

AN ORDINANCE      2012-03-15-0196

**AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION FOR, AND ACCEPTANCE, UPON AWARD, OF, UP TO \$1,250,000.00 FROM THE OFFICE OF THE TEXAS DIVISION OF EMERGENCY MANAGEMENT FOR THE 2012 HOMELAND SECURITY GRANT PROGRAM TO PREVENT, RESPOND TO, AND RECOVER FROM ACTS OF TERRORISM AND NATURAL DISASTERS; AND AUTHORIZING A PERSONNEL COMPLEMENT OF EIGHT POSITIONS.**

\* \* \* \* \*

**WHEREAS**, the Texas Division of Emergency Management (TDEM) has grant funds of as much as \$1,250,000.00 available from the 2012 Homeland Security Grant Program (HSGP); and

**WHEREAS**, the purpose of the 2012 HSGP is to enhance the ability of governments to prevent, respond to, and recover from acts of terrorism and natural disasters; and

**WHEREAS**, the grant application includes a request for funding of eight personnel positions that are needed for complying with the grant management requirements and for increasing regional response capabilities against a terrorist attack; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager and her designee are hereby authorized to submit a grant application in an amount not to exceed to \$1,250,000.00 to the 2012 HSGP for grant funds from the TDEM to assist the City in preventing, responding to, and recovering from acts of terrorism and natural disasters. The City Manager and her designee are hereby authorized to accept said grant, if awarded under substantially the same terms and conditions as applied for. The City Manager and her designee are further authorized to execute any and all documents necessary to effectuate said application and acceptance.

**SECTION 2.** Fund 26065000 (Department of Homeland Security) is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant. Should funding be awarded, the sum of up to \$1,250,000.00 from the TDEM will be appropriated in said fund. The personnel complement of eight positions, which is attached as **Exhibit I**, is approved.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts, as necessary to carry out the purpose of this Ordinance.

**SECTION 4.** This Ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

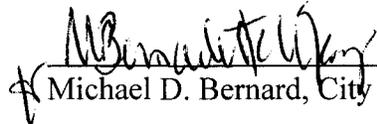
**PASSED AND APPROVED** this 15th day of March, 2012.

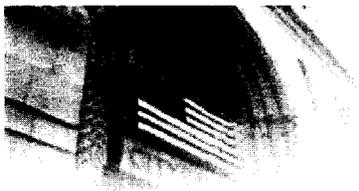
  
M A Y O R  
Julián Castro

**ATTEST:**

**APPROVED AS TO FORM:**

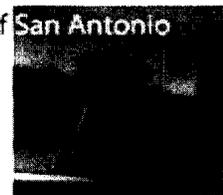
  
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Leticia M. Vacek, City Clerk

  
\_\_\_\_\_  
Michael D. Bernard, City Attorney



Request for  
**COUNCIL**  
ACTION

City of San Antonio



### Agenda Voting Results - 15

<b>Name:</b>	5, 6, 7, 9, 10, 12, 13, 14, 15, 16A, 16B, 16C, 16D, 16E, 16F, 16G, 16H, 17						
<b>Date:</b>	03/15/2012						
<b>Time:</b>	09:26:13 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance authorizing the submission of a grant application for, and acceptance, upon award, of, up to \$1,250,000.00 from the Office of the Texas Division of Emergency Management for the 2012 Homeland Security Grant Program to prevent, respond to, and recover from acts of terrorism and natural disasters; and continue to authorize a personnel complement of eight positions. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]						
<b>Result:</b>	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				
Leticia Ozuna	District 3		x				
Rey Saldaña	District 4		x				x
David Medina Jr.	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7	x					
W. Reed Williams	District 8		x				
Elisa Chan	District 9		x			x	
Carlton Soules	District 10		x				

## Attachment A: 2012 HSGP Grant Ordinance

### OEM GRANT POSITION DESCRIPTIONS:

The following 8 positions have been approved by the State as authorized grant-funded positions:

- **Sr. Management Analyst (0999)** - Under administrative direction, this position reports to the Special Projects Manager. This position is responsible for managing Digital Sandbox and WebEOC software packages and data.
- **Sr. Management Analyst (0999)** - Under administrative direction, this position is responsible for maintaining regional planning and exercise requirements necessary to maintain grant compliance and eligibility.
- **Management Analyst (046)** - Under administrative direction, this position is responsible for inventory management of grant funded assets; creating and compiling periodic reports related to grant funded materials and equipment; maintaining operational readiness of grant funded materials, machinery and equipment; and maintaining database of grant funded equipment and materials. This position will provide assistance with fiscal procurement and special projects related to grant reconciliation.
- **Administrative Assistant II (041)** - Under administrative direction, this position is responsible for updating and maintaining the SAUA Homeland Security Strategy. This position will provide multi-jurisdictional and multi-discipline coordination to ensure compliance with the SAUA Charter and strategic initiatives.
- **1 Full-Time and 1 Part-Time Training Officer (92)** – Under general administrative direction, this position maintains HSGP grant eligibility by coordinating training activities, to include onsite training, of OEM staff and City first responders. Training is a key component to complying with Homeland Security Presidential Directives 5 and 8, as well as the National Incident Management System (NIMS). City first responders are required to complete several annual courses from basic to advanced Incident Command System (ICS) training for the City to maintain grant eligibility.
- **1 Full-Time and 1 Part-Time Management Analyst (CI/KR) (046)** - Under general administrative direction, this position reports to the OEM Special Projects Manager. This position will assist the City in complying with the National Infrastructure Protection Program (NIPP) by gathering and maintaining Critical Infrastructure/Key Resource (CI/KR) data for the San Antonio Urban Area (SAUA). This data gathering and maintenance process is essential to maintaining grant eligibility and generating future HSGP grant funding.

### SUITE OF HOMELAND SECURITY GRANT PROGRAMS:

1. Metropolitan Medical Response System (MMRS) provides program funds to enhance and sustain a regionally integrated, systematic mass casualty incident preparedness program that enables a response during the first crucial hours of an incident.
2. Urban Area Security Initiatives (UASI) provides funds for unique planning, equipment, training, and exercise needs of high-threat, high-density 63 Urban Areas throughout the Nation, and assist them in building an enhanced and sustainable capacity to prevent, protect against, respond to, and recover from acts of terrorism.
3. State Homeland Security Grant (SHSP), provides program funds to support the implementation of Texas Homeland Security Strategies and law enforcement activities to address identified planning, equipment, training, and exercise necessary to prevent, protect, respond, and recover from acts of terrorism.

**Exhibit I**