding Item 1, are these regular size rolls.?

Response: Refer to Section 004 Specifications / Scope of Service, Item 1.

Question 3: As for as dispensers, how many rolls do you want them to hold?

Response: The dispensers shall hold four (4) rolls.



Paul J. Calapa
Procurement Administrator
Finance Department, Purchasing Division