

AN ORDINANCE 2008-10-02-0878

AUTHORIZING THE ACCEPTANCE OF FUNDS FOR A GRANT AWARD FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES IN AN AMOUNT UP TO \$825,336.00 FOR THE TOBACCO COMMUNITY COALITION PROGRAM FOR THE PERIOD SEPTEMBER 1, 2008 THROUGH AUGUST 31, 2009; AUTHORIZING THE ACCEPTANCE OF FUNDS FOR A GRANT AWARD FROM THE TEXAS DEPARTMENT OF STATE HEALTH SERVICES IN AN AMOUNT UP TO \$35,000.00 FOR THE WORKSITE WELLNESS VALUE-BASED BENEFIT DESIGN DEMONSTRATION PROJECT FOR THE PERIOD NOVEMBER 1, 2008 THROUGH OCTOBER 31, 2009.

* * * * *

WHEREAS, the Texas Department of State Health Services (TDSHS) is offering the San Antonio Metropolitan Health District (SAMHD) a grant contract in an amount up to \$825,336.00 in renewal funding for the implementation of the Tobacco Community Coalition Program for the period beginning September 1, 2008 and ending August 31, 2009; and

WHEREAS, an initial grant of \$339,844.00 for the period February 15, 2008 through August 31, 2008 was awarded to the SAMHD to assess and plan for this project; and

WHEREAS, the goal of the program is to reduce disease, disability, and death related to tobacco use by preventing the initiation of tobacco use, promoting quitting, eliminating nonsmokers' exposure to secondhand smoke, and identifying and addressing the disparities related to tobacco use and its effects among different population groups; and

WHEREAS, the FY 2009 award will represent the second round of funding from TDSHS, with a greater number of performance measures that will likely be carried out through contracts with community collaborating organizations; and

WHEREAS, the TDSHS also is offering the SAMHD a grant of \$35,000.00 in new funding to participate in a three-year demonstration project to prevent heart disease and stroke through intervention at the employer level; and

WHEREAS, the Heart Disease and Stroke Prevention in Employees through the Value-Based Benefits Design Project proposes to show that by creating a local public/private business health collaborative, employers will have greater ability to learn about and will act to improve employee health, particularly to prevent heart disease and stroke by reducing or controlling high blood pressure, high cholesterol, diabetes and tobacco use; and

WHEREAS, the mechanism would be through redesigned health benefits following a value-based design model, which would provide employees greater access to and use of the right health services; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager or her designee, or the Director of the San Antonio Metropolitan Health District or his designee, is authorized to accept funds for a grant award from the Texas Department of State Health Services (TDSHS) in an amount up to \$825,336.00 for the Tobacco Community Coalition Program for the period September 1, 2008 through August 31, 2009. A copy of the grant contract is attached hereto and incorporated herein for all purposes as **Attachment I**.

SECTION 2. The City Manager or her designee, or the Director of the San Antonio Metropolitan Health District or his designee, is authorized to accept funds for a grant award from the TDSHS in an amount up to \$35,000.00 for the Worksite Wellness Value-Based Benefit Design Demonstration Project (Worksite Wellness) for the period November 1, 2008 through October 31, 2009. A copy of the grant contract is attached hereto and incorporated herein for all purposes as **Attachment II**.

SECTION 3. The City Manager or her designee, or the Director of the San Antonio Metropolitan Health District or his designee, is further authorized to execute any and all necessary documents and grant contracts to effectuate said acceptance of the two grants mentioned in Section 1 and Section 2 for the efficient maintenance and delivery of program services.

SECTION 4. Fund 2601636024 entitled "Tobacco Community Coalition" and Internal Order 136000000406 are hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant, and the sum of \$825,336.00 from the TDSHS will be appropriated in said fund. The proposed budget, which is attached hereto and incorporated herein for all purposes as **Attachment III** is hereby approved. A formal final budget will be submitted by the department upon award.

SECTION 5. Fund 26016000 entitled "Texas Department of State Health Service" is hereby designated for use in the accounting for the fiscal transaction in the acceptance of the Worksite Wellness grant. The sum of up to \$35,000.00 from the TDSHS will be appropriated in said fund. The proposed budget which is attached hereto and incorporated herein for all purposes as **Attachment IV** is hereby approved. A formal final budget which will include Internal Order numbers and General Ledger numbers will be submitted by the department upon award.

SECTION 6. If awarded, the proposed personnel complements attached hereto in **Attachments III and IV** are hereby approved.

SECTION 7. The City Manager or her designee, or the Director of the San Antonio Metropolitan Health District or his designee, is hereby authorized to carry over funds, when ascertained and approved by the funding agency through a revised notice of award.

SECTION 8. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the

MH/mgc
10/02/08
Item #13

City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

SECTION 9. This ordinance shall be effective on and after October 12, 2008.

PASSED AND APPROVED this 2nd day of October, 2008.

ATTEST: *Patricia A. West*
City Clerk

Phil Meyer
MAYOR

APPROVED AS TO FORM: *Hollis Young*
City Attorney



Request for
**COUNCIL
ACTION**

City of San Antonio



Agenda Voting Results - 13

Name:	5, 6, 8, 11, 13, 14, 15, 16, 18, 20, 23, 24, 25, 27, 28, 30B
Date:	10/02/2008
Time:	10:40:42 AM
Vote Type:	Motion to Approve
Description:	An Ordinance authorizing the acceptance of funds for a grant award from the Texas Department of State Health Services in an amount up to \$825,336.00 for the Tobacco Community Coalition Program for the period September 1, 2008 through August 31, 2009; authorizing the acceptance of funds for a grant award from the Texas Department of State Health Services in an amount up to \$35,000.00 for the Worksite Wellness Value-Based Benefit Design Demonstration Project for the period November 1, 2008 through October 31, 2009. [Frances A. Gonzalez, Assistant City Manager; Dr. Fernando A. Guerra, Director, Health]
Result:	Passed

Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Phil Hardberger	Mayor		x				
Mary Alice P. Cisneros	District 1		x			x	
Sheila D. McNeil	District 2		x				
Jennifer V. Ramos	District 3		x				
Philip A. Cortez	District 4		x				x
Lourdes Galvan	District 5	x					
Delicia Herrera	District 6		x				
Justin Rodriguez	District 7	x					
Diane G. Cibrian	District 8		x				
Louis E. Rowe	District 9		x				
John G. Clamp	District 10		x				

DEPARTMENT OF STATE HEALTH SERVICES



This contract, number 2009-029454 (Contract), is entered into by and between the Department of State Health Services (DSHS or the Department), an agency of the State of Texas, and SAN ANTONIO METROPOLITAN HEALTH DISTRICT (Contractor), a Government Entity, (collectively, the Parties).

1. **Purpose of the Contract.** DSHS agrees to purchase, and Contractor agrees to provide, services or goods to the eligible populations as described in the Program Attachments.
2. **Total Amount of the Contract and Payment Method(s).** The total amount of this Contract is \$825,336.00, and the payment method(s) shall be as specified in the Program Attachments.
3. **Funding Obligation.** This Contract is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, budget cuts, transfer of funds between programs or health and human services agencies, amendment to the Appropriations Act, health and human services agency consolidation, or any other disruptions of current appropriated funding for this Contract, DSHS may restrict, reduce, or terminate funding under this Contract.
4. **Term of the Contract.** This Contract begins on 09/01/2008 and ends on 08/31/2009. DSHS has the option, in its sole discretion, to renew the Contract as provided in each Program Attachment. DSHS is not responsible for payment under this Contract before both parties have signed the Contract or before the start date of the Contract, whichever is later.
5. **Authority.** DSHS enters into this Contract under the authority of Health and Safety Code, Chapter 1001.
6. **Documents Forming Contract.** The Contract consists of the following:
 - a. Core Contract (this document)
 - b. Program Attachments:

2009-029454-001 Tobacco Community Coalition
 - c. General Provisions (Sub-recipient)
 - d. Solicitation Document(s), and
 - e. Contractor's response(s) to the Solicitation Document(s).
 - f. Exhibits

Any changes made to the Contract, whether by edit or attachment, do not form part of the Contract unless expressly agreed to in writing by DSHS and Contractor and incorporated herein.

7. **Conflicting Terms.** In the event of conflicting terms among the documents forming this Contract, the order of control is first the Core Contract, then the Program Attachments (s), then the General Provisions, then the Solicitation Document, if any, and then Contractor's response to the Solicitation Document, if any.

8. **Payee.** The Parties agree that the following payee is entitled to receive payment for services rendered by Contractor or goods received under this Contract:

Name: CITY OF SAN ANTONIO
Address: P O BOX 839966 Direct Deposit
SAN ANTONIO, TX 78283
Vendor Identification Number: 17460020708024

9. **Entire Agreement.** The Parties acknowledge that this Contract is the entire agreement of the Parties and that there are no agreements or understandings, written or oral, between them with respect to the subject matter of this Contract, other than as set forth in this Contract.

By signing below, the Parties acknowledge that they have read the Contract and agree to its terms, and that the persons whose signatures appear below have the requisite authority to execute this Contract on behalf of the named party.

DEPARTMENT OF STATE HEALTH SERVICES

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

By: _____
Signature of Authorized Official

By: _____
Signature

Date

Date

Fernando A. Guerra, M.D., MPH
Director of Health
332 W. Commerce, Suite 307
San Antonio, Texas 78205
210-207-8730
Fernando.Guerra@sanantonio.gov

Bob Burnette, C.P.M. CTPM
Director, Client Services Contracting Unit

ATTEST:

Leticia M. Vacek, City Clerk

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756
(512) 458-7470

Date: _____
APPROVED AS TO FORM:

Michael D. Bernard, City Attorney

Bob.Burnette@dshs.state.tx.us

CONTRACT NO.2009-029454
PROGRAM ATTACHMENT NO. 001
PURCHASE ORDER NO. 0000341208

CONTRACTOR: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

DSHS PROGRAM: Tobacco Community Coalition (SA/TCC)

TERM: 09/01/2008 THRU: 08/31/2009

SECTION I. STATEMENT OF WORK

A. PURPOSE:

The Tobacco Program Community Coalitions prevent and reduce the illegal and harmful use of tobacco products in communities across Texas (with a particular emphasis on reduction in youth use) by promoting and conducting community-based and environmental universal prevention strategies that have an impact on the social, cultural, political and economic processes of the community. Coalitions broaden support for projects and increase credibility, provide volunteers for activities, and maximize the power of participating groups through joint action. Coalitions are especially important when engaging in broad community actions to change public policy. The Centers for Disease Control and Prevention (CDC) document, *Best Practices for Comprehensive Tobacco Control Program, August 1999*, specified that the community coalition programs include activities that increase the number of organizations and individuals involved in planning education and training programs, use State and local counter-marketing campaigns to place pro-health messages on tobacco control, promote the adoption of public and private tobacco control policies, and monitor program implementation. Contractor shall provide a 20% match (in kind or monetary) for programmatic activities such as local media, administration or operating costs. Contractor shall serve as a member of, and manage, the Tobacco Prevention and Control Coalition and shall ensure that the Coalition implements the activities funded under this Program Attachment. The Coalition will implement steps of the Strategic Prevention Framework (SPF) in the targeted county by convening a County Epidemiological/Evaluation Workgroup (CEW) to develop a County Epidemiological Report, mobilizing the Coalition, developing a strategic plan and implementing evidence-based strategies and evaluating activities that are designed to address tobacco use and tobacco-related health consequences. The Contractor shall ensure that the Coalition conducts activities in the Program Service Area that meet the following goals:

- Goal 1: Prevent tobacco use among young people
- Goal 2: Promote compliance and support adequate enforcement of federal, state and local tobacco laws
- Goal 3: Increase cessation among young people and adults
- Goal 4: Eliminate exposure to secondhand smoke
- Goal 5: Reduce tobacco use among populations with the highest burden of tobacco-related health disparities
- Goal 6: Develop and maintain statewide capacity for comprehensive tobacco prevention and control

B. SERVICE REQUIREMENTS:

Contractor shall ensure that the Coalition conducts the following activities:

1. Conduct an annual needs assessment that determines the tobacco use and related health consequences and tobacco-related health disparities within the targeted community in the Program Service Area stated below. Conduct a community resource assessment that identifies existing strengths and assets of community tobacco prevention and control and substance abuse prevention programs and other services in the targeted community in the Program Service Area stated below. Convene a County Epidemiological Evaluation Workgroup (CEW) to conduct the needs and resource assessment and prepare a County Epidemiological Assessment Report.

2. Hire a professional evaluator for evaluation of the Coalition's processes and outcomes, lead the CEW processes. 7 to 10% of the contract amount must be allocated to the local evaluation.
3. Coordinate with DSHS surveillance contractors to enhance the implementation of statewide (ATS, BRFSS, YRBS) youth and adult surveys in the target community.
4. Conduct tobacco prevention mobilization strategies to include key tasks that may include, but are not limited to, convening meetings of community leaders and stakeholders; building coalitions by entering into written community agreements concerning cooperative efforts for preventing and reducing tobacco use; training community stakeholders, coalitions, and service providers; organizing agency networks; leveraging resources; and engaging stakeholders to help sustain the activities.
5. Ensure that multiple sectors of the community are involved to enhance community efforts to promote and deliver comprehensive effective tobacco prevention and control activities.
 - a. Involve and assist community groups that are representative of the ethnic, geographic and socio-economic diversity in the target community.
 - b. Involve and assist community groups that are at high risk for tobacco related health disparities.
 - c. Involve youth in planning and implementation of Coalition comprehensive tobacco prevention and control activities.
 - d. Involve local institutions of higher learning, junior colleges, and trade schools for planning and implementation of Coalition comprehensive tobacco prevention and control activities.
 - e. Involve local law enforcement, Education Service Centers, Prevention Resource Centers, community substance abuse prevention providers, local school districts, civic/volunteer organizations, faith-based groups, businesses, and local media for planning and implementation of Coalition comprehensive tobacco prevention and control activities.
6. Develop and implement a culturally appropriate strategic plan that outlines and details a plan for the comprehensive community-based tobacco prevention and control activities, including prevention, enforcement, cessation, tobacco-related health disparities and secondhand smoke strategies.
7. Develop measurable project goals and objectives for the strategic plan that are directly related to the target community in the Program Service Area stated below, that impact those goals and are designed to prevent and reduce the prevalence and incidence of the use of tobacco products and related consequences. Select and implement culturally appropriate tobacco prevention and control strategies including both environmental policies, programs, and practices and direct service activities that are proven to be effective in research settings and communities for each of the goal areas. Implementation strategies must be logically linked to community problems identified in the needs assessment.
8. Identify at least one youth leader, representing the Coalition to serve as Teen Ambassador(s) on the Youth Advisory Board.
9. Contractor shall make travel arrangements for, and send youth participants and sponsors (a minimum of 4 adults and 20 youths) to the Tobacco-Free Kids Day Summit in Austin. Contractor shall pay for, or obtain scholarships for, the participants' travel expenses.
10. Conduct local activities to educate the public on the benefits of remaining tobacco-free during Texas Tobacco-Free Kids Day (Kick Butts Day) Conduct local media activities (i.e. radio, television, cable, billboards, newspaper, promotional items or merchandise) that raise awareness of the Coalition and reinforce the DSHS statewide media campaign messages. (Contractor shall not conduct individual media campaigns).

C. TRAINING:

Contractor shall ensure that Coalition staff and members of the Coalition participate in training and technical assistance provided by the state. Contractor shall make travel arrangements for, and send, Coalition staff and/or Coalition members, and youth participants and sponsors (a minimum of 8 adults and 20 youths) to the annual Tobacco Conference at The Woodlands in July, 2009. Contractor shall pay for, or obtain scholarships for, the participants' travel expenses.

Contractor shall ensure that the Coalition evaluator participate in the quarterly evaluation team training provided by the state. Contractor shall make travel arrangements for, and send, the evaluator to the trainings in Austin.

D. OTHER REQUIREMENTS:

Contractor shall comply with the following:

- Education Code, §38.006;
- Government Code, §403.105;
- Health & Safety Code, §12.011, 161.081-161.0901, 161.251-161.257, 161.301-302; and
- Penal Code, §§48.01-48.015

SECTION II. PERFORMANCE MEASURES

The following Performance Measures will be used to assess in part, the Contractor's effectiveness in conducting the activities described in Program Attachment. The Contractor shall submit all reports monthly on performance measures in the Behavioral Health Integrated Provider System (BHIPS). For each month's performance, the Contractor must submit the reports in BHIPS by the 15th day of the following month:

PERFORMANCE MEASURES:

	<u>Sep-Nov</u>	<u>Dec-Feb</u>	<u>Mar-May</u>	<u>Jun-Aug</u>	<u>Annual Goal</u>
Number of media awareness activities	10	50	100	100	260
Number of youth receiving information	250	250	350	450	1300
Number of adults receiving information	250	250	350	350	1200
Youth involved in alternative activities	50	200	400	200	850
Adults involved in alternative activities	50	75	100	75	300
Number of tobacco prevention presentations	50	50	75	75	250
Number of youth attending tobacco presentations	200	200	300	300	1000
Number of adults attending tobacco presentations	200	200	300	300	1000
Number of Work Site Cessation Services Consultations	20	10	30	30	90
Number of youth receiving education/skills training	50	75	100	300	525
Proposed net increase in written community agreements	15	10	10	10	45
Number of cessation consultations with Health Care Providers	100	100	150	150	500
Number of environmental, regulatory or legal strategies implemented or changed	0	1	1	1	3
Number of adults successfully referred to prevention, intervention, treatment or	20	75	75	75	245
Number of youth successfully referred to prevention, intervention, treatment or					245

SECTION III. PROGRAM SERVICE AREA:

Contractor shall conduct tobacco prevention and control program activities in the following identified and approved target community:

Bexar

SECTION IV. ELIGIBLE POPULATIONS:

Male
Female

SECTION V. SOLICITATION DOCUMENT:

RFP #: SA-TCC-240.1

SECTION VI. RENEWALS:

The Coalition is funded through 80th Texas Legislature appropriations for the current biennium which began September 1, 2007 and ends August 31, 2009.

SECTION VII. PAYMENT METHOD:

Cost Reimbursement
Funding is further detailed in the attached Categorical Budget and, if applicable, Equipment List.

SECTION VIII. BILLING INSTRUCTIONS:

Contractor shall submit all bills and reports to the Department through BHIPS at least monthly.
Contractor shall submit all reports, documentation, and other information required to be furnished by Contractor to DSHS at the following address:

Cheryl Purnell, Contract Manager
Department of State Health Services
Mental Health and Substance Abuse Contracts Management Unit (MC2058)
909 West 45th Street, Bldg. 4
Austin, TX 78751
Email: cheryl.purnell@dshs.state.tx.us
Phone: (512) 206-5959
Fax: (512) 206-5782

SECTION IX. PROGRAM STRATEGIES:

The following strategies are approved and must be maintained through this Contract:

<u>Program</u>	<u>Percentage of Effort</u>
Tobacco Com & Local Coalitions	100.00%
Prevent/Control Tobacco Use	0.00%

SECTION X. FUNDING:

Funding Source: State

Program Amount: \$825,336.00

Match Required: \$173,690.00

Program Income: \$0.00

Total: \$999,026.00

SECTION XI. SPECIAL PROVISIONS:

Not Applicable

Categorical Budget:

PERSONNEL	\$188,032.00
FRINGE BENEFITS	\$77,961.00
TRAVEL	\$8,939.00
EQUIPMENT	\$0.00
SUPPLIES	\$6,800.00
CONTRACTUAL	\$394,071.00
OTHER	\$107,878.00
TOTAL DIRECT CHARGES	\$783,681.00
INDIRECT CHARGES	\$41,655.00
TOTAL	\$825,336.00
DSHS SHARE	\$825,336.00
CONTRACTOR SHARE	\$173,690.00
OTHER MATCH	\$173,690.00

Total reimbursements will not exceed \$825,336.00

Financial status reports are due: 10/15/2008, 11/17/2008, 12/15/2008, 01/15/2009, 02/16/2009, 03/16/2009, 04/15/2009, 05/15/2009, 06/15/2009, 07/15/2009, 08/17/2009, 09/15/2009



TEXAS DEPARTMENT OF STATE HEALTH SERVICES

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE

AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief that:

- (1) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or an employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Signature

Date

Print Name of Authorized Individual

2009-029454

Application or Contract Number

SAN ANTONIO METROPOLITAN
HEALTH DISTRICT

Organization Name

DEPARTMENT OF STATE HEALTH SERVICES



This contract, number 2009-030407 (Contract), is entered into by and between the Department of State Health Services (DSHS or the Department), an agency of the State of Texas, and SAN ANTONIO METROPOLITAN HEALTH DISTRICT (Contractor), a Government Entity, (collectively, the Parties).

1. **Purpose of the Contract.** DSHS agrees to purchase, and Contractor agrees to provide, services or goods to the eligible populations as described in the Program Attachments.
2. **Total Amount of the Contract and Payment Method(s).** The total amount of this Contract is \$35,000.00, and the payment method(s) shall be as specified in the Program Attachments.
3. **Funding Obligation.** This Contract is contingent upon the continued availability of funding. If funds become unavailable through lack of appropriations, budget cuts, transfer of funds between programs or health and human services agencies, amendment to the Appropriations Act, health and human services agency consolidation, or any other disruptions of current appropriated funding for this Contract, DSHS may restrict, reduce, or terminate funding under this Contract.
4. **Term of the Contract.** This Contract begins on 10/01/2008 and ends on 06/29/2009. DSHS has the option, in its sole discretion, to renew the Contract as provided in each Program Attachment. DSHS is not responsible for payment under this Contract before both parties have signed the Contract or before the start date of the Contract, whichever is later.
5. **Authority.** DSHS enters into this Contract under the authority of Health and Safety Code, Chapter 1001.
6. **Documents Forming Contract.** The Contract consists of the following:
 - a. Core Contract (this document)
 - b. Program Attachments:

2009-030407-001 Heart Disease and Stroke Prevention Worksite Wellness Collaborative
 - c. General Provisions (Sub-recipient)
 - d. Solicitation Document(s), and
 - e. Contractor's response(s) to the Solicitation Document(s).
 - f. Exhibits

Any changes made to the Contract, whether by edit or attachment, do not form part of the Contract unless expressly agreed to in writing by DSHS and Contractor and incorporated herein.

7. **Conflicting Terms.** In the event of conflicting terms among the documents forming this Contract, the order of control is first the Core Contract, then the Program Attachment(s), then the General Provisions, then the Solicitation Document, if any, and then Contractor's response to the Solicitation Document, if any.

8. **Payee.** The Parties agree that the following payee is entitled to receive payment for services rendered by Contractor or goods received under this Contract:

Name: CITY OF SAN ANTONIO
Address: P O BOX 839966 DIRECT DEPOSIT
SAN ANTONIO, TX 78283
Vendor Identification Number: 17460020708024

9. **Entire Agreement.** The Parties acknowledge that this Contract is the entire agreement of the Parties and that there are no agreements or understandings, written or oral, between them with respect to the subject matter of this Contract, other than as set forth in this Contract.

By signing below, the Parties acknowledge that they have read the Contract and agree to its terms, and that the persons whose signatures appear below have the requisite authority to execute this Contract on behalf of the named party.

DEPARTMENT OF STATE HEALTH SERVICES

SAN ANTONIO METROPOLITAN HEALTH DISTRICT

By: _____
Signature of Authorized Official

By: _____
Signature

Date

Date

Bob Burnette, C.P.M., CTPM

Printed Name and Title

Director, Client Services Contracting Unit

Address

1100 WEST 49TH STREET
AUSTIN, TEXAS 78756

City, State, Zip

(512) 458-7470

Telephone Number

Bob.Burnette@dshs.state.tx.us

E-mail Address for Official Correspondence

CONTRACT NO. 2009-030407-
PROGRAM ATTACHMENT NO. 001
PURCHASE ORDER NO. 0000344340

CONTRACTOR: SAN ANTONIO METROPOLITAN HEALTH DISTRICT

DSHS PROGRAM: Heart Disease and Stroke Prevention Worksite Wellness Collaborative

TERM: 10/01/2008 THRU: 06/29/2009

SECTION I. STATEMENT OF WORK:

Contractor shall develop a local public-private collaborative model that will work to improve employers' abilities to promote increased awareness and improved control of High Blood Pressure (HBP), High Blood Cholesterol (HBC), diabetes and smoking. Contractor shall guide and assist participating employers with instituting a value-based benefits design for cardiovascular disease management using evidence-based or best practice services. The use of these Value-based Benefits are expected to: 1) improve coverage and use of clinical and community preventive services for their employees for prevention of heart disease and stroke; 2) promote the establishment and improve the delivery of comprehensive and effective interventions for quality health care; and 3) reduce and eliminate disparities for many disease and risk factors, with a primary focus on improving control of high blood pressure, high blood cholesterol, diabetes and reduction of tobacco use.

The following resources will be used as guides in developing the Value-based Benefits:

1. Value-Driven Health Care - A purchasers Guide, located at: http://www.leapfroggroup.org/media/file/employer_purchaser_guide_05_11_07.pdf
2. The CDC Successful Business Strategies to Prevent Heart Disease and Stroke Toolkit, located at: <http://www.cdc.gov/DHDSP/library/toolkit/>
3. A Purchaser's Guide to Clinical Preventive Services, located at: <http://www.ahrq.gov/qual/value/localnetworks.htm>
4. The Guide to Community Preventive Services - Worksites, located at: <http://www.thecommunityguide.org>
5. Diabetes At Work Kit, located at: <http://www.diabetesatwork.org>
6. American Cancer Society Quitline, located at: <http://www.cancer>

Demonstration of Project Objectives and Outcome:

1. Intermediate Term Objective: By June 29, 2011, an increased number of employers will have developed Value-based Benefits for their employees, including prevention and community services for HBP, HBC, diabetes and smoking.
2. Short Term Objective: By December 31, 2008, increase the minimum number of employers within the city from 0 to 5 with an employee population no less than 2000 - 5,000 employees who are participating in the Preventing Heart Disease and Stroke Demonstration Project through value-based benefit design as part of a local city collaborative.

3. Short Term Objective: By June 29, 2009, one (1) local plan will have been developed and implementation started by the local city public/private collaborative to improve employers' abilities to address heart disease and stroke prevention in their employees through value-based benefit design.

SECTION II. PERFORMANCE MEASURES:

The following performance measures will be used to assess, in part, Contractor's effectiveness in providing services described in this Program Attachment, without waving the enforceability of any of the terms of the contract. Contractor shall complete each objective as defined in this Program Attachment under Section I.

Contractor shall meet the following objectives:

1. Serve as a local facilitator/coordinator for the project;
2. Identify and recruit a minimum of five (5) employers (minimum three (3) with an employee population of 2,000 - 5,000+ employees in worksite) from the public and private sectors to participate in the business health collaborative;
3. Coordinate with local employers in the collaborative to collect baseline aggregate employee information on the following measures: high blood pressure, high blood cholesterol, diabetes and smoking (the information can be gathered from claims data, health risk assessments, etc);
4. Serve as the local liaison with the state project steering committee and project contractor to set up local meetings, trainings and communications with local employers; and
5. Establish a sustainable public/private business health coalition/collaborative that will continue at the end of the three year project period.

Contractor shall:

1. Submit by January 15, 2009 to Department of State Health Services, DSHS Cardiovascular Health Wellness, CHW Program by email or hard copy a contact list in a format approved by DSHS, that identifies the employers participating in the programs, of which a minimum of five (5) employers, with three (3) being large employers (2,000-5,000 + employees) must be participating in the project.
2. Submit by July 15, 2009 to DSHS CHW Program by email or hard copy a Summary Report in a format approved by DSHS, which is a collection of baseline aggregate employee health data from the participating employers focused on high blood pressure, high blood cholesterol, diabetes and tobacco use.
3. Submit by January 15, April 15 and July 15, 2009 to DSHS CHW Program by email or hard copy a Narrative Report in a format approved by DSHS, which outlines the number and types of technical assistance and trainings provided to the local employers participating in the coalition/collaborative, the progress of the employers in instituting value based benefit design to prevent heart disease and stroke and the progress toward developing a sustainable public/private business health coalition/collaborative including actions taken, barriers encountered, solutions to overcoming barriers, and recommendations for improvements in the development process.
4. Submit when completed but no later than June 29, 2009 a copy of the local plan in a format

approved by DSHS, to create and sustain a local public/private business health coalition/collaborative over the next two years.

SECTION III. SOLICITATION DOCUMENT: N/A

SECTION IV. RENEWALS:

DSHS may renew the Program Attachment for up to two (2) additional one-year terms at DSHS's sole discretion.

SECTION V. PAYMENT METHOD:

Cost Reimbursement

Funding is further detailed in the attached Categorical Budget and, if applicable, Equipment List.

SECTION VI. BILLING INSTRUCTIONS:

Contractor shall request payment using the State of Texas Purchase Voucher (Form B-13) and acceptable supporting documentation for reimbursement of the required services/deliverables. Vouchers and supporting documentation should be mailed or submitted by fax or electronic mail to the addresses/number below:

Department of State Health Services
Claims Processing Unit
Mail Code 1947
1100 West 49th Street
Austin, Texas 78756-3101

The fax number for submitting State of Texas Purchase Voucher (Form B-13) to the Claims Processing Unit is (512) 458-7442. The email address is invoices@dshs.state.tx.us.

SECTION VII: SPECIAL PROVISIONS

N/A

SECTION VIII. BUDGET:

SOURCE OF FUNDS: CFDA 93.283

Attachment I
 DSHS - Value Based Benefits Design Pilot Project
PROPOSED BUDGET
 Budget Period : 11/01/2008 to 08/31/2009

ESTIMATED REVENUES	GL	CURRENT BUDGET
DSHS - Value Based Benefits Design		35,000
Total Estimated Revenues	\$	<u><u>35,000</u></u>

APPROPRIATIONS

DSHS - Value Based Benefits Design Pilot Project

Fund:
 Cost Center:
 Internal Order:

Regular Salaries & Wages	5101010	14,377
Language Skill Pay	5101050	0
Retirement Benefits -Soc Sec	5103005	1,100
Life Insurance	5103010	1
Group Health Insurance	5104030	2,281
Retirement Benefits -TMRS	5105010	1,879
Education - Classes	5201025	300
Transportation Fees	5203090	512
Travel - Official	5207010	700
Office Supplies	5302010	2,723
Other Commodities	5304080	11,127
Indirect Cost	5406530	0
Total	\$	<u><u>35,000</u></u>

PERSONNEL COMPLEMENT

Activity:
 Cost Center:
 Internal Order:

	PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
0999 Sr. Management Analyst (30%)	<u>0</u>	<u>0</u>	<u>0</u>
	<u>0</u>	<u>0</u>	<u>0</u>

ATTACHMENT II
TDSHS Contract 2009-029454-001
Fund 2601636XXX
Functional Area 3600300000030011
Proposed Budget for Period: 9/01/2008 to 8/31/2009

<u>ESTIMATED REVENUES</u>	<u>SAP GL</u>	<u>BUDGET</u>
	<u>No.</u>	
TDSHS Contract 2009-029454-001	4501100	\$ 825,336
Total Estimated Revenues		<u>\$ 825,336</u>

APPROPRIATIONS
Tobacco Prevention & Control Program
Period: 9/01/2008 - 8/31/2009
 Cost Center 3609020001
 Internal Order 136000000406

Regular Salaries & Wages	5101010	181,672
Language Skill Pay	5101050	1,200
Social Security	5103005	14,384
Life Insurance	5103010	406
Personal Leave Buy Back Pay	5103035	3,000
Transportation Allowance	5103056	2,160
Group Health Insurance	5104030	36,100
TMRS	5105010	27,071
Education	5201025	1,420
Fees to Professional Contractors	5201040	394,071
Advertising and Publication	5203040	87,158
Binding, Printing, and Reproduction	5203060	5,000
Transportation Fees	5203090	4,848
Mail and Parcel Post Service	5205010	600
Travel - Official	5207010	4,091
Office Supplies	5302010	4,800
Computer Software	5304075	2,000
Other Commodities	5304080	10,000
Communications and Telephones	5403010	2,800
Cellphone Service	5403040	900
Indirect Cost	5406530	41,655
Cost Center 3609020001		<u>\$ 825,336</u>

PERSONNEL COMPLEMENT:

<u>Class No.</u>	<u>Title</u>	<u>Current</u> <u>Positions</u>	<u>Add/Reduce</u> <u>Positions</u>	<u>Approved</u> <u>Positions</u>
Activity 36-09-02				
Cost Center 3609020001				
Internal Order 136000000406				
0206	Health Program Manager (1.0 FTE)	1	0	1
0999	Sr. Management Analyst (1.0 FTE)	1	0	1
0041	Administrative Assistant I (1.0 FTE)	1	0	1
0282	Health Program Specialist (1.0 FTE)	1	0	1
Total 36-09-02		4	0	4

TDSHS Contract 2009-029454-001
 Fund 2601636XXX
 Functional Area 3600300000030011
 Proposed Budget for Period: 9/01/2008 to 8/31/2009

<u>ESTIMATED REVENUES</u>	<u>SAP GL</u> No.	<u>BUDGET</u>
TDSHS Contract 2009-029454-001	4501100	\$ 825,336
Total Estimated Revenues		<u>\$ 825,336</u>

APPROPRIATIONS

Tobacco Prevention & Control Program
 Period: 9/01/2008 - 8/31/2009
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PERSONNEL COMPLEMENT:

<u>Class No.</u>	<u>Title</u>	<u>Current Positions</u>	<u>Add/Reduce Positions</u>	<u>Approved Positions</u>
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Cost Center 3609020001				
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DSHS - Value Based Benefits Design Pilot Project
PROPOSED BUDGET
 Budget Period : 11/01/2008 to 08/31/2009

ESTIMATED REVENUES	GL	CURRENT BUDGET
DSHS - Value Based Benefits Design		35,000
Total Estimated Revenues		<u>\$ 35,000</u>

APPROPRIATIONS

DSHS - Value Based Benefits Design Pilot Project

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 Internal Order:

Regular Salaries & Wages	5101010	14,377
Language Skill Pay	5101050	0
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Office Supplies	5302010	2,723
Other Commodities	5304080	11,127
Indirect Cost	5406530	0
Total		<u>\$ 35,000</u>

PERSONNEL COMPLEMENT

Activity:
 Cost Center:
 Internal Order:

0999

Sr. Management Analyst (30%)

PREVIOUS POSITIONS	ADD (DEDUCT)	REVISED POSITIONS
<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>



CITY OF SAN ANTONIO Request for Council Action

Agenda Item # 13
Council Meeting Date: 10/2/2008
RFCA Tracking No: R-3953

DEPARTMENT: Health Department

DEPARTMENT HEAD: Fernando Guerra MD

COUNCIL DISTRICT(S) IMPACTED:
City Wide

SUBJECT:
Acceptance of Two Grant Awards from Texas Department of State Health Services

SUMMARY:

This ordinance authorizes execution of contracts and the acceptance of funds for two grant awards from the Texas Department of State Health Services to the San Antonio Metropolitan Health District. One grant award, in an amount up to \$825,336.00, is for the *Tobacco Community Coalition Program*, for the period September 1, 2008 through August 31, 2009; and another grant award, in an amount up to \$35,000.00, is for the *Worksite Wellness Value-Based Benefit Design Demonstration Project*, for the period November 1, 2008 through October 31, 2009.

In addition, the ordinance authorizes the Director of the San Antonio Metropolitan Health District to execute any necessary documents and contracts for the efficient maintenance and delivery of program services, to initiate annual renewals as warranted, and to execute contract amendments pertaining to these contracts, to include: a) carry-over funds, when ascertained and approved by the funding agency through a revised notice of award; b) budget adjustments, funding terms and personnel complements authorized by the funding agency, up to 10% of the total dollar amount of the budget; c) modifications to the performance measures authorized by the funding agency and listed in the contracts so long as the terms of the amendment stay within the general parameters of the intent of the grant; and d) changes in state regulations mandated by the funding agency. Further, this ordinance authorizes the execution of any service contracts necessary to complete the work objectives contained in the grants. This ordinance also adopts a proposed budget and personnel complement for each grant, attached hereto as *Attachment I and Attachment II*.

BACKGROUND INFORMATION:

The Texas Department of State Health Services (TDSHS) is offering the San Antonio Metropolitan Health District (Metro Health) a grant contract in an amount up to \$825,336.00 in renewal funding for the implementation of the *Tobacco Community Coalition Program* for the period beginning September 1, 2008 and ending August 31, 2009. An initial grant of \$339,844.00 for the period February 15, 2008 through August 31, 2008 was awarded to Metro Health to assess and plan for this project. The new grant will be used to continue the efforts of the previous grant cycle with established TDSHS performance measures and goals that must be met.

The goal of the program is to reduce disease, disability, and death related to tobacco use by preventing the initiation of tobacco use, promoting quitting, eliminating nonsmokers' exposure to secondhand smoke, and identifying and addressing the disparities related to tobacco use and its effects among different population groups. FY

2009 will represent the second round of funding from TDSHS, with a greater number of performance measures that will likely be carried out through contracts with community partner organizations.

Four (4) full-time positions will be created for the organization, maintenance and delivery of program services: a Health Program Manager will oversee program planning and implementation; a Senior Management Analyst will manage sub-contracts, monitor grant activities, and assist in community assessment; a Health Program Specialist will train coalition members to provide tobacco prevention and cessation techniques; and an Administrative Assistant II will support the program and its coalition through clerical and administrative activities.

TDSHS also is offering Metro Health a grant of \$35,000.00 in new funding to participate in a three-year demonstration project to prevent heart disease and stroke through intervention at the employer level. The Heart Disease and Stroke Prevention in Employees through Value-Based Benefits Design Project (Worksite Wellness) proposes to show that by creating a local public/private business health collaborative, employers will have greater ability to learn about and will act to improve employee health, particularly to prevent heart disease and stroke by reducing or controlling high blood pressure, high cholesterol, diabetes and tobacco use. The mechanism would be through redesigned health benefits following a value-based design model, which would provide employees greater access to and use of the right health services.

Metro Health currently has the means to meet the staffing needs required to accept the responsibilities of this project through its *Steps to a Healthier San Antonio Program*, which has a worksite wellness component and one full-time staff person dedicated to this activity. Therefore, no new positions will be created for implementation of this project.

ISSUE:

The TDSHS is offering two grants to Metro Health to continue its work in the prevention and control of tobacco use, and to augment the work it has been carrying out under the federally-funded *Steps to a Healthier San Antonio Program* by working with local employers to address the health-care needs of employees.

ALTERNATIVES:

San Antonio Metro Health was selected by TDSHS to receive these grants because of its performance with previous grant programs. If these grants are not accepted, funds will be distributed to other program sites in Texas, and San Antonio residents will not benefit from the potential positive outcomes of these programs. In addition, Metro Health may not be considered for future funding opportunities.

FISCAL IMPACT:

The TDSHS Tobacco Community Coalition contract provides up to \$825,336.00 in renewed funding, while the TDSHS Worksite Wellness grant will provide up to \$35,000.00 in new monies to Metro Health. Acceptance of these grants will place no demand on the City General Fund.

RECOMMENDATION:

Staff recommends approval of the acceptance of the grant awards to continue Metro Health's efforts to address the health needs of the San Antonio community.

ATTACHMENT(S):

File Description	File Name
Attachment I	Worksite Wellness Budget - FINAL (RFCA).pdf
Attachment II	2009-029454 Tobacco Budget UPLOAD.pdf
Voting Results	
Ordinance/Supplemental Documents	200810020878.pdf

DEPARTMENT HEAD AUTHORIZATIONS:

Bryan Alsip Assistant Director Health Department

APPROVED FOR COUNCIL CONSIDERATION:

Frances A. Gonzalez Assistant City Manager