

**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT – PURCHASING DIVISION**

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: FORMAL INVITATION FOR BID  
ANNUAL CONTRACT FOR PREVENTIVE MAINTENANCE AND  
REPAIR SERVICES OF HVAC SYSTEMS (CITY WIDE)

Solicitation Number: 6100003196

**Description:** The City of San Antonio (City) is soliciting bids from qualified contractors to perform maintenance and repair services of heating, ventilation and air conditioning (HVAC) systems and equipment at various City owned and leased facilities in accordance with the specifications listed herein.

Applicable Product Categories: 91036/03167

Date Issued: July 17, 2013

Bid Due Date & Time: August 7, 2013

Pre-Submittal Conference: JULY 23, 2013 at 2:00 PM at 111  
SOLEDAD ST, RIVERVIEW TOWERS, 11TH FLOOR, SAN  
ANTONIO TX 78205

Staff Contact Person: Lisa Mendoza, PROCUREMENT SPECIALIST  
II, LISA.MENDOZA@SANANTONIO.GOV

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/iri/portal>.  
If you have not completed the City's SAePS Vendor Registration, you must do so  
in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing  
the SAePS Vendor Registration at  
<http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions  
regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118  
or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to  
the staff contact person requesting to be added to the solicitation vendor  
distribution list.