



CITY OF SAN ANTONIO
FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Formal Invitation for Bid (IFB), Annual Contract for HVAC Disposable Air Filters

Solicitation Number: 6100002677

Description: The City of San Antonio is soliciting bids for qualified contractor(s) to furnish and deliver Heating, Ventilating, and Air Conditioning (HVAC) disposable filters and pads in accordance with the specifications listed herein. These filters will be utilized by various City facilities and will be ordered on an as needed basis.

Applicable Product Categories: 03145

Date Issued: March 22, 2013

Bid Due Date & Time: April 08, 2013 @ 2:00 p.m.

Pre-Submittal Conference: March 27, 2013 at 2:00 P.M. at San Antonio International Airport, Terminal A Mezzanine Conference Room.

Staff Contact Person: Sonny Muniz, Procurement Specialist II
ofelio.muniz@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: vendors@sanantonio.gov

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.