



CITY OF SAN ANTONIO

Aviation Department
Purchasing and General Services Department

P.O. Box 839966
SAN ANTONIO, TEXAS 78205

ADDENDUM I

SUBJECT: Invitation for Bids (IFB) – Elevator and Escalator Maintenance for San Antonio Airport Systems, dated August 30, 2011

DATE: September 13, 2011

A. Bid opening date is hereby extended to Wednesday, September 21, 2011.

B. THE SUBJECT IFB IS HEREBY AMENDED AS FOLLOWS:

1. GENERAL REQUIREMENTS, Page 9, are deleted and replaced with the following:

"The Contractor shall provide full-service Elevator and Escalator Maintenance and Repair Services for SAAS.

The Contractor shall provide all labor, management, supervision, parts, equipment, materials, tools, instruments, supplies, expendable items, incidentals, transportation, and training necessary to provide elevator and escalator maintenance and repair services.

All services shall be in accordance with the highest standards prevailing in the industry, as well as applicable codes, rules, regulations, laws and practices governing the said services. These standards will be achieved by continuous improvement through open communications with SAAS, regular management reviews and industry guidelines.

Regular Business Hours for the SAAS are from 5 a.m. to 8:00 p.m. Monday through Friday.

All Preventive Maintenance and Remedial (Unscheduled) Maintenance/Repair shall be performed during Regular Business Hours unless otherwise required by the terms of this contract or as scheduled by SAAS. SAAS shall have the right to require work to be performed outside of Regular Business Hours.

At any time, the Contractor shall respond to service calls from SAAS Contract Manager or designee according to the following schedule and perform all steps reasonably necessary to protect persons and property from risk of harm due to a problem with the elevator and/or escalator. The Contractor shall give first priority to SAT request for emergency service."

	Contractor Maximum Response Time for SAT	Contractor Maximum Response Time for Stinson
Non Emergency Service Calls	2 hours	2 hours
Emergency Service Calls	Within 1 hour	Within 1 hour

2. REMEDIAL (UNSCHEDULED) MAINTENANCE (RM), Paragraph 1, page 12, is hereby amended to read:

"As a part of Basic Service, the Contractor shall perform RM on elevator and escalator equipment to repair or replace equipment when the equipment fails, malfunctions, or performs at a substandard level. The Contractor shall respond immediately to any defect or malfunction which impacts the public, renders the system incapable of performing at its normal, acceptable operating level, or to circumstances which impact passenger safety. In such cases, the Contractor shall work continuously without regard for Regular Business Hours, until the malfunctions are corrected. "

3. REMEDIAL (UNSCHEDULED) MAINTENANCE (RM), Paragraph 3, page 12, is hereby amended to read:

The Contractor shall replace any equipment, component, and appurtenance that fails and cannot be repaired as required for the resumption of normal first-class service.

4. ANNUAL INSPECTION, Paragraph 2, page 13, is hereby deleted and replaced with:

"The Contractor shall perform annual shutdown between the hours of 8:00 p.m. and 5:00 a.m."

5. REGULATORY INSPECTIONS, TESTS, AND OPERATING PERMITS, Paragraph 5, page 15 is hereby deleted and replaced with:

"Inspection and Test Procedures – Any inspection or test that requires a unit to be made inoperable anytime from 5:00 a.m. through 8:00 a.m. will be required to be scheduled with and approved by SAAS."

6. INVOICING, Paragraph 3, page 19, is hereby amended to delete the following language:

~~All work shall be scheduled with SAAS representatives and shall be accomplished during the hours scheduled. SAAS shall have the right to request work to be performed during regular and non-regular hours.~~

7. PRICE SCHEDULE, Page 3 of 3 is deleted in its entirety.

C. QUESTIONS RECEIVED ON SEPTEMBER 9, 2011 ARE ANSWERED AS FOLLOWS:

Question 1: Is page 3, catalog pricing, the pricing for the Price Schedule or pricing for all parts that would be used in all of the elevators and escalators?

Response: Catalog pricing does not apply to this bid. The contract is a full service contract. Bidder is to provide full service pricing per elevator and escalator to include all costs including parts.

Question 2: The equipment covered under basic services, page 10, includes all elevator and escalator components, equipment, and trim. Can you better define trim? Would this include cosmetic trim?

Response: Does not include cosmetic trim. For the purposes of this contract, trim would be all parts that complete a maintenance issue or repair under the contract.

Question 3: Paragraph 3 of the Invoicing section on Page 19 [*now amended and found in General Requirements on page 12*] describes the right to request work during Regular Working Hours and Afterhours. If work is done during Afterhours, can the Afterhours labor rates be charged?

Response: Maintenance items that disrupt or stop passenger flow for more than 2 hours will be accomplished outside of Regular Business Hours. Such work would be included under the full service agreement and the monthly service fee. No hourly billing is applicable to this contract. Most routine maintenance tasks can and will be performed during Regular Business Hours however, the Airport staff must be able to require work outside of Regular Business Hours for longer term outages that have a major impact on operations.

****IF SUBMITTING A PAPER BID, THIS ADDENDUM MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE****



Paul J. Calapa,
Purchasing & Contracts Administrator
Purchasing & General Services Department

Date _____
Company Name _____
Address _____
City/State/Zip Code _____

Signature