MS
12/19/13
Item No. 4

A RESOLUTION 2013-12-19-0044R

ACKNOWLEDGING THE RESIGNATION OF COUNCIL MEMBER CARLTON SOULES, DISTRICT 10; AND INITIATING PROCEDURES TO SELECT A REPLACEMENT COUNCIL MEMBER.

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WHEREAS, on Monday, December 9, 2013, Council Member Carlton Soules, District 10 representative on the City Council, resigned from his place on the Council; and

WHEREAS, pursuant to the City of San Antonio City Charter, Section 8, a vacancy on the Council may be filled by a majority vote of the remaining members until an election may be held to fill the office for the remainder of the unexpired term; and

WHEREAS, Ordinance No. 2010-05-06-0375 establishes procedures for the appointment of temporary replacement Council Members in the event of a vacancy; **NOW THEREFORE**:

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Council acknowledges the resignation of Council Member Carlton Soules, District 10.

SECTION 2. The City Council directs the City Clerk to immediately post notice on the City website and publish, as soon as possible, advertisements in the local newspaper, inviting qualified residents of the district to submit applications, letters of interest, resumes, and disclosure statements to the City Clerk.

SECTION 3. The City Clerk is authorized to begin accepting applications, letters of interest, resumes and disclosure statements on Thursday, January 2, 2014.

SECTION 4. The deadline to submit applications, letters of interest, resumes, and disclosure statements to the City Clerk is 5:00 p.m., Wednesday, January 15, 2014.

SECTION 5. The City Council will interview qualified applicants of interest at the Council's "B" Session on Wednesday, January 29, 2014, and select up to three applicants to be interviewed at the Council's "A" Session on Thursday, January 30, 2014.

SECTION 6. The City Council will vote on the applicants for District 10 at the Council's "A" Session on Thursday, January 30, 2014. The successful applicant for appointment will be sworn in and take office at that meeting.

SECTION 7. In accordance with the City Charter requirements, a Special Election shall be called at a later date, to be held on the next uniform election date, May 10, 2014, to elect the replacement Council Member.

SECTION 8. This Resolution is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED *on this the 19th day of December, 2013.*

M A Y O R
Julián Castro

ATTEST:

Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:

Robert F. Greenblum, City Attorney

Agenda Item:	**4**
Date:	12/19/2013
Time:	09:33:45 AM
Vote Type:	Motion to Approve
Description:	A Resolution acknowledging the resignation of Councilmember Carlton Soules, District 10, and initiating procedures to select an interim replacement Councilmember. [Leticia M. Vacek, City Clerk]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				
Rebecca Viagran	District 3	x					
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				x
Ron Nirenberg	District 8		x			x	
Joe Krier	District 9		x				
Carlton Soules	District 10		x				

Resolution Acknowledging the Resignation of Councilmember Carlton Soules, District 10

Leticia M. Vacek, City Clerk

Item # 4
December 19, 2013

Notification Process

- In accordance with Ordinance 2010-05-06-0375, the notification process is as follows:
  - The City Clerk posts Notice of Vacancy on-line by close of business on Friday, December 20, 2013.
  - The City Clerk publishes Notice of Vacancy in the Express-News and La Prensa on Sunday, December 22, 2013.

Notification Process

- The following documents will be accessible on the City Clerk and Elections web pages:
  - Ordinances governing Vacancy Process
  - Notice of Vacancy
  - Calendar of Events
  - Personal Financial Statement covering 2013
  - Personal Financial Statement Instruction Guide
  - FDR Addendum

Application Period

- Application Period is from Thursday, January 2 through 5 pm on Wednesday, January 15, 2014.
- Per Ordinance 2010-05-06-0375: Applicants shall complete an Application and submit a Letter of Interest, Resume, and Financial Disclosure Statements.
- The City Clerk will review Applications and forward same to the Mayor and City Council.

Review and Appointment Process

- On Wednesday, January 29, 2014 during the "B" Session; the Mayor and City Council will conduct Applicant Interviews.
- On Thursday, January 30, 2014 during the Regular City Council Meeting, the Mayor and City Council will interview up to 3 Finalists and make an Appointment.
- The Appointee will be immediately sworn-in by the City Clerk.

Special Election

- Per Section 8 of the City Charter, if more than 270 days remain on the unexpired term of office, a Special Election to fill the vacancy is required.

Special Election

Monday, February 10, 2014 thru Monday, March 10, 2014	**Period for Applying for Place on Ballot.**
Monday, March 10, 2014	**5:30 pm – Drawing for Placement of Names on Ballot.**
Thursday, April 10, 2014	**Last day to Register to Vote in the May 10, 2014 Special Election.**
Monday, April 28, 2014	**First day of Early Voting by Personal Appearance.**
Tuesday, May 6, 2014	**Last day of Early Voting by Personal Appearance.**
Saturday, May 10, 2014	**Election Day; 7 am – 7 pm.**