



CITY OF SAN ANTONIO

P.O. Box 839966
SAN ANTONIO, TEXAS 78283-3966

ADDENDUM II

SUBJECT: 6100002110 BES-Annual Contract for Linen Supply Service scheduled to open December 12, 2012 date of issue November 19, 2012.

DATE: December 11, 2012

This notice shall serve as Addendum No. II to the above-referenced Informal Invitation For Bid and shall become part of the original Bid package and must be returned with bid on or before the due date.

THE ABOVE MENTIONED INFORMAL INVITATION FOR BID IS HEREBY AMENDED AS FOLLOWS:

- 1. THE BID OPENING DATE IS HEARBY EXTENDED TO FRIDAY, DECEMBER 14, 2012, 10:00 AM LOCAL TIME.**
- 2. Page 8, General Requirements, Paragraph 3, Change to Read:** “Soiled linens picked up for cleaning each week will be processed and returned the following week in identical quantities laundered, unless otherwise directed by City’s Events Coordinator for the International Center. This contract will not accept overages and shortages of items through every pickup/drop off cycle.
- 3. Page 8, General Requirements, Paragraph 8:** “No up-charge will be accepted for oversized garments.” **Delete this sentence in its entirety.**
- 4. Page 8, General Requirements, Paragraph 9, Change to Read:** “The estimated quantities provided for the 10’ tablecloths in the Price Schedule are for purposes of bid tabulation only. The City cannot provide actual estimated quantities for this item, and will not be bound to the quantities stated in the Price Schedule. City’s Events Coordinator for the International Center shall notify Vendor when this item is needed, and state the quantities needed at that time.”
- 5. Page 8, General Requirements, Paragraph 10, Change to Read:** “City’s Events Coordinator for the International Center shall provide Vendor 5 calendar days’ prior written notice of colors or combinations of colors of tablecloths that are needed each week. Vendor shall supply an email address to City for purposes of receiving this notice.”
- 6. Page 8, Item Specifications, Change to Read:** “1. Table Cloth (white, black, and/or champagne)
a. -85” x 85”

b. -52" x 114" (Known in the industry as a ten footer)

7. Page 21, Price Schedule, Change to Read:

INITIAL TERM PRICING:

	ITEM DESCRIPTION	ESTIMATED WEEKLY QUANTITY	UNIT PRICE	WEEKLY RENTAL PRICE (EACH)
Delivery Charge: _____ per week.	Item 1a: Table Cloth – 85" x 85"	25		
	Colors:			
	White		\$ _____	\$ _____
	Black		\$ _____	\$ _____
	Champagne		\$ _____	\$ _____
RENEWAL TERM PRICING (Applies to all renewal periods):	Item 1b: Table Cloth –52"x114"	5		
	Colors:			
	White		\$ _____	\$ _____
	Black		\$ _____	\$ _____
	Champagne		\$ _____	\$ _____
	Item 3: Soiled Laundry Bag	5	\$ _____	\$ _____

ITEM DESCRIPTION	ESTIMATED WEEKLY QUANTITY	UNIT PRICE	WEEKLY RENTAL PRICE (EACH)	REPLACEMENT PRICE (EACH)
Item 1a: Table Cloth – 85" x 85"	25			
Colors:				
White		\$ _____	\$ _____	\$ _____
Black		\$ _____	\$ _____	\$ _____
Champagne		\$ _____	\$ _____	\$ _____
Item 1b: Table Cloth –52"x114"	5			
Colors:				
White		\$ _____	\$ _____	\$ _____
Black		\$ _____	\$ _____	\$ _____
Champagne		\$ _____	\$ _____	\$ _____
Item 3: Soiled Laundry Bag	5	\$ _____	\$ _____	\$ _____

Delivery Charge: _____ per week.

****THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE****

Paul J. Calapa

Paul J. Calapa
 Purchasing Administrator
 Finance Department, Purchasing Division

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

Signature