



**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT – PURCHASING DIVISION**

**ADVERTISEMENT INFORMATION ONLY**

Solicitation Type and Name: FORMAL INVITATION FOR BID for  
ANNUAL CONTRACT FOR AUTOMOTIVE & TRUCK SPRING PARTS & SERVICE

Solicitation Number: 6100002916

Description: The City of San Antonio is soliciting bids to provide automotive and equipment suspension parts and service in accordance with the specifications provided herein. The City of San Antonio fleet consists of over 4,942 vehicles, which require suspensions to be maintained in safe working order.

Applicable Product Categories: 92876, 06084

Date Issued: JUNE 4, 2013

Bid Due Date & Time: JUNE 19, 2013 at 2:00PM CST

Pre-Submittal Conference: N/A

Staff Contact Person: STEPHANIE CRIOLLO, PROCUREMENT SPECIALIST II,  
STEPHANIE.CRIOLLO@SANANTONIO.GOV

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.