City of San Antonio

ADDENDUM II

SUBJECT: Informal Annual Contract for Hand Soap, Invitation for Bid (6100003617), Scheduled to Open: December 2, 2013; Date of Issue: October 31, 2013

FROM: Paul J. Calapa, Procurement Administrator

DATE: November 27, 2013

THIS NOTICE SHALL SERVE AS ADDENDUM NO. II – TO THE ABOVE REFERENCED INVITATION FOR BID

THE ABOVE MENTIONED REQUEST FOR BID IS HEREBY AMENDED AS FOLLOWS:

1. THE IFB OPENING DATE IS HEREBY EXTENDED TO **FRIDAY, DECEMBER 6, 2013**, 10:00 A.M. LOCAL TIME.
2. Section 004 Specifications / Scope of Services; Item 2: ezFoam Foaming Antibacterial Hand Soap – added "or approved equal" to Kutol Products.
3. Section 004 Specifications / Scope of Services – deleted: If additional and/or replacement dispensers are required these shall be provided to the City at not additional cost.
4. Section 004 Specifications / Scope of Services – added: SOAP DISPENSERS The soap dispensers shall be provided at no additional cost to the City. The soap dispensers shall be installed and maintained by the vendor to accommodate the hand soap specified for the area. The dispensers shall be installed in various buildings throughout the City, approximately a quantity of 500. Vendors shall maintain, repair and/or replace the dispensers at no additional cost. Maintenance, repair and replacement shall be completed within one week of notification of damages. Upon expiration of the contract the vendor shall remove the dispensers at no cost to the City.

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 003, RESTRICTIONS ON COMMUNICATION:

Question 1: What is the brand being requested?

Response: Refer to Section 004 Specifications / Scope of Service; Item 1 and Item 2.

Question 2: Regarding Item 2, for the manufacture is it required to be Kutol product or could we bid with approved equal product?

Response: Refer to No. 1 of this addendum.

Question 3: Is this a new contract?

Response: This is a new informal contract for the City of San Antonio; refer to section 005 for the term of the contract.

for Paul J. Calapa
Procurement Administrator
Finance Department, Purchasing Division