

CITY OF SAN ANTONIO  
AVIATION DEPARTMENT

**PROJECT NAME: San Antonio International Airport IT Infrastructure  
Modernization**

DATE: January 13, 2012

AVIATION PROJECT NO.: 33-00048

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Pre-Bid Conference Labor Compliance Notes

- 1) Confirmed the Wage Determination for the project will be updated by addendum to Building Wage Decision TX120002 , Mod #0, published 1/6/2012. The Wages and Notices must be posted on site.
- 2) There are 7 holidays which require payment of time-and-a-half to workers. See list attached on next page..
- 3) Time-and-a-half is required for work in excess of 40 hours.
- 4) Discussed that the workers and mechanics on the project must be classified for the work performed and in accordance to the Wage Determination, and are required to be classified correctly.
- 5) General Contractor is responsible for ensuring that all workers, including those workers of their subcontractors, are paid the prevailing wage rate for the work performed.
- 6) Certified payrolls must be submitted through the LCP Tracker System. The City will not accept certified payrolls that are mailed, scanned or faxed.
- 7) Site Visits will be conducted on a periodic basis for assurance of proper work classification and wage rates.
- 8) Apprentices must be registered in an US Department of Labor Approved Apprenticeship Training. The workers who are listed on the certified payrolls, who are not in an approved US Department of Labor Apprenticeship Program, will be paid as a journeyman. Informed the contractors that apprenticeship certification is required in order to pay the workers less than the prevailing wage rate for the work performed.
- 9) Discussed that if workers are underpaid, the contractor will required to paid restitution and the City will impose penalties in accordance to the contract. Wage violations will be communicated in writing.
- 10) No piece work or contract labor is acceptable. All workers must be paid on an hourly rate basis.



# **CITY OF SAN ANTONIO**

P. O. BOX 839966  
SAN ANTONIO TEXAS 7  
8283-3966

**City of  
San  
Antonio  
FY 2011 – 2012  
Holiday Schedule**

The following are City of San Antonio Holidays as per City Ordinance 2008-11-20-1045:

<b>City of San Antonio FY 2011 – 2012 Holiday Schedule</b>		
<b>Holiday</b>	<b>Day</b>	<b>Date</b>
Thanksgiving Day	Thursday	November 24, 2011
Christmas Day (observed)	Monday	December 26, 2011
New Year's Day (observed)	Friday	December 30, 2011
Martin Luther King, Jr. Day	Monday	January 16, 2012
Memorial Day	Monday	May 28, 2012
Independence Day	Wednesday	July 4, 2012
Labor Day	Monday	September 3, 2012

Reference:  
Ordinance 2008-11-20-1045 Section 9, Work Conducted on Holidays