



**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT – PURCHASING DIVISION**

**ADVERTISEMENT INFORMATION ONLY**

**Solicitation Type and Name: FORMAL INVITATION FOR BID  
LARGE SCALE FLATBED SCANNER – HISTORICAL DOCUMENTS**

**Solicitation Number: 6100001416**

**Description:** The City of San Antonio is soliciting bids for a large scale flatbed scanner for the Office of the City Clerk. This specialty scanner will be utilized for the scanning of historical documents, fine art, maps and technical drawings while maintaining the integrity of the document.

**Applicable Product Categories: 20488, 92047, 88080**

**Date Issued: MAY 23, 2012**

**Bid Due Date & Time: June 8, 2012 2:00 PM**

**Pre-Submittal Conference: None Scheduled**

**Staff Contact Person: JORGE GARCIA, PROCUREMENT MANAGER,  
JORGE.GARCIA@SANANTONIO.GOV**

**To view this solicitation,** go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at [http://www.sanantonio.gov/purchasing/SAePS\\_intro.aspx](http://www.sanantonio.gov/purchasing/SAePS_intro.aspx). Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [saeps@sanantonio.gov](mailto:saeps@sanantonio.gov).

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.