

**AN ORDINANCE 2016-03-31-0227**

**AUTHORIZING THE SUBMISSION OF A COMPREHENSIVE HOUSING COUNSELING GRANT APPLICATION AND ACCEPTANCE OF FUNDS UPON AWARD OF UP TO \$133,942.00 FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT FOR THE PERIOD OF OCTOBER 1, 2015 TO MARCH 31, 2017; AND APPROVING A BUDGET AND PERSONNEL COMPLEMENT.**

\* \* \* \* \*

**WHEREAS**, through its Fair Housing / Housing Counsel Program (FHP), the Department of Human Services has offered housing counseling services to homeowners as a U.S. Department of Housing and Urban Development Certified Housing Counseling agency since 1979, including foreclosure prevention counseling; and

**WHEREAS**, the FHP supports the delivery of a wide variety of housing counseling services to homebuyers, homeowners, low-to-moderate income renters, and the homeless, in order to improve financial literacy, expand homeownership opportunities, improve access to affordable housing, and preserve homeownership; and

**WHEREAS**, counselors may also provide counseling services to homeowners to prevent or resolve mortgage delinquency, default, and foreclosure; and

**WHEREAS**, during FY 2015, 1,686 San Antonio families received program services, and 228 foreclosures were prevented; **NOW THEREFORE:**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The submission of a Comprehensive Housing Counseling Grant Application, and acceptance of funds upon award of up to \$133,942.00 from the U.S. Department of Housing and Urban Development (HUD) for the period of October 1, 2015 to March 31, 2017, is hereby authorized. A copy of the grant application is incorporated herein for all purposes and is on file with the Department of Human Services (DHS).

**SECTION 2.** The City Manager or her designee, or the Director of DHS or her designee, is further authorized to execute any and all documents necessary to effectuate said application and acceptance of funds.

**SECTION 3.** Should funding be awarded, fund 26054000 entitled 'DEPT. OF HOUSING & URBAN DEVELOPMENT' is hereby designated for use in the accounting for the fiscal transaction in the acceptance of this grant and the sum of up to \$133,942.00 from HUD will be appropriated in said fund. The budget, which is attached hereto and incorporated herein for all purposes as **Attachment I**, is approved and adopted for entry in the City books.

**SECTION 4.** The personnel complement of two (2) grant-funded positions, which is attached hereto and incorporated herein for all purposes as **Attachment II**, is hereby approved.

**SECTION 5.** The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

**SECTION 6.** This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

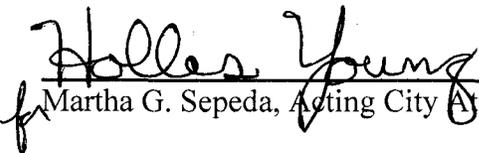
**PASSED AND APPROVED** this 31st day of March 31, 2016.

  
M A Y O R  
Ivy R. Taylor

**ATTEST:**

  
\_\_\_\_\_  
Leticia M. Vaccik, City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
for Martha G. Sepeda, Acting City Attorney

<b>Agenda Item:</b>	<b>17 ( in consent vote: 5, 6, 7, 8, 9, 11, 12, 13, 14, 15, 16, 17, 20, 21, 22, 23, 24 )</b>						
<b>Date:</b>	03/31/2016						
<b>Time:</b>	09:12:22 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance authorizing the submission of a FY 2016 and FY 2017 Comprehensive Housing Counseling Grant application through March 31, 2017 to the U.S. Department of Housing and Urban Development and acceptance of funds upon award of up to \$133,942.00; and approving a budget and personnel complement. [María Villagómez, Assistant City Manager; Melody Woosley, Director, Human Services]						
<b>Result:</b>	Passed						
<b>Voter</b>	<b>Group</b>	<b>Not Present</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Motion</b>	<b>Second</b>
Ivy R. Taylor	Mayor		x				
Roberto C. Treviño	District 1		x				
Alan Warrick	District 2		x				
Rebecca Viagran	District 3		x				x
Rey Saldaña	District 4		x				
Shirley Gonzales	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
Ron Nirenberg	District 8		x				
Joe Krier	District 9		x				
Michael Gallagher	District 10		x			x	

**Attachment I**

**FY 2016-2017 Housing Counseling Grant  
Budget for the Period from October 1, 2015 - March 31, 2017**

	<b>Budget</b>
<b>REVENUES</b>	
4501100 Grants from Federal Agencies-Operating	\$133,942
<b>TOTAL REVENUES</b>	<b><u>\$ 133,942</u></b>
<b>APPROPRIATIONS</b>	
Internal Order 13800000xxxx Housing Counseling Program 2016-2017	
5101010 Regular Salaries	\$76,719
5101050 Language Skill Pay	1,200
5103005 FICA & Medicare Expense	5,869
5103010 Life Insurance	77
5105010 Retirement Expense-TMRS	8,255
5170040 Civln Actv Healthcr- Flex Benefits	14,468
5103056 Transportation Allowance	1,080
5201025 Education - Classes	4,310
5205020 Rental of Office Equipment	1,200
5203040 Advertising & Publication	500
5203060 Binding & Printing	500
5205010 Mail and Parcel Post Service	500
5207010 Travel-Official	13,164
5302010 Office Supplies	2,000
5403040 Cell Phone Service	500
5501000 Computer Equipment	3,600
<b>TOTAL APPROPRIATIONS</b>	<b><u>\$133,942</u></b>

**Attachment II**

**FY 2016 - 2017 Housing Counseling Grant  
October 1, 2015 - March 31, 2017**

**Personnel Complement**

<b>Position Title</b>	<b>Job Class</b>	<b>CURRENT POSITIONS</b>	<b>ADD/DELETE</b>	<b>BUDGET 2016-2017 POSITIONS</b>
COMMUNITY SERVICES SPECIALIST				
Vacant	2062	0	2	2
<b>TOTAL POSITIONS</b>		<b>0</b>	<b>2</b>	<b>2</b>