

AN ORDINANCE 2012-04-12-0264

AUTHORIZING THE SUBMISSION OF A SUPPLEMENTAL GRANT APPLICATION TO THE U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES (HHS) AND ACCEPTANCE OF FUNDS, UPON AWARD IN THE AMOUNT OF \$347,723.00 FOR THE SAN ANTONIO AND BEXAR COUNTY HEAD START PROGRAM; AND THE NEGOTIATION AND EXECUTION OF CONTRACT AMENDMENTS FOR THE PURPOSE OF ALLOCATING ADDITIONAL GRANT FUNDING AND IMPLEMENTING PROGRAM IMPROVEMENTS.

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WHEREAS, the City's Department of Human Services was notified by the U.S. Department of Health and Human Services (HHS) on March 9, 2012 that funding is available for cost of living adjustments and higher program operation costs for the San Antonio and Bexar County Head Start Program for February 1, 2012 to January 31, 2013 (Program Year 2012-2013); and

WHEREAS, the City's Supplemental Grant Application is due on April 16, 2012; and

WHEREAS, if awarded, the City's total anticipated Head Start grant funding for the Program Year would be \$49,147,922.00; and

WHEREAS, the Supplemental Grant Application was presented to and approved by the Head Start Policy Council and Educational Excellence Committee on April 3, 2012 and April 10, 2012, respectively; **NOW THEREFORE:**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:

SECTION 1. The City Manager, or her designee, or the Director of the Department of Human Services (DHS), or her designee, is hereby authorized to submit a Supplemental Grant Application to the U.S. Department of Health and Human Services (HHS) and to accept funds upon award, in an amount up to \$347,723.00 for the San Antonio and Bexar County Head Start Program for the operation of the February 1, 2012 to January 31, 2013 (Program Year 2012-2013) Head Start Program. A required in-kind match up to \$86,931.00 to be fulfilled by the City's Head Start Service Providers and the City on a pro-rated basis for the Program Year 2012-2013 is authorized. A copy of said application is on file with DHS.

SECTION 2. The City Manager, or her designee, or the Director of DHS, or her designee, is further authorized to execute any and all necessary documents to effectuate said Supplemental Grant Application and acceptance.

SECTION 3. The City Manager, or her designee, or the Director of DHS, or her designee, is further authorized to negotiate and execute contract amendments with existing, Council approved Head Start Service providers for the Program Year 2012-2013. The amendments would be for the purpose of providing additional funding from the supplemental funds that are awarded, implementing program improvements as deemed appropriate by DHS based upon an assessment of program operations during the current school year, and shifting funding to maximize utilization of grant funds; provided, however, that the cumulative total of all Head Start contracts, as amended, shall not exceed the total grant amount awarded by HHS. The contract amendments shall incorporate the specific scope of services proposed by the City in its Head Start grant applications to HHS and the requirement that contractors comply with all applicable city, state and federal laws, regulations and ordinances.

SECTION 4. Should funding be awarded, fund 2602238013 entitled Head Start 2012 is hereby designated for the use in the accounting for the fiscal transaction in the acceptance of this grant and the sum of up to \$347,723.00 from the HHS and the required in-kind match of \$86,931.00 will be appropriated in said fund.

SECTION 5. A proposed revised budget, attached hereto and incorporated herein for all purposes as **Attachment I**, is hereby approved. A formal final budget will be submitted by DHS upon award.

SECTION 6. The financial allocations in this Ordinance are subject to approval by the Director of Finance, City of San Antonio. The Director of Finance may, subject to concurrence by the City Manager or the City Manager's designee, correct allocations to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

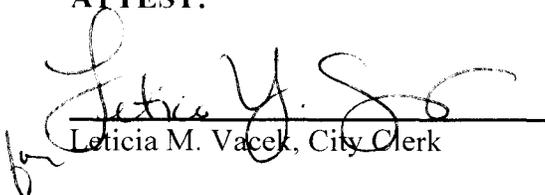
SECTION 7. This ordinance is effective immediately upon the receipt of eight affirmative votes; otherwise, it is effective ten days after passage.

PASSED AND APPROVED this 12th day of April, 2012.



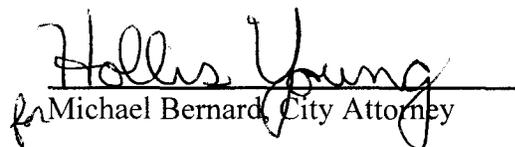
M A Y O R
Julián Castro

ATTEST:



Leticia M. Vacek, City Clerk

APPROVED AS TO FORM:



Michael Bernard, City Attorney



Request for
COUNCIL
ACTION

City of San Antonio



Agenda Voting Results - 5

Name:	4, 5, 6, 7, 8, 9, 10						
Date:	04/12/2012						
Time:	09:31:19 AM						
Vote Type:	Motion to Approve						
Description:	An Ordinance authorizing the submission of a Supplemental Grant Application to the U.S. Department of Health and Human Services and acceptance of funds, upon award, in the amount of \$347,723.00 for the San Antonio and Bexar County Head Start Program; and the negotiation and execution of contract amendments for the purpose of allocating additional grant funding and implementing program improvements . [Peter Zanoni , Assistant City Manager; Gloria Hurtado, Director, Human Services]						
Result:	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Diego Bernal	District 1		x				
Ivy R. Taylor	District 2		x				
Leticia Ozuna	District 3		x				
Rey Saldaña	District 4		x				x
David Medina Jr.	District 5		x				
Ray Lopez	District 6		x				
Cris Medina	District 7		x				
W. Reed Williams	District 8		x			x	
Elisa Chan	District 9		x				
Carlton Soules	District 10		x				

2012 Head Start Program
February 1, 2012 - January 31, 2013

		Budget	(+/-)	Revised Budget
REVENUES:				
4501100	Grants Federal - Operating	\$ 48,800,199	\$ 347,723	\$ 49,147,922
	Subtotal Grant	\$ 48,800,199	\$ 347,723	\$ 49,147,922
6500000	In Kind Revenue	\$ 12,200,050	\$ 86,931	\$ 12,286,981
	Subtotal (In Kind)	\$ 12,200,050	\$ 86,931	\$ 12,286,981
	TOTAL REVENUES	\$61,000,249	\$434,654	\$61,434,903

APPROPRIATIONS:**1380000001032 2012 Head Start COSA**

5101010	Regular Salaries	\$ 1,805,109		\$ 1,805,109
5101020	Overtime Salaries	100		100
5101050	Language Skill Pay	1,200		1,200
5103005	FICA & Medicare Expense	138,091		138,091
5103010	Life Insurance	1,805		1,805
5103035	Personal Leave Buy Back	15,500		15,500
5103056	Transportation Allowance	2,160		2,160
5103065	Education	2,000		2,000
5104030	Flex Benefits Contributions	274,725		274,725
5105010	Retirement Exp	185,024		185,024
5207010	Travel - Official	33,988		33,988
5201040	Fees to Prof. Contractors	266,236		266,236
5202025	Other Contractual Services	1,339		1,339
5202020	Contractual Services	45,726,269	347,723	46,073,992
5302010	Office Supplies	15,400		15,400
5304075	Computer Software	55,330		55,330
5304080	Other Commodities	2,963		2,963
5501000	Cap <5000 - Computer Equipment	2,207		2,207
5501055	Cap <5000 - Mach & Equip Other	900		900
5501065	Cap <5000 - Furniture & Fix	1,500		1,500
5203040	Adv and Publications	11,000		11,000
5203050	Membership Dues	980		980
5203060	Binding & Printing	24,500		24,500
5203070	Subs to Publications	800		800
5201025	Education - Classes	32,805		32,805
5203090	Transportation Fees	4,500		4,500
5204050	Maintenance -Buildings	17,753		17,753
5204060	Cleaning Services	17,173		17,173
5204090	Maint & Rep - Automotive	590		590
5205010	Mail and Parcel Post	2,386		2,386
5205020	Rental of Office Equipment	16,800		16,800
5205030	Rental of Other Office Equipment	10,000		10,000
5208530	Alarm and Security Services	52,117		52,117
5301020	M&R Parts Automotive	993		993
5304010	Food	32,435		32,435
5403010	Phone & Fax	2,455		2,455
5403040	Cellular Phone Service	1,377		1,377
5403060	Domain Names	200		200
5403545	Motor Fuel and Lubricants	719		719
5405420	Software Licensing	1,768		1,768
5404530	Gas and Electricity	24,120		24,120
5404540	Water and Sewer	6,382		6,382
5407032	DW Other	6,500		6,500
	Total 1380000001032	\$ 48,800,199	\$ 347,723	\$ 49,147,922

2012 Head Start Program
February 1, 2012 - January 31, 2013

	Budget	(+/-)	Revised Budget
138000001044 2012 Head Start - In Kind			
6602025 In Kind Other Contra	\$ 12,200,050	\$ 86,931	\$ 12,286,981
Total 138000001044	<u>\$ 12,200,050</u>	<u>\$ 86,931</u>	<u>\$ 12,286,981</u>
TOTAL APPROPRIATIONS	<u>\$ 61,000,249</u>	<u>\$ 434,654</u>	<u>\$ 61,434,903</u>