

AN ORDINANCE 2011-06-09-0488

**AUTHORIZING AN AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT WITH XIP CONSULTING, LLC IN THE NOT TO EXCEED AMOUNT OF \$15,600.00 FOR INFORMATION TECHNOLOGY OVERSIGHT SERVICES IN CONNECTION WITH THE TERMINAL A RENOVATION PROJECT AT SAN ANTONIO INTERNATIONAL AIRPORT.**

\* \* \* \* \*

**WHEREAS**, On March 8, 2011, the City executed a professional services agreement with XIP Consulting, LLC (XIP) in the amount of \$47,290.00 (the Original Agreement) to provide program management services for the Communications Infrastructure Modernization Program (CIMP) and Information Technology (IT) oversight services for the contract between the City and Barich, Inc for the design and programming of the CIMP; and

**WHEREAS**, the City has contracted with Reynolds, Smith and Hills, Inc. (RS&H) to complete a building assessment for Terminal A, identify needed improvements, and prioritize and program the improvements; and

**WHEREAS**, this amendment, in the not to exceed amount of \$15,600.00, is necessary to provide for coordination between XIP and RS&H to ensure IT infrastructure needs are addressed and coordinated in the assessment project; and

**WHEREAS**, it is now necessary to authorize the execution of an amendment to the Original Agreement, **NOW THEREFORE**,

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SAN ANTONIO:**

**SECTION 1.** The City Manager or her designee is authorized to execute an amendment, attached hereto as "Attachment 1", to the Professional Services Agreement with XIP Consulting, LLC in the not to exceed amount of \$15,600.00 for IT oversight services.

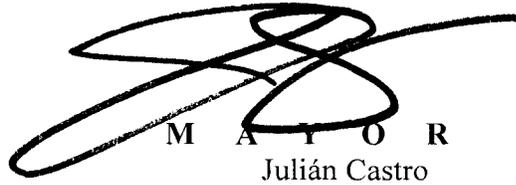
**SECTION 2.** Payment in the amount not to exceed \$15,600.00 in SAP Fund 51099000, Airport Capital Projects, SAP Project Definition 33-00048, Terminal A Campus IT Modernization, is authorized to be encumbered and made payable to XIP Consulting, LLC for Information Services Oversight Services.

**SECTION 3.** The financial allocations in this Ordinance are subject to approval by the Chief Financial Officer, City of San Antonio. The Chief Financial Officer may, subject to concurrence by the City Manager, or the City Manager's designee, correct allocation to specific SAP Fund Numbers, SAP Project Definitions, SAP WBS Elements, SAP Internal Orders, SAP Fund Centers, SAP Cost Centers, SAP Functional Areas, SAP Funds Reservation Document Numbers, and SAP GL Accounts as necessary to carry out the purpose of this Ordinance.

KRH  
6/9/11  
Item No. 19B

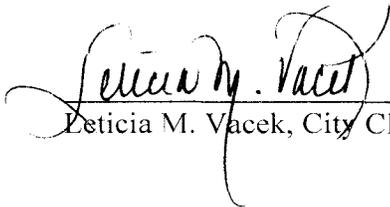
**SECTION 4.** This Ordinance shall take effect immediately upon passage by eight (8) affirmative votes; otherwise it shall be effective ten (10) days after its passage.

**PASSED AND APPROVED** this 9<sup>th</sup> day of June, 2011.



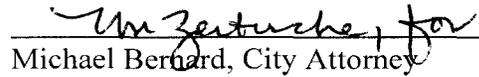
M A Y O R  
Julián Castro

**ATTEST:**

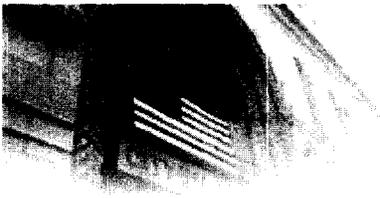


Leticia M. Vacek, City Clerk

**APPROVED AS TO FORM:**



Michael Bernard, City Attorney



Request for  
**COUNCIL**  
**ACTION**

City of San Antonio



## Agenda Voting Results - 19B

<b>Name:</b>	6, 7, 9, 10, 11, 12A, 12B, 12C, 13, 15A, 15B, 15C, 15D, 15E, 15F, 15G, 15H, 15I, 15J, 15K, 15L, 15M, 15N, 15O, 16, 17, 19A, 19B, 21, 24						
<b>Date:</b>	06/09/2011						
<b>Time:</b>	09:31:23 AM						
<b>Vote Type:</b>	Motion to Approve						
<b>Description:</b>	An Ordinance authorizing the amendment to a professional services agreement with XIP Consulting, LLC to increase the contract by up to \$15,600.00 for Information Services Oversight Services during the Terminal A Renovations project.						
<b>Result:</b>	Passed						
Voter	Group	Not Present	Yea	Nay	Abstain	Motion	Second
Julián Castro	Mayor		x				
Mary Alice P. Cisneros	District 1		x			x	
Ivy R. Taylor	District 2		x				
Jennifer V. Ramos	District 3		x				
Rey Saldaña	District 4		x				
David Medina Jr.	District 5		x				
Ray Lopez	District 6		x				
Justin Rodriguez	District 7		x				
W. Reed Williams	District 8		x				
Elisa Chan	District 9		x				x
Carlton Soules	District 10		x				

# ATTACHMENT 1

**AMENDMENT NO. 1  
TO  
PROFESSIONAL SERVICES AGREEMENT  
FOR  
AIRPORT IT MODERNIZATION PROGRAM  
MANAGEMENT OVERSIGHT SERVICES**

This Amendment (herein called the "Amendment") to the Professional Services Agreement for Information Technology (IT) technical oversight services for the San Antonio International Airport's Terminal A and Campus IT Modernization is entered into by and between the City of San Antonio (herein called the "City"), a Texas municipal corporation, acting by and through its City Manager, and XIP Consulting, L.L.C. (hereinafter called "Consultant"), both of which may be referred to herein collectively as the "Parties", as set out below. **WITNESSETH:**

**WHEREAS**, on March 8, 2011 the City and Consultant, as a result of a formal solicitation process, entered into a Professional Services Agreement ("Agreement") for Information Technology (IT) technical oversight services for the San Antonio International Airport's Terminal A and Campus IT Modernization in the not to exceed amount of \$47,290.00; and

**WHEREAS**, with this Amendment Consultant will provide IT coordination for the IT modernization project with the Terminal A renovation project to include: initial coordination of IT modernization project status with Terminal A renovation team, review and input of Terminal A renovation assessments, and input regarding impacts to the IT modernization project; and

**NOW THEREFORE**, in consideration of the terms, covenants, agreements and demises herein contained, and in consideration of other good and valuable consideration, each to the other given, the sufficiency and receipt of which are hereby acknowledged, the Agreement entered into by and between the City and the Consultant is amended as follows:

**1. Compensation**

The total fee to be paid to Consultant pursuant to Article V. Compensation of the Agreement is hereby increased by fifteen thousand, six hundred and 00/100 dollars (\$15,600.00) for a total not to exceed fee of SIXTY-TWO THOUSAND, EIGHT HUNDRED AND NINETY DOLLARS (\$62,890.00). Attachment A of this Amendment No.1 is hereby inserted into and made a part of Exhibit 2, Consultant Fee Schedule, of the Agreement.

**2. Exhibit 1, Scope of Services**

The following services shall be added to and made a part of the services to be provided by Consultant pursuant to Exhibit 1, Scope of Services, of the Agreement:

"Consultant will provide IT coordination between the IT Modernization project and the Terminal A Renovation Project. This scope will include initial coordination of IT Modernization project status with Terminal A Renovation team during their data gathering and assessment phase. This will primarily be accomplished via an onsite trip to coordinate with Terminal A Renovation team. During Phase 2 of the Terminal A Renovation project, the Programming Phase, Consultant will coordinate with the Terminal A Renovation team regarding IT programming, evaluation and schedule. Consultant will also provide review and comment on the Barich produced IT Modernization impact summary. Two 1-day trips are planned during this phase.

**Tasks and Deliverables**

Tasks and deliverables are as follows:

**Task 1 - IT Oversight - Phase 1 Term A Mod Data Gathering Coordination**

- Preparation and pre-meeting coordination
- Onsite information coordination trip (one 1-day trip) with Terminal A Renovation team to provide IT Mod project status update, overview, and potential impacts
- Follow up with Terminal A Renovation team data gathering requirements

**Task 2 - IT Oversight - Phase 2 Term A Mod Programming Coordination**

- Onsite travel for Terminal A Renovation Team working sessions (two 1-day trips)
- Attend via Webex Terminal A Renovation Team presentations (2 meetings)
- Provide IT coordination with Terminal A Renovation team evaluation, programming, and schedule as to how it impacts IT Modernization Project
- Provide review and input into the Barich created IT Modernization Design Impacts summary
- Provide general IT Modernization team interface coordination

**Deliverables:** Written comments and email responses

**Estimated Schedule**

Work will be conducted within the 90 days allocated for the Terminal A Renovation Assessment Phase (45 days) and subsequent Programming Phase (45 days)."

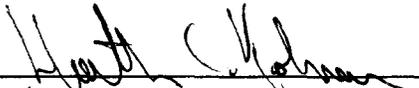
Except as amended hereby, all other provisions of the Agreement are hereby retained in their entirety and remain unchanged.

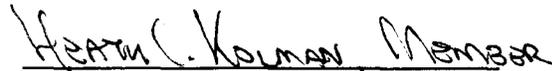
EXECUTED AND AGREED TO this \_\_\_\_\_ day of \_\_\_\_\_, 2011.

**CITY OF SAN ANTONIO**

**XIP CONSULTING, L.L.C. .**

By: \_\_\_\_\_  
Sheryl Sculley, City Manager

By:   
Signature

  
Printed Name & Title

APPROVED:

By: \_\_\_\_\_  
City Attorney

## ATTACHMENT A

IT Oversight Services - 'T1 & Campus IT Modernization Infrastructure 30%-100% Design' - Addendum A (Term A Mod Coord - Phase 1&2)						
		Role	Sr Consultant	Consultant		
		Project Hourly Rate	\$155	\$145		
					Task Fee Summary	
Task	Hours	Hours	Hours	Fee	Hour Fee	Expense
<b>Task 1 - IT Oversight - Phase 1 Term A Mod Data Gathering Coord</b>						
Prep and Pre-meeting Coord	6			930.00		
Onsite Information Coord Trip between with Term A Mod team	8			1240.00		
Data Gathering Follow Up	6			930.00		
<b>Task 2 - IT Oversight - Phase 2 Term A Mod Programming Coord</b>						
Onsite Travel for Working Sessions (2 Trips)	20			3100.00		
Attend via Webex Term A Presentations (2 meetings)	4			620.00		
Evaluation, Programming, and Schedule Coordination	24			3720.00		
Review and Input into Barich created IT Mod Design Impacts Summary	8			1240.00		
General Team Coordination	4			620.00		
<b>Task 3 - IT Oversight - Phase 3 Term A Mod Design and Construct Coord</b>						
Not included in this scope						
<b>Total Hours</b>				80	0	
<b>Hour Fee Total</b>				\$ 12,400.00	-	
<b>Estimated Travel Expense Total</b>						\$ 3,200.00
<b>Total Project Fee</b>					\$ 15,600.00	

IT Oversight Services - 'T1 & Campus IT Modernization Infrastructure 30%-100% Design' - Addendum A (Term A Mod Coord - Phase 1&2)		
Task	Task Fee Summary	
	Hour Fee	Expense
Task 1 - IT Oversight - Phase 1 Term A Mod Data Gathering Coord	\$ 3,100.00	\$ 1,000.00
Task 2 - IT Oversight - Phase 2 Term A Mod Programming Coord	\$ 9,300.00	\$ 2,200.00
Task 3 - IT Oversight - Phase 3 Term A Mod Design and Construct Coord	\$ -	\$ -
<b>Hour Fee Total</b>	\$ 12,400.00	
<b>Estimated Travel Expense Total</b>		\$ 3,200.00
<b>Total Project Fee</b>	\$ 15,600.00	