



**CITY OF SAN ANTONIO**  
**FINANCE DEPARTMENT – PURCHASING DIVISION**

**ADVERTISEMENT INFORMATION ONLY**

Solicitation Type and Name: **Informal (IFB) Annual Contract for PLANT MAINTENANCE**

Solicitation Number: 6100000957

**Description:**

The City of San Antonio is soliciting bids for a contractor to perform plant maintenance for various plants located at the Lila Cockrell Theatre Lobby and Administration Areas. These services will be performed at the San Antonio Convention Center located at 200 E. Market.

Applicable Product Categories: 91061

Date Issued: January 12, 2012

Pre-Submittal Conference: None

Bid Bond: NO Performance Bond: NO Payment Bond: NO

Staff Contact Person: ADAM VELEZ, Procurement Specialist II / [Adam.Velez@sanantonio.gov](mailto:Adam.Velez@sanantonio.gov)

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at [http://www.sanantonio.gov/purchasing/SAePS\\_intro.aspx](http://www.sanantonio.gov/purchasing/SAePS_intro.aspx). Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [saeps@sanantonio.gov](mailto:saeps@sanantonio.gov).

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.