



**CITY OF SAN ANTONIO  
OFFICE OF THE CITY COUNCIL  
COUNCIL CONSIDERATION REQUEST**

TO: Mayor & City Council

FROM: City Councilman John G. Clamp

COPIES TO: Sheryl Sculley, City Manager; Leticia Vacek, City Clerk; Catherine J. Hernandez, Interim Executive Assistant to the City Manager; Chris Callanen, Assistant to City Council; Michael Bernard, City Attorney; Ramiro Gonzales, Senior Management Analyst

SUBJECT: Review of the Alarm Permits Fee Management and Fiscal Requirements

DATE: March 3, 2010

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Issue Proposed for Consideration

I ask for your support for the inclusion of the following item on the agenda of the earliest available meeting of the Governance Committee:

I respectfully ask for your concurrence in reviewing the Alarm Permits Fee Management and Fiscal Requirements.

Brief Background

I request staff to review the alarm permit fee to determine the following:

- Maintain or increase revenue and lower the cost per alarm permit through greater compliance of the alarm permit fee ordinance
- Review options to manage and/or reduce the annual alarm permit fees
- Determine if the costs of the alarm permit program can be absorbed through other sources
- Evaluate the permit program's objectives and goals

Currently, the Police Department manages the application and collection of fees. This process only enforces voluntary compliance of the program and alarm monitoring can occur without a permit.

As an option, I propose that the city review its relationship with the alarm companies and study the possibility of having those companies manage and enforce the requirement for a permit and collect the required fee as part of their monthly billing. The companies can also act as an agent to manage the permits annual renewal. By having the alarm companies manage the alarm permits, the city can significantly reduce the number of entities who have monitored alarms but do not have a permit.

Submitted for Council consideration  
by:

Councilman John G. Clamp, District 10

Supporting Councilmembers' Signatures (4 only)

District No.

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