

CONTRACTOR’S QUESTIONNAIRE

Prospective bidders must document that they are responsible, qualified, capable, bondable, etc., to fulfill and abide by the specifications listed herein, and have the capability and capacity, in all respects, fully to satisfy all of the contractual requirements described in this solicitation. Prospective bidders must not have been terminated by the City any prior projects nor had any litigation with City for any construction project.

1. All bidders’ facilities, personnel and equipment may be subject to inspection before contract award.

2. Bids only will be considered from responsive businesses with a minimum of five (5) years of experience working on similar roadway projects with high traffic volume, utility congestion and densely populated commercial corridors.

3. List the number of years your organization has been doing business as a construction general contractor. ___ years. On a separate page submitted with your bid, kindly explain your organization’s construction general contractor history.

4. **RELEVANT (SIMILAR) EXPERIENCE PROJECT SHEETS: Bidder shall include a project sheet for, at minimum, three (3) previously completed similar or equivalent projects, meeting the requirements of Item No. 2 above, completed in the last five (5) years. Each project sheet shall include:**

- The Project name;
- Project scope, location;
- References (owner name with a phone number and email address);
- Original and final contract amount;
- Date of final completion
- Names of project manager, superintendent, estimator and project design engineer.

5. **Organizational Chart:** Attach a one-page business organizational chart for the portion of your business which will be involved with this project, complete with names and titles.

6. **KEY PERSONNEL LISTED BELOW, TO BE ASSIGNED TO THIS PROJECT, ARE REQUIRED TO HAVE EXPERIENCE IN THEIR ASSIGNED ROLES AND WORKED AS A PROJECT MANAGER OR SUPERINTENDENT, RESPECTIVELY, ON SIMILAR-TYPE PROJECTS THAT WERE: 1) CRITICAL TO PUBLIC TRANSPORTATION; 2) REQUIRED EXTENSIVE UTILITY COORDINATION; 3) WERE IN CLOSE PROXIMITY OF DENSLY POPULATED COMMERCIAL AREAS; AND 4) HAVE EXPERIENCE WITH CONSTRUCTION CONTRACTS VALUED AT \$3 MILLION OR HIGHER.**

6.1 **PROJECT MANAGER:**

- 6.1.1 Name of the proposed **Project Manager** _____
- 6.1.2 Number of years of similar project management experience (including previous employment)_____
- 6.1.3 Total number of years of management experience (including previous employment)_____
- 6.1.4 Number of years employed with this organization _____
- 6.1.5 Names of equivalent projects over the last five (5) years where employed as project manager and name and contact information (phone and e-mail) of owner (add space as necessary). List no more than 5 relevant projects._____

6.2 PROJECT SUPERINTENDENT:

- 6.2.1 a Name of the proposed **Site Superintendent:** _____
- 6.2.2 Number of years of Superintendent's experience on similar projects (including previous employment) _____
- 6.2.3 Total number of years of Superintendent's experience _____
- 6.2.4 Number of years employed with this organization _____
- 6.2.5 Names of equivalent projects over the last five (5) years where employed as Superintendent and name and contact information (phone and e-mail) of owner (add space as necessary). List no more than 5 equivalent projects. _____

7. FINANCIAL

- 7.1 Please indicate the current limit of your Bonding Capacity: _____.
This Bonding Capacity limit indicates your ability to acquire the necessary bond. Properly informing the City of your current capacity for Bonded work allows the determination of awards in cases where a Contractor has the low bids for multiple projects and that total project amount exceeds the capacity for bonding. If this section is left blank, Contractor fully agrees to be responsible for all active bid submissions to the limit of their respective bid bonds.

- 7.2 How much work is your firm currently contracted to provide? (i.e. current total amount of work in dollars from all sources of current contracts.)

\$ _____

Bids submitted without required experience or equivalent experience, including personnel, as stated herein, and documentation of similar projects may be disqualified.