



CITY OF SAN ANTONIO
FINANCE DEPARTMENT – PURCHASING DIVISION

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: IFB – Annual Contract for **STEELCASE SYSTEMS FURNITURE**

Solicitation Number: 6100001720

Description: The City of San Antonio is soliciting bids for the purchase, delivery and installation of office furniture for various City departments. The City has standardized its furnishings to Steelcase Systems furniture but occasionally may request other brands. To maintain continuity of existing furniture and minimize stocked accessories, the City will not accept substituted manufacturers.

Applicable Product Categories: 425-94 Work Stations, Modular, Systems Furniture
931-45 Furniture Installation & Re-configuration Services

Date Issued: August 3, 2012

Bid Due Date & Time: August 22, 2012 at 2:00 p.m. CST

Pre-Submittal Conference: None

Staff Contact Person: Velma Fontenot, Procurement Specialist II
Email: velma.fontenot@sanantonio.gov

To view this solicitation, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

TO REGISTER: You will need to complete the vendor registration by accessing the SAePS Vendor Registration at http://www.sanantonio.gov/purchasing/SAePS_intro.aspx. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: saeps@sanantonio.gov.

Note: After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.