

City of San Antonio SBEDA Program Construction

Small Business Office
Capital Improvements Management Services Department

SBE Subcontracting Program

- **20%** must be subcontracted to SBE (must be designated within SAMSA area)
 - SBE Prime participation does **NOT** count towards the SBE Subcontracting goal
- Respondents must demonstrate their intent to accomplish this requirement by submitting the appropriate documentation with their response
 - Failure of a respondent to demonstrate their commitment to meet the subcontracting requirement will deem its response nonresponsive

Waivers

- Waivers
 - may request, for good cause, a full or partial waiver of a **specified subcontracting goal** by submitting the *Respondent Subcontracting Waiver Request* form with the solicitation response.
 - Form available at:
<http://www.sanantonio.gov/edd/SmallBusiness/>
 - Waiver Request must fully document subcontractor unavailability despite good faith efforts to comply with the goal

Exceptions

- Exceptions
 - may, for good cause, request an Exception to the application of the SBEDA Program by submitting the *Exception to SBEDA Program Requirements Request* form with the solicitation response.
 - Form available at:
<http://www.sanantonio.gov/edd/SmallBusiness/>
 - Exception request must fully document why:
 - Value of contract is below \$50,000;
 - No commercially-useful subcontracting opportunities exist; or
 - Type of contract is outside the scope of the SBEDA Ordinance

Eligibility Criteria

- Eligibility
 - Certification
 - SBE
 - SBE and M/WBE (AABE/ABE/HABE/NABE/WBE)
 - Headquartered or demonstrate “significant business presence” in the SAMSA (Atascosa, Banderita, Bexar, Comal, Guadalupe, Kendall, Medina, and Wilson)
- Priority certification process

SBEDA Forms

- Subcontractor / Supplier Utilization Plan
 - SBE Prime participation does **NOT** count towards the SBE subcontracting goal

Questions

- For additional information, contact:
 - *Fernando Hernandez (210) 207-1339*
 - fernando.hernandez@sanantonio.gov
- Complete information on the SBEDA Program
<http://www.sanantonio.gov/edd/SmallBusiness/>