

City Council Governance Committee Meeting Minutes

A meeting of the City Council Governance Committee was held on Wednesday, April 12, 2006 at 2:00 pm in the Media Briefing Room with the following present:

Council Present: Mayor Phil Hardberger
Councilmember Richard Perez, District 4
Councilmember Delicia Herrera, District 6
Councilmember Kevin Wolff, District 9

Absent: Councilmember Art Hall, District 8

Staff Present: Sheryl Sculley, *City Manager*; Pat DiGiovanni, *Deputy City Manager*; Frances Gonzalez, *Assistant City Manager*; Erik Walsh, *Assistant City Manager*; Michael Armstrong, *Assistant City Manager*; Chief Albert Ortiz, *SAPD*; Leticia M. Vacek, *City Clerk*; Pat Major, *City Auditor*; Dennis J. Campa, *Community Initiatives Director*; Michael Bernard, *City Attorney*; Martha Sepeda, *1st Assistant City Attorney*; Joe Nino, *Deputy City Attorney*; Frank Cortez, *Assistant City Auditor*; Denis Cano, *Assistant City Auditor*; Barbara Pedding, *Assistant City Auditor*; Debbie Klein, *Assistant City Attorney*; Chris Hebner, *Assistant City Attorney*; Cindy Schoenmakers, *Assistant Community Initiatives Director*; Trey Jacobson, *Assistant to the Mayor*; Yonnie Blanchette, *City Manager's Office*; Bruce Martin, *Contract Services*; Jenny Ayala, *Community Initiatives*; Stephanie Bocanegra, *District 9 Staff*; Sonny Torres, *District 6 Staff*; Marisol Robles, *District 4 Staff*; Alyssa Munoz, *District 8 Staff*; Gabe Farias, *District 3 Staff*; Brandon Smith, *Office of the City Clerk*

Others Present: Bobby Perez, *Shelton - Valarez*; Bob Thompson, *Texas Towing*

CALL TO ORDER

Mayor Hardberger called the meeting to order.

I. Approval of minutes from the March 22, 2006 meeting

Councilmember Perez moved to approve the minutes of March 26, 2006. Councilmember Wolff seconded the motion. The motion carried unanimously by those present.

II. Agenda Planning Related Items

Consent Items-Presented by Erik J. Walsh, Assistant City Manager

- A. Discuss the request to implement a Rebuttable Presumption Clause to the current Bandit Sign Ordinance to allow for fines and to be used as a deterrent for the placement of bandit signs, as requested by Councilmember Roland Gutierrez, District 3.

Mr. Walsh stated that staff recommended that said item be referred to the Quality of Life Council Committee.

Councilmember Perez moved to forward said item to the Quality of Life Council Committee. Councilmember Wolff seconded the motion. The motion carried unanimously.

B. Discuss proposed UDC amendment to permit six (6) feet front yard fence heights as requested by Councilmember Richard Perez, District 4.

Mr. Walsh stated that staff recommended that said item be referred to the Urban Affairs Council Committee.

Councilmember Perez referred to photos of homes with wrought iron fences over four (4) feet in height. He noted that the City Code allows for fences not to exceed four (4) feet in height in the front yard.

Councilmember Wolff expressed concern with concerns with the disallowance of the four (4) foot fence Code. He moved to refer said item to the Urban Affairs Council Committee. Councilmember Perez seconded the motion. The motion carried unanimously.

C. Discuss the request to bring forward an item for Council Consideration awarding a contract for outsourcing operations at Growden Road Vehicle Storage Facility, as requested by Councilmember Roger O. Flores, District 1

Mr. Walsh noted that the City Auditor and the Police Chief submitted reports regarding the Growden Road Vehicle Storage Facility and presented history relating to the Request for Proposal for outsourcing operations.

Councilmember Herrera entered the meeting at this time.

Ms. Major presented an overview of the findings yielded from an audit of the vehicle storage facility. She noted that the operation of the facility was a challenge for the Police Department. She added that the business processes and computer applications currently utilized are not meeting the needs of the facility and recommended that SAP be utilized.

Ms. Major cited the substandard conditions of the facility and noted the use of port-a-potties, no drinking water and no shelter for citizens retrieving their vehicles. She recommended that the operation of the facility be outsourced. Ms. Major also recommended that the RFP process be cancelled due to the manner in which it was created. Mr. Walsh concurred and stated that he would report back to the Governance Committee in six months, at which time a new RFP would be submitted if directed to proceed with outsourcing.

Mr. Walsh stated that the new commanding General at Lackland AFB was interested in creating a security buffer zone which would encompass the storage facility property. He noted the possibility of vacating the property and the consideration of a joint City/County Storage Facility.

Bobby Perez, on behalf of Texas Towing, stated that Texas Towing was one of two proposals received by the City. He noted that the deficiencies of the facility were addressed in their bid response. Mr. Perez added that all current employees would be hired with a 10% increase in salary if awarded the contract.

Bob Thompson, also with Texas Towing, revealed that there are some environmental issues in addition to the facility improvements. He noted that Texas Towing is willing to negotiate all contract terms.

Ms. Sculley strongly recommended rejecting and returning the bids from the previous RFP. She noted that no revenue was lost from the flawed RFP process. She also stated that it would be best to work with the new Police Chief and start over with a new RFP.

Ms. Major added that there were components missing from the RFP that would yield a reliable bid. She noted that the Growden Storage facility has the potential to create revenue.

Councilmember Perez stated that the City Auditor identified problems with the RFP from the beginning. He noted that he was in favor of outsourcing operations and that he did not want to wait six months to take action.

Chief Ortiz acknowledged the excellent job done by Ms. Major on the storage facility audit. He agreed that police officers are not trained to operate the facility and supported an RFP for outsourcing operations of the facility.

Councilmember Wolff moved to accept staff's recommendation to reject and return the bids and start over with a new RFP, with the caveat to move sooner than later. Councilmember Perez seconded the motion. Mayor Hardberger supported the motion with apologies for the flawed RFP process. The motion carried unanimously.

D. City Auditor Update presented by Pat Major, City Auditor

Ms. Major stated that a status report on audits was submitted in the agenda packet. She noted that she would answer any questions.

It was noted that the committee was out of time due to the scheduled B Session at 3:00 p.m.

III. Executive Session

IV. Consideration of items for future meetings.

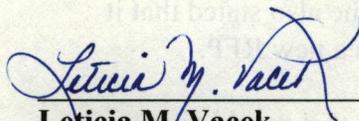
- **New Regular Meeting Day, every 1st and 3rd Wednesday of the month, effective May 3, 2006.**
- **Quarterly Emergency Operations Center Update.**

V. Adjourn

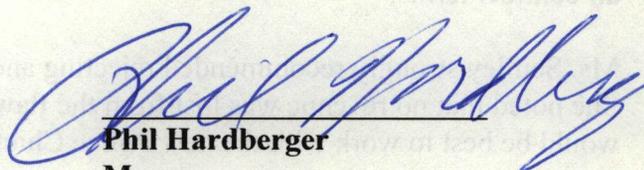
There being no further discussion, the meeting was adjourned at 3:07 pm.

Copies of these presentations are made part of the file and are available upon request

ATTEST:



Leticia M. Vacek
City Clerk



Phil Hardberger
Mayor