



# CITY OF SAN ANTONIO

P.O. Box 839966  
San Antonio, Texas 78283-3966

## ADDENDUM I

**SUBJECT:** Formal Invitation Bid (IFB) For FY 2011 & 2013 Task Order Contract  
for Storm Water Revenue Bond Projects –Package XI Dated June 2, 2011

**DATE: June 16, 2011**

Addendum No. 1 includes the following:

1. Pre bid meeting minutes
  - a. Quick introduction of attendees
  - b. Jeremy Doege and CoSA Project Managers Faustino Benavidez & Carlos Barajas described the proposed scope of work
  - c. Planning for full use of contract (\$7M in work anticipated with possible 25% contract extension)
  - d. Locations will vary throughout the City and may or may not be involved with street maintenance projects
    - i. Some project locations have been determined and will have plans
  - e. Project Scope to include:
    - i. Contract geared towards drainage improvements
    - ii. Storm sewer pipe/box and curb inlet installation
    - iii. Channel upgrades
      1. Concrete riprap/earthen
    - iv. Culvert improvements
    - v. Detention ponds & outfall reconstruction
    - vi. Project may be stand alone or part of another project
    - vii. Paving items included as part of contract
    - viii. Curb, sidewalk, retaining walls & driveways
  - f. Miscellaneous work to include:
    - i. Tree removal and protection
    - ii. Railing upgrades
    - iii. Sign/mailbox relocations
    - iv. Topsoil/sodding/hydromulching
  - g. No direct payment for the following items: Mobilization, Insurance & Bond, Preparing Right-of-Way, Barricades, Signs and Traffic Handling, and Temporary Erosion, SWPPP
    - i. Police officer support may be required as part of the traffic control support for some locations
    - ii. See project description for possible mobilization charges
  - h. Contractors will not get paid for remobilizing due to TDLR deficiencies
  - i. CIMS requires a laptop with air card to speed up invoicing (for duration of contract)
  - j. Contractor shall pay special attention to asphalt saw cut details for curb construction
  - k. Contractor shall follow MUTCD standards for traffic control
  - l. COSA Traffic Engineering will determine final working restrictions

- i. Some projects may have time restraints due to school zones (no additional compensation)
    - ii. City of San Antonio Inspectors will perform inspection services for proposed projects
  - m. The quantities and the entire bid amount for this contract are not guaranteed
  - n. Contractor must pull COSA ROW permits for each project location (fees will be waived)
  - o. Contract duration is for 730 calendar days
  - p. Bids due Tuesday, June 21, 2011 @ 2:00 p.m.
  - q. Contractors responsible for obtaining addendum(s) off of COSA website
- 2. SBEDA Guidelines
  - a. Goal Setting Committee has set a **15%** SBE subcontracting goal
  - b. Prime contractors are required to complete and submit a subcontractor/supplier utilization plan form with their bid response
  - c. Contractors can have contact with SBEDA throughout the bid period
  - d. SBEDA staff can assist contractors by expediting certification through the South Central Texas Regional Certification Agency
  - e. A contractor may request, for good cause, a full or partial waiver fully documenting subcontracting unavailability despite the contractor's good faith efforts. Good faith efforts must be exhibited and documented with a waiver form submitted at the time of bid response. If a contractor's waiver is denied, the contractor's bid will be deemed non-responsive.
  - f. A contractor may request, for good cause, an Exception to the application of the SBEDA Program and the subcontracting goal by completing and submitting an Exception form at the time of bid response. If a contractor's Exception request is denied, the contractor's bid will be deemed non-responsive.
  - g. Certified SBE firms must be headquartered or demonstrate significant business presence within the San Antonio Metropolitan Statistical Area (SAMSA) - Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina and Wilson - in order to count toward the SBE subcontracting goal.
- 3. Labor Compliance
  - a. Pay rates must comply with Heavy Highway guidelines based on the Davis-Bacon Wage Determination
  - b. CPR may be submitted by sub or prime contractor
  - c. Overtime Rates apply for this contract (anything in excess of 40 hours)
  - d. Holiday rates apply
    - i. Employee must get holiday off or must be paid time and a half for every holiday hour worked
  - e. \$60/day penalty to prime contractor for any employee not getting paid based on heavy highway rates (per occurrence)
  - f. \$10/day penalty to prime contractor for any employee not receiving time and a half or day off for holidays (per occurrence)
  - g. Wage and labor laws must be posted on job site (English and Spanish) and can be found on the City website
- 4. Submittal documents
  - a. Forms: 010, 020, 025, 030, Bid Bond or Cashier's Check, Subcontractor/Supplier Utilization Plan, Addenda and Addenda Acknowledgement form
- 5. Contractor Questions
  - a. Contractor questions must be directed to Vilma Sessoms only
    - i. Questions accepted up to 11 AM on Monday, June 13, 2011
- 6. Replace the following forms with the attached forms

- a. Bid Form 020 revised to include the following information
  - i. Project Name changed to: FY 2011-2013 Task Order Contract for Public Works Maintenance and Construction – Package XI.
- b. Unit Pricing Form 025
  - i. Project Name changed to: FY 2011-2013 Task Order Contract for Public Works Maintenance and Construction – Package XI.

End of Addendum

**\*\*NOTE ADDENDUM ACKNOWLEDGEMENT FORM IS REQUIRED TO BE RETURNED WITH THE BID PACKAGE\*\***