

## City of San Antonio



16 FEB -4 PM 4:44

### AGENDA City Council A Session

City Hall Complex  
105 Main Plaza  
San Antonio, Texas 78205

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Thursday, February 11, 2016

9:00 AM

Municipal Plaza Building

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The City Council shall hold its regular meetings in the Norma S. Rodriguez Council Chamber in the Municipal Plaza Building within the City Hall Complex beginning at 9:00 AM. After the meeting is convened, the City Council shall consider the following time certain items no sooner than the designated times, but may consider them at a later time.

**9:00AM: Invocation and Approval of Minutes**

**12:00PM: Lunch Break**

**6:00PM: Adjourn**

At any time during the meeting, the City Council may meet in executive session for consultation concerning attorney-client matters under Chapter 551 of the Texas Government Code.

Citizens may appear before the City Council to speak for or against any item on this agenda, in accordance with procedural rules governing City Council meetings. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

#### **DISABILITY ACCESS STATEMENT**

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For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call 207-7080.

The City Council of San Antonio will convene in the Norma S. Rodriguez Council Chamber, Municipal Plaza Building in a Regular Council Meeting at 9:00 A.M.

1. Invocation by Dr. Theo Wolmarans, Pastor, Christian Family Church, guest of Mayor Ivy R. Taylor.

2. Pledge of Allegiance
3. Approval of Minutes for the Regular City Council Meetings of December 9 - 10, 2015.

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**CONSENT AGENDA**

**Purchase of Services, Supplies and Equipment**

4. An Ordinance ratifying a contract with Perennial Energy, LLC for providing the upgrade to the existing Rigsby landfill gas candlestick flare station for a total cost of \$81,202.00, funded from the Solid Waste Management Department Operating and Maintenance Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
5. An Ordinance accepting the bid from Cooper Equipment Co. to provide the Transportation and Capital Improvements Department with six pieces of medium duty street maintenance equipment for a total cost of \$155,250.00, funded from the Equipment Renewal and Replacement Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
6. An Ordinance accepting the bids from Holt Texas Ltd. dba Holt Cat, Cooper Equipment Co. and Grande Truck Center to provide nine replacement trailers to the City's Solid Waste Management and Transportation & Capital Improvements Departments for a total cost of \$541,356.00, funded from the Equipment Renewal and Replacement Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
7. An Ordinance accepting the bids from H & V Equipment Services, Inc., Ewald Kubota Tractor and Ag-Pro to provide 11 replacement and 11 additional pieces of landscaping equipment to the City's Transportation & Capital Improvements, Parks & Recreation and Aviation Departments for a total cost of \$673,717.52, funded from the Equipment Renewal and Replacement Fund, Transportation and Capital Improvements Stormwater Operations Fund and Airport Operations and Maintenance Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]

8. An Ordinance authorizing the following contracts establishing unit prices for goods and services for an estimated annual cost of \$5,451,000.00: (A) Arguindegui Oil Company, Arnold Oil Company of Austin, LP, Genuine Parts Company and Hays City Corp., dba Tex-Con Oil Co. for lubricants, (B) Oxford Immunotec, Inc. for TB test kits and supplies, (C) Bound Tree Medical, LLC and Life-Assist, Inc. for EMS medications and equipment, and (D) T & W Tire for Amendment III to contract for emergency tires. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
9. Consideration of the following two items in connection with the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter with JP Morgan Chase Bank: [Ben Gorzell, Jr., Chief Financial Officer, Troy Elliott, Director of Finance]
- 9A. An Ordinance approving the Master Tax-Exempt Lease Purchase Agreement for Police Helicopter with JP Morgan Chase Bank and an Escrow and Account Control Agreement with JP Morgan Chase Bank and Frost Bank, approving Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement for Police Helicopter in the amount of \$2,858,759 for a helicopter for the Police Department.
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- 10A. An Ordinance approving the Master Tax Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp and an Escrow and Account Control Agreement with Banc of America Public Capital Corp and Frost Bank, approving Exhibits and related Schedules to the Master Tax Exempt Lease Purchase Agreement in the amount of \$24,030,918 for the acquisition of collection trucks and totes for the Solid Waste Management Department

- 10B.** A Resolution authorizing the reimbursement of funds previously expended from the proceeds of the 2015 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment entered into between the City of San Antonio and Banc of America Public Capital Corp.

**Capital Improvements**

- 11.** An Ordinance for a Low Impact Landscaping around Downtown San Antonio Freeway entrances, awarding a construction contract in the amount of \$880,802.95 to Maldonado Nursery and Landscaping, Inc, a federally funded project, located in Council Districts 1, 2, and 5. [Peter Zaroni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]
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#### **Acquisition, Sale or Lease of Real Property**

**15.** An Ordinance authorizing the acceptance of property donations totaling approximately 18.6 acres of land located along Salado Creek in NCBs 10573 and 12175 in Council District 2 and NCB 17180 in Council District 8 for the Linear Creekway Development Project. [María D. Villagómez, Assistant City Manager; Xavier D. Urrutia, Director, Parks & Recreation]

**16.** An Ordinance authorizing the payment of \$1,797,690.00, from Proposition 1 Edwards Aquifer Protection Sales Tax fund, for the acquisition of approximately 229-acre tract known as the Goodhorse Ranch located in Bexar County, to become part of Government Canyon State Natural Area, managed by the Texas Parks and Wildlife Department; and in exchange the City will hold an aquifer protection conservation easement on said property. [María D. Villagómez, Assistant City Manager; Xavier D. Urrutia, Director, Parks and Recreation]

**17.** An Ordinance authorizing an exchange of easements with the United States Department of Veterans Affairs for the City to accept a 7.973 acre easement located along Salado Creek in NCB 12175 in Council District 2 for the Linear Creekway Development Project and the City to grant a 10.116 acre access easement for a utility road along the border of John James Park. [María D. Villagómez, Assistant City

Manager; Xavier D. Urrutia, Director, Parks & Recreation]

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#### **Grant Applications and Awards**

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Manager; William McManus, Chief of Police]

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#### Miscellaneous

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#### **City Manager's Report**

35. City Manager's Report  
A. Solid Waste Management Update  
B. Health Department Update

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CITY CLERK

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**Wednesday, February 10, 2016**

**2:00 PM**

**Municipal Plaza Building**

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The City Council of San Antonio will convene in the "B" Room of the Municipal Plaza Building at 2:00 P.M. for discussion and possible action on the following:

1. A Presentation on Forefront SA, the community strategic plan for economic development, by the San Antonio Economic Development Foundation and overview of the 2016 SAEDF Economic Development Services Agreement. [Carlos Contreras, Assistant City Manager; Rene Dominguez, Director, Economic Development]
  
2. A Briefing on the FY 17 and FY 18 Human and Workforce Development Services Consolidated Funding Process. [Maria Villagomez, Assistant City Manager; Melody Woosley, Director, Human Services]

At any time during the meeting, the City Council may recess into executive session to discuss the following:

- A. Deliberations regarding economic development negotiations and discuss related legal issues pursuant to Texas Government Code Sections 551.087 (economic development) and 551.071 (consultation with attorney).
  
- B. Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues pursuant to Texas Government Code Sections 551.072 (real property) and 551.071 (consultation with attorney).
  
- C. Discuss legal issues related to collective bargaining pursuant to Texas

Government Code Section 551.071 (consultation with attorney).

### Adjourn

5:00 P.M. – If the Council has not yet adjourned, the presiding officer shall entertain a motion to continue the council meeting, postpone the remaining items to the next council meeting date, or recess and reconvene the meeting at a specified time on the following day.

### 6:00 PM (may be heard after this time) - Citizens to be Heard

At any time during the meeting, the City Council may meet in executive session for consultation concerning attorney-client matters under Chapter 551 of the Texas Government Code.

### DISABILITY ACCESS STATEMENT

**This meeting site is wheelchair accessible. The Accessible Entrance is located at the Trevino Alley Entrance, south side. Accessible Visitor Parking Spaces are located at City Hall, 100 Military Plaza, north side. Auxiliary Aids and Services, including Deaf interpreters, must be requested forty-eight [48] hours prior to the meeting. For assistance, call (210) 207-7268 or 711 Texas Relay Service for the Deaf.**

For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call 207-7080.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1431

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**Agenda Item Number:** 1.

**Agenda Date:** 2/10/2016

**In Control:** City Council B Session

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**DEPARTMENT:** Economic Development

**DEPARTMENT HEAD:** Rene Dominguez

**COUNCIL DISTRICTS IMPACTED:** City-wide

### **SUBJECT:**

Presentation on Forefront SA, the community strategic plan for economic development by the San Antonio Economic Development Foundation (SAEDF) and presentation on the 2016 SAEDF Economic Development Services Agreement presented by the City of San Antonio Economic Development Department (EDD).

### **SUMMARY:**

The San Antonio Economic Development Foundation will present an update on Forefront SA, the community strategic plan for economic development and the City of San Antonio Economic Development Department will present an overview of the FY 2016 SAEDF Professional Services Agreement (Strategic Plan Implementation Agreement), which includes \$90,000 for SAEDF to administer the Texas/Japan Office Agreement.

### **BACKGROUND INFORMATION:**

As a result of a 2008 Corporate Retention and Recruitment Sub Committee recommendation to enhance the City's focus on corporate retention and overall economic development delivery system, the City of San Antonio entered into a 5-year agreement with the SAEDF for a public-private partnership formalized in the FY 2011-2015 Economic Development Service Agreement. The partnership required an annually adopted Action Plan that set forth scope and metrics for economic development marketing, recruitment and coordination of a corporate retention and expansion program. The Action Plan also required SAEDF lead the development and implementation a citywide, comprehensive strategic plan for economic development.

To fulfill the goal of developing a strategic plan, Deloitte Consulting was contracted by SAEDF to examine how effectively our community was executing on delivering economic development services. Deloitte executed a SWOT analysis, competitiveness assessment, and industry analysis. The study identified and prioritized particular subsectors within San Antonio's targeted industries and a series of short and long-term tactics to enhance the local economic development delivery system. In February of 2013, several economic development agencies were assembled, including the City of San Antonio, as the Strategic Plan Coordinating Council which evaluated the

tactics and strategies recommended by the Deloitte study. The results of the study led to the development of Forefront SA.

Forefront SA aims to coordinate and collaborate on efforts in order to unite the city under one, collective goal - to propel San Antonio to an economically healthy and prosperous future by advancing the economic delivery system and maximizing the community's assets to spur innovation and accelerate economic competitiveness in Target and Core industries. To achieve this mission, five overarching goals were identified representing the critical core elements. Each goal focused on enhancing San Antonio in the following areas: 1.) Business Attraction 2.) Business Retention and Expansion 3.) Entrepreneurial Development 4.) Workforce Development and 5.) Collaboration. Coordination towards achievement of these goals will be led by SAEDF.

To formalize the partnership with SAEDF, the FY 2016 SAEDF Professional Services Agreement (Strategic Plan Implementation Agreement) was developed and includes industry recruitment, retention/expansion and marketing metrics, as well as administration of the Texas/Japan Office Agreement. Enhancements to the FY 2016 SAEDF Professional Services Agreement include SAEDF's role as lead agency and convener of economic development stakeholders and industry liaisons and semi-annual updates on Forefront SA tactics.

**ISSUE:**

The City of San Antonio, upon recommendation of the Corporate Retention and Recruitment Sub-Committee and satisfactory performance of SAEDF during the 2011-2015 Economic Development Service Agreement, will consider the FY 2016 SAEDF Professional Services Agreement in the amount of \$590,000 on February 18, 2016.

**ALTERNATIVES:**

City could consider other partnerships or a revised economic development structure in order to achieve the desired performance targets in recruitment, retention and marketing in addition to overall economic development coordination and collaboration.

**FISCAL IMPACT:**

Funding for the FY 2016 SAEDF Professional Services Agreement is budgeted in the amount of \$590,000 in the FY 2016 Budget. Payments will be made quarterly following the submission of a quarterly report by SAEDF and an evaluation by EDD staff for compliance with the approved agreement.

**RECOMMENDATION:**

This is a briefing ahead of City Council consideration of the FY 2016 SAEDF Economic Development Services Agreement on February 18, 2016.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1422

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**Agenda Item Number:** 2.

**Agenda Date:** 2/10/2016

**In Control:** City Council B Session

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**DEPARTMENT:** Human Services

**DEPARTMENT HEAD:** Melody Woosley

**COUNCIL DISTRICTS IMPACTED:** City-Wide

**SUBJECT:**

Consolidated Funding Process for Fiscal Year 2017 and Fiscal Year 2018

**SUMMARY:**

This item provides an overview of the FY 2017 and FY 2018 Human and Workforce Development Services Consolidated Funding process to include a calendar of events that will take place between January and September 2016, budget and investment priorities survey.

**BACKGROUND INFORMATION:**

The City of San Antonio currently funds 65 agencies and 104 programs through the Human and Workforce Development Services Consolidating Funding Process.

Agencies apply for funding by responding to a Request for Proposal (RFP), managed by the Departments of Human Services (DHS) and Economic Development (EDD). Since 2005, the City began a two-year Consolidated RFP for Human and Workforce Development services. This two-year consolidated funding process streamlines the application process of eligible agencies and facilitates the contract monitoring process. The Mayor and City Council provide staff with policy direction to guide City staff in developing funding recommendations for each fiscal year.

In the FY 2016 Budget, \$21 million is allocated to human and workforce development services investments through multiple funding sources. These funding sources include the General Fund (\$19 million), Emergency Solutions Grant (ESG) (\$744,500), and Housing Opportunities for Persons with AIDS (HOPWA) (\$1.2 million). Awarded agencies receive a one-year contract with the option to renew for one additional year based on performance and funding availability.

To initiate the Consolidated Funding Process, DHS coordinates with City Council to prioritize investment areas to ensure the RFP is constructed to meet the City's needs and goals. Through a survey process, City Council

members provide guidance on the prioritization of delegate agency funding. On January 27, 2016, the Housing Committee received a briefing from staff outlining the proposed Consolidated Funding timeline and potential improvements.

**ISSUE:**

This item provides a briefing to the City Council on the proposed Human and Workforce Development Services Consolidated Funding calendar, process, budget and investment priorities survey for FY 2017 and FY 2018.

Additionally, staff will present proposed process improvements to allow for additional opportunities for delegate agencies to provide input to the City Council regarding their agencies and funding that is consistent with the City's Ethics Code.

The FY 2017 and FY 2018 Consolidated Human and Workforce Development Services funding process RFP is anticipated to be released in April. Based upon this solicitation, City staff will make recommendations for delegate agency contract awards to City Council in August 2016 with the City's proposed budget. Final funding recommendations will be authorized with the approval of the FY 2017 Budget in September 2016.

**ALTERNATIVES:**

This item is for briefing purpose only.

**FISCAL IMPACT:**

Fiscal impact will be realized in the FY 2017 and FY 2018 budgets based on appropriations made for City Council investment priorities.

**RECOMMENDATION:**

This item is an overview and no action is required on this item at this time.

# City of San Antonio



## AGENDA City Council A Session

City Hall Complex  
105 Main Plaza  
San Antonio, Texas 78205

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**Thursday, February 11, 2016**

**9:00 AM**

**Municipal Plaza Building**

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The City Council shall hold its regular meetings in the Norma S. Rodriguez Council Chamber in the Municipal Plaza Building within the City Hall Complex beginning at 9:00 AM. After the meeting is convened, the City Council shall consider the following time certain items no sooner than the designated times, but may consider them at a later time.

**9:00AM: Invocation and Approval of Minutes**

**12:00PM: Lunch Break**

**6:00PM: Adjourn**

At any time during the meeting, the City Council may meet in executive session for consultation concerning attorney-client matters under Chapter 551 of the Texas Government Code.

Citizens may appear before the City Council to speak for or against any item on this agenda, in accordance with procedural rules governing City Council meetings. Questions relating to these rules may be directed to the Office of the City Clerk at (210) 207-7253.

### DISABILITY ACCESS STATEMENT

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For additional information on any item on this agenda, please visit [www.sanantonio.gov](http://www.sanantonio.gov) or call 207-7080.

The City Council of San Antonio will convene in the Norma S. Rodriguez Council Chamber, Municipal Plaza Building in a Regular Council Meeting at 9:00 A.M.

1. Invocation by Dr. Theo Wolmarans, Pastor, Christian Family Church, guest of Mayor Ivy R. Taylor.

2. Pledge of Allegiance
3. Approval of Minutes for the Regular City Council Meetings of December 9 - 10, 2015.

**THE FOLLOWING ITEMS MAY BE CONSIDERED AT ANY TIME DURING THE REGULAR COUNCIL MEETING:**

**CONSENT AGENDA**

**Purchase of Services, Supplies and Equipment**

4. An Ordinance ratifying a contract with Perennial Energy, LLC for providing the upgrade to the existing Rigsby landfill gas candlestick flare station for a total cost of \$81,202.00, funded from the Solid Waste Management Department Operating and Maintenance Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
5. An Ordinance accepting the bid from Cooper Equipment Co. to provide the Transportation and Capital Improvements Department with six pieces of medium duty street maintenance equipment for a total cost of \$155,250.00, funded from the Equipment Renewal and Replacement Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
6. An Ordinance accepting the bids from Holt Texas Ltd. dba Holt Cat, Cooper Equipment Co. and Grande Truck Center to provide nine replacement trailers to the City's Solid Waste Management and Transportation & Capital Improvements Departments for a total cost of \$541,356.00, funded from the Equipment Renewal and Replacement Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
7. An Ordinance accepting the bids from H & V Equipment Services, Inc., Ewald Kubota Tractor and Ag-Pro to provide 11 replacement and 11 additional pieces of landscaping equipment to the City's Transportation & Capital Improvements, Parks & Recreation and Aviation Departments for a total cost of \$673,717.52, funded from the Equipment Renewal and Replacement Fund, Transportation and Capital Improvements Stormwater Operations Fund and Airport Operations and Maintenance Fund. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]

8. An Ordinance authorizing the following contracts establishing unit prices for goods and services for an estimated annual cost of \$5,451,000.00: (A) Arguindegui Oil Company, Arnold Oil Company of Austin, LP, Genuine Parts Company and Hays City Corp., dba Tex-Con Oil Co. for lubricants, (B) Oxford Immunotec, Inc. for TB test kits and supplies, (C) Bound Tree Medical, LLC and Life-Assist, Inc. for EMS medications and equipment, and (D) T & W Tire for Amendment III to contract for emergency tires. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]
9. Consideration of the following two items in connection with the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter with JP Morgan Chase Bank: [Ben Gorzell, Jr., Chief Financial Officer, Troy Elliott, Director of Finance]
- 9A. An Ordinance approving the Master Tax-Exempt Lease Purchase Agreement for Police Helicopter with JP Morgan Chase Bank and an Escrow and Account Control Agreement with JP Morgan Chase Bank and Frost Bank, approving Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement for Police Helicopter in the amount of \$2,858,759 for a helicopter for the Police Department.
- 9B. A Resolution authorizing the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter entered into between the City of San Antonio and JP Morgan Chase Bank.
10. Consideration of the following two items in connection with the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp [Ben Gorzell, Jr., Chief Financial Officer, Troy Elliott, Director of Finance]
- 10A. An Ordinance approving the Master Tax Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp and an Escrow and Account Control Agreement with Banc of America Public Capital Corp and Frost Bank, approving Exhibits and related Schedules to the Master Tax Exempt Lease Purchase Agreement in the amount of \$24,030,918 for the acquisition of collection trucks and toters for the Solid Waste Management Department

- 10B.** A Resolution authorizing the reimbursement of funds previously expended from the proceeds of the 2015 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment entered into between the City of San Antonio and Banc of America Public Capital Corp.

### Capital Improvements

- 11.** An Ordinance for a Low Impact Landscaping around Downtown San Antonio Freeway entrances, awarding a construction contract in the amount of \$880,802.95 to Maldonado Nursery and Landscaping, Inc, a federally funded project, located in Council Districts 1, 2, and 5. [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]
- 12.** An Ordinance authorizing the reallocation of \$250,000.00 from the Peggy Drive Extension Project to the Cherry Street (Dawson Street to Milam Street) Project, both 2012-2017 General Obligation Bond funded Projects located in Council District 2, for the installation of landscaping along Cherry Street. [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]:
- 13.** Consideration of two task order contracts for the installation of Traffic Signal Systems and other traffic devices throughout the City of San Antonio: [Peter Zanoni, Deputy City Manager, Mike Frisbie, Director, Transportation & Capital Improvements]
- 13A.** An Ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,622,195.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- 13B.** An Ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.
- 14.** Consideration of the following three Task Order Contracts totaling \$15,470,947.75 for the FY 2016 - 2020 Infrastructure Management Program, adopted within the FY 2016 Budget: [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]
- 14A.** An Ordinance for the Asphalt Overlay Task Order Contract, Package

5, accepting the lowest responsive bid and awarding to San Antonio Constructors, LTD in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water Systems and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.

- 14B.** An Ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6, accepting the lowest responsive bid and awarding to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water Systems.
- 14C.** An Ordinance accepting the lowest responsive bid and awarding a 2016-2017 Concrete Pavement Task Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water Systems.

#### **Acquisition, Sale or Lease of Real Property**

- 15.** An Ordinance authorizing the acceptance of property donations totaling approximately 18.6 acres of land located along Salado Creek in NCBs 10573 and 12175 in Council District 2 and NCB 17180 in Council District 8 for the Linear Creekway Development Project. [María D. Villagómez, Assistant City Manager; Xavier D. Urrutia, Director, Parks & Recreation]
- 16.** An Ordinance authorizing the payment of \$1,797,690.00, from Proposition 1 Edwards Aquifer Protection Sales Tax fund, for the acquisition of approximately 229-acre tract known as the Goodhorse Ranch located in Bexar County, to become part of Government Canyon State Natural Area, managed by the Texas Parks and Wildlife Department; and in exchange the City will hold an aquifer protection conservation easement on said property. [María D. Villagómez, Assistant City Manager; Xavier D. Urrutia, Director, Parks and Recreation]
- 17.** An Ordinance authorizing an exchange of easements with the United States Department of Veterans Affairs for the City to accept a 7.973 acre easement located along Salado Creek in NCB 12175 in Council District 2 for the Linear Creekway Development Project and the City to grant a 10.116 acre access easement for a utility road along the border of John James Park. [María D. Villagómez, Assistant City

Manager; Xavier D. Urrutia, Director, Parks & Recreation]

18. An Ordinance authorizing a Joint Use Agreement with Time Warner Cable, LLC to allow access to buildings and property at the West Cargo Building at the San Antonio International Airport. [Carlos Contreras, Assistant City Manager; Noel T. Jones, Director, Aviation]

#### Grant Applications and Awards

19. An Ordinance authorizing the submission of an application to the Centers for Medicare and Medicaid Services for the San Antonio Metropolitan Health District to receive Meaningful Use Attestation funds for adopting, implementing or upgrading to an Electronic Health Record and authorizing acceptance of such funds in an amount up to \$42,500.00 during 2016. [Erik Walsh, Deputy City Manager; Dr. Vincent R. Nathan, Interim Director of Health]
20. An Ordinance authorizing submission of an application to the U.S. Department of Health and Human Services and acceptance upon award of \$995,828.00 for the period of September 30, 2016 to September 29, 2017 for the Bexar CARES program to provide services to children with emotional disturbances and their families; authorizing a budget, including an in-kind match of \$331,943.00, and personnel complement for 2017. [Maria Villagomez, Assistant City Manager; Melody Woosley, Director, Human Services]
21. An Ordinance ratifying the co-application of the San Antonio Housing Authority's grant submission to the U.S. Department of Housing and Urban Development for the Choice Neighborhoods Planning Grants Program for the Westside Choice Neighborhood; pledging \$200,000 in City of San Antonio funds, upon award of the grant, toward the \$500,000 required community match to be identified in the FY 2017 budget development process; and, authorizing an Interlocal Agreement between the City of San Antonio and San Antonio Housing Authority that outlines the responsibilities of each entity. [Peter Zanoni, Deputy City Manager; John Dugan, Director, Planning & Community Development]

#### Boards, Commissions and Committee Appointments

22. An Ordinance authorizing reappointments and appointments to the Citizen Advisory Action Board (CAAB). [Erik Walsh, Deputy City

Manager; William McManus, Chief of Police]

23. An Ordinance reappointing Councilmember Rebecca J. Viagran (At-Large, Category: Community Representative) and Carroll Schubert (At-Large Category: San Antonio Business Community Representative) to the Intermunicipal Commuter Rail District (Lone Star Rail District) for the remainder of their respective unexpired terms of office. [Leticia M. Vacek, City Clerk]

#### Miscellaneous

24. An Ordinance authorizing a professional services agreement with Seabury Airline Planning Group LLC for the development of a five-year Air Service Development Strategic Plan for the San Antonio International Airport in an amount not to exceed \$116,750.00. [Carlos Contreras, Assistant City Manager; Noel T. Jones, Director, Aviation]
25. An Ordinance authorizing the designation of a Residential Permit Parking Zone on portions of North Flores Street near the intersection of Park Court in Council District 1. [Lori Houston, Assistant City Manager; John Jacks, Interim Director, Center City Development & Operations]
26. An Ordinance authorizing the settlement of a lawsuit styled Dennis Quinn v. Barbara Webb, et al v. City of San Antonio, et al, Cause Number 2011-CI-08038, pending in the 225th Judicial District Court, Bexar County, Texas for an amount up to \$145,000.00. [Martha G. Sepeda, Acting City Attorney]
27. An Ordinance authorizing the extension of line-of-duty injury leave for San Antonio Fire Department Fire Lieutenant Joseph Arrambide. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]
28. An Ordinance authorizing the extension of line-of-duty injury leave for San Antonio Fire Department Fire Captain Georgia Rakowitz. [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]
29. An Ordinance authorizing the assignment of the City's federal representation services contract with Venable LLP to Downs Government Affairs for the remainder of the contract term. [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government

& Public Affairs]

30. An Ordinance ratifying the submission of four applications to the Centers for Disease Control and Prevention Public Health Associate Program, and authorizing the assignment of up to four Public Health Associates in the San Antonio Metropolitan Health District for a two-year period beginning October 2016, and the execution of necessary documents. [Erik Walsh, Deputy City Manager; Vincent R. Nathan, PhD, MPH, Interim Director of Health]
31. An Ordinance authorizing an amendment to the professional services contract with Industrial/Organizational Solutions, Inc., in an amount up to \$33,095.00, to provide for content-validated modifications to the entrance examination process for the San Antonio Police Department. [Ben Gorzell Jr., Chief Financial Officer; Lori Steward, Human Resources Director]
32. An Ordinance approving the amendment of the Pre-K 4 SA FY 2016 authorized personnel from 407 to 409 positions as adopted by the Pre-K 4 SA Board of Directors on February 2, 2016 to support the Competitive Grants program [Peter Zanoni, Deputy City Manager; Kathy Bruck, Pre-K 4 SA CEO]
33. A Resolution recognizing and celebrating the devoted service and community leadership of State Representative Ruth Jones McClendon, District 120. [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government and Public Affairs]
34. A Resolution recognizing and celebrating the devoted service and community leadership of State Representative Joe Farias, District 118. [Carlos Contreras, Assistant City Manager; Jeff Coyle, Director, Government & Public Affairs]

#### City Manager's Report

35. City Manager's Report  
A. Solid Waste Management Update  
B. Health Department Update

**THE CITY COUNCIL WILL RECESS FOR LUNCH AT NOON AND RECONVENE TO CONSIDER ANY UNFINISHED COUNCIL BUSINESS**

**ADJOURNMENT**

6:00 P.M. – If the Council has not yet adjourned, the presiding officer shall entertain a motion to continue the council meeting, postpone the remaining items to the next council meeting date, or recess and reconvene the meeting at a specified time on the following day.

**State of Texas  
County of Bexar  
City of San Antonio**



**DRAFT**

**Meeting Minutes**

**City Council B Session**

City Hall Complex  
105 Main Plaza  
San Antonio, Texas 78205

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Wednesday, December 9, 2015

2:00 PM

Municipal Plaza Building

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The City Council of San Antonio convened in the "B" Room of the Municipal Plaza Building. City Clerk Leticia Vacek took the Roll Call with the following Councilmembers present:

**PRESENT:** 10 - Mayor Taylor, Treviño, Warrick, Viagran, Saldaña, Gonzales, Medina, Nirenberg, Krier, and Gallagher

**ABSENT:** 1 - Lopez

Mrs. Vacek announced that Councilmember Lopez was out of the city on Personal Leave.

1. A Briefing on the recommendation resulting from the Convention & Visitors Bureau Structure Task Force created by Mayor Ivy Taylor and chaired by Dan Decker, President of SeaWorld. [Lori Houston, Assistant City Manager; Casandra Matej, Director, Convention and Visitors Bureau]

Casandra Matej introduced Dan Decker, President of Sea World and Chair of the Convention & Visitors Bureau Structure Task Force. Mr. Decker presented a Power Point and spoke of the San Antonio Convention and Visitors Bureau (SACVB) Structure Task Force. He stated that their purpose was to evaluate which CVB Structure affords the best competitive advantage to sustain and grow the San Antonio Visitor Industry. He noted their

approach in which they studied best practices and developed recommendations. He indicated that the economic impact of travel to San Antonio was critical and contributes \$13.4 Billion annually. He reported that of the Top 50 U.S. Cities; San Antonio was the only City Governed Structure and that competitive set cities were rapidly growing their marketing budgets while San Antonio's remained flat.

Mr. Decker outlined Pros and Cons of maintaining a City Structure, as well as operating under a 501(c)(6). He spoke of the Competitor Set Cities noting that 69% operate as a 501(c)(6). He highlighted the Financial Implications to the City and to the CVB. He stated that their recommendation was to change the CVB Structure from a City Governed Entity to an Independent 501(c)(6) Organization. He noted that the Mayor and City Manager should establish a Transition Team to include representatives from Human Resources, Legal, Budget, and Finance. He added that there would be a 12 to 18 month transition timeline and that a Transition Team would bring forward a detailed plan for final approval by the Mayor and City Council.

Lori Steward, Human Resources Director stated that they would provide City Employees the option to seek placement within the City using a Standard, Tenure-Based Process or transition to the New Organization. Maria Villagomez, Assistant City Manager stated that the CVB currently pays \$1.5 Million to the City Internal Services Funds annually. She noted that the Transition Team would evaluate the impact of the Administration and Internal Services from a City Function to a New Entity.

Mayor Taylor thanked everyone for their work and asked of the impact to the City's Debt Service Management. City Manager Sculley replied that they were financing the Convention Center Expansion out of Hotel Occupancy Taxes as approved by the City Council. She stated that they were retiring debt from previous renovations to the Convention Center and would have to meet those debt obligations before turning Hotel Occupancy Tax Funds to the operating side of the budget. Mayor Taylor asked if staff was confident in meeting the requirements. Mrs. Sculley confirmed that they were.

Councilmember Treviño stated that he was supportive of the recommendation and that many were comfortable with the ability to grow the CVB Budget with the new structure. He asked of the contract the City would have with the CVB. Mr. Decker replied that the contract would include the City having participation from the City Council to ensure the City is the largest stakeholder in the CVB. He added that there would be a great amount of reporting to the City Council and ensuring there was transparency.

Councilmember Saldaña thanked everyone for their work and asked of the safeguards in place to ensure the goal is met to raise the amount of money in the CVB Budget. Ms.

Cassandra Matej stated that there would be accountability within the Contract Terms and they would be required to meet certain metrics. Councilmember Saldaña asked of the structure of the new entity's Board of Directors. Ms. Matej replied that it had not been finalized but would include City Councilmembers and Representatives from City Departments and the Business Community. Councilmember Saldaña stressed the importance of maintaining input on the CVB Advertising Contract and how the message of the City of San Antonio is communicated.

Councilmember Viagran spoke of the importance of the contract between the City of San Antonio and the CVB if it becomes a new entity. She stated that small businesses should not be financially impacted due to the transition and that they should be considered when making a decision. She expressed support for the transition due to results of the various studies conducted. Mayor Taylor confirmed that the new entity would work cooperatively with any larger effort related to branding and messaging the City of San Antonio. Ms. Matej confirmed they would continue a cooperative effort on same.

Councilmember Nirenberg expressed his support for transitioning the CVB into a new entity and asked of the issue of Houston and Dallas encroaching on San Antonio's Leisure Travel. Ms. Matej replied that Houston and Dallas had been growing their overall budgets and adding funds toward the Leisure Market. Councilmember Nirenberg stated that he would like to see how other cities were governed and noted the need for strict metrics for the new entity.

Councilmember Warrick expressed support for the new entity and asked of the impact to leisure and convention travel. Ms. Matej replied that there was a great impact on convention travel; however, there was also a positive impact on leisure travel. Councilmember Warrick asked of the economic impact regarding businesses coming to San Antonio. Ms. Matej replied that they had not performed a study on that but there were examples of positive economic development to various destinations. Councilmember Medina stated that he was comfortable with the transition to a new entity and asked of continued engagement with the Airport. Ms. Matej replied that they would continue to have a strong interest in the Airport and recruiting new airlines and direct flights.

Councilmember Krier expressed his support for transitioning to a new entity and asked how long it would take to be effective. Ms. Matej replied that the overall transition plan would take 12 to 18 months to implement. Councilmember Krier spoke of the Governance of the new entity and noted the importance of having representation to develop Economic Development Opportunities. Councilmember Gallagher expressed his support for the new entity. Councilmember Treviño added that branding should be authentic and requested that they incorporate the new World Heritage Status in marketing efforts.

Mayor Taylor thanked everyone for the presentation.

2. A Briefing and possible action regarding the current state of homelessness, Homeless best practices, and proposed revisions to City Code: Chapter 13 Food and Food Handlers. [Erik Walsh, Deputy City Manager, William McManus, Chief of Police, Maria Villagomez, Assistant City Manager; Melody Woosley, Director, Human Services]

Ms. Melody Woosley outlined the Community Homeless Plan and noted that the goal of the Plan was to implement strategies balancing Law Enforcement and Human Services. She reported the Number of Homeless in San Antonio based on the Point in Time Count conducted by the South Alamo Regional Alliance for the Homeless (SARAH) from 2010 to present. She stated that the City of San Antonio's Role was to ensure Public Safety, Planning & Policy Development, Coordination & Facilitation, and Financial Investment.

Police Chief Bill McManus discussed the implementation of Public Safety Improvements that would include the creation of two Multi-Disciplinary Outreach Teams comprised of a San Antonio Police Department (SAPD) Mental Health Unit Officer; San Antonio Fire Department (SAFD) Emergency Medical Services (EMS) Staff; Mental Health Specialist; and Outreach Worker. He stated that they would develop alternate sentencing options for chronic inebriates and severe mentally ill individuals. He noted that they would coordinate with Bexar County and the Courts to develop recommendations by June 2016. He mentioned that they would provide additional security, day activities, and SAPD Presence at Haven for Hope Courtyard. He added that they would work to address the needs of special populations to include beds for married couples with no children.

Ms. Woosley stated that the success of the SAPD Outreach Teams would be dependent on a functioning Homeless System through strengthening SARAH. She noted that they would improve collaboration between partners and ensure that resources were sufficiently utilized. She spoke of the Mayor's Challenge to end Veteran Homelessness and noted that they had convened a Homeless Veteran Collaborative. She reported that their goal was to ensure that every Veteran has permanent housing and anticipated reaching Functional Zero by March 2016. She stated that they would realign resources to focus on Chronic Homeless and prioritize Housing Subsidies for Homeless Individuals. Additionally, they will work on the Legislative Agenda to increase funding for Mental Health and Substance Abuse Treatment.

Ms. Woosley presented the proposed policy for Charitable Feeding noting that they had discussions with Charitable Feeders and Stakeholders to develop same. She stated that they

had proposed to define the term "Charitable Feeding" as there were currently no specific regulations. She noted that fees and permit requirements were in place but recommended no fees or permits for Charitable Organizations with a 24-hour notice to the Health Department. She stated that trash disposal was not currently addressed but now recommended the requirement that undistributed food be removed from the site and that there be proper trash and waste disposal. She noted that the fee should be waived for Food Handler Certification for Charitable Feeding Organizations and that no citation would be assessed; only technical assistance provided. She clarified that Charitable Feeding Organizations would follow established regulations regarding the use of Public Right-of-Way and City Park Reservations. She added that they would bring the City Code Amendment to the City Council for approval on December 17, 2015 and would provide a 6-month Grace Period before full implementation in May 2016.

Mayor Taylor thanked staff for their work to address the issue of Homelessness and asked of the deployment of the Multi-Disciplinary Outreach Team. Chief McManus replied that they would be used to patrol the Downtown Area and that they would create a database with the name of the Homeless Individuals and services they have utilized. He stated that they would encourage the individuals to receive assistance but would not be forced to be taken in. Mayor Taylor stated that she felt there was a good balance on the Charitable Feeding Policy but noted there were concerns to quality of life for surrounding neighborhoods impacted by Charitable Feeding. She asked of the recourse if individuals do not adhere to regulations. Ms. Woosley replied that the Health Department had the option of confiscating food that they felt was unsafe or contaminated.

Councilmember Warrick asked if other cities in Bexar County were implementing strategies to reduce Homelessness. Ms. Woosley stated that there were a few cities participating in SARAH but not in a large way. Councilmember Warrick asked of the percentage of Homeless Individuals that have Veteran or Social Security Benefits. Ms. Woosley indicated that 80% of Veterans had benefits but was not sure of those that were not Veterans. Councilmember Warrick asked where Charitable Feeding occurs. Ms. Woosley replied that the largest area was inside Travis Park Methodist Church which was not affected by the Policy but many were located on the outskirts of Downtown.

Councilmember Medina asked of any issues at Haven for Hope. Chief McManus replied that many of the individuals that had been to Haven for Hope did not feel safe in the Courtyard. He stated that they would be providing extra visibility with SAPD Officers. Councilmember Medina asked what additional assistance could be provided by Veteran's Affairs (VA). Ms. Woosley stated that a VA Representative was present at their Homeless Collaborative Meetings and that they would continue to work through the Legislative Agenda for funding.

Councilmember Gonzales asked for additional information regarding SARAH. Ms. Woosley replied that they were a non-profit organization that had been operating for 10 years and were responsible for coordinating the Homeless Management System in the community. Councilmember Gonzales asked if any Police Officers would be removed from Patrol to staff the Outreach Team. Chief McManus confirmed that they would not and that Officers would be utilized from the Mental Health Unit.

Councilmember Treviño spoke of his experience staying overnight at Prospects Courtyard and stated that he did not feel that it was unsafe. He noted that it was important to provide access to public restrooms and asked of having a Special Magistrate to handle intake of Homeless Individuals at Haven for Hope. Chief McManus replied that he was not aware of same but would follow up. Councilmember Viagran requested a briefing on the status of Public Safety Improvements to the Public Safety Council Committee and stated that a good balance had been reached in regard to the Charitable Feeding Policy.

Councilmember Saldaña spoke of the Homeless Population that is most difficult to serve that have drug dependencies, criminal records, or have been dishonorably discharged and asked of the rules at Haven for Hope. Ms. Woosley stated that Prospects Courtyard has the most minimal rules of any shelter in the city but do not allow individuals to drink alcohol or use drugs. Councilmember Nirenberg thanked staff for their work and stated that he was pleased with SAPD's Community Oriented Policing Approach. Councilmember Warrick asked if the Housing First Strategy was the most impactful way of dealing with Homelessness. Ms. Woosley stated that it was HUD Priority but needed additional resources to be successful.

Mayor Taylor thanked staff for the presentation.

### **EXECUTIVE SESSION**

Mayor Taylor recessed the meeting into Executive Session at 4:58 pm to discuss the following:

- A. Deliberations regarding economic development negotiations and discuss related legal issues pursuant to Texas Government Code Sections 551.087 (economic development) and 551.071 (consultation with attorney).
  
- B. Deliberate the purchase, exchange, lease or value of real property and discuss related legal issues pursuant to Texas Government Code Sections 551.072 (real property) and 551.071 (consultation with attorney).

- C. Discuss legal issues related to collective bargaining pursuant to Texas Government Code Section 551.071 (consultation with attorney).
  
- D. Discuss legal issues related to litigation styled Valemas Construction, et al v. City of San Antonio pending in the Bexar County Judicial District Courts pursuant to Texas Government Code Section 551.071 (consultation with attorney).
  
- E. Discuss legal issues relating to SB273 and HB910 pursuant to Texas Government Code Section 551.071 (consultation with attorney).

### **RECONVENED**

Mayor Taylor reconvened the meeting at 5:15 pm and announced that no action was taken in Executive Session. She stated that the Executive Session would resume the following day after the Business Portion of the City Council Meeting. She addressed the Ceremonial Items.

### **CEREMONIALS**

Mayor Taylor presented a Proclamation in recognition of the Mayor's Monarch Pledge. She noted that Mayors and other Local Government Executives were taking action to help save the Monarch Butterfly, whose populations have declined by 90% in the last 20 years. She also noted that the Mayors' Monarch Pledge, created through the National Wildlife Federation, inspires cities and municipalities to commit to restore habitats and educate citizens about how they can make a difference in their communities.

Mayor Taylor and the City Council recognized the Inaugural Graduation of the Neighborhood Leadership Academy (NLA). It was noted that the NLA is a four-month program designed to bring together emerging leaders from neighborhood associations within the Promise Zone to enhance their leadership, advocacy and problem-solving skills. It was reported that Participants learned how to access City Resources, become involved in the budget process, and use solutions to help transform the Eastside into a vibrant community, rich in diversity and opportunity.

### **CITIZENS TO BE HEARD**

Mayor Taylor called upon the citizens registered to speak.

Guy McClung expressed opposition to the zoning of the Planned Parenthood Facility

located at 2140 Babcock Road.

Timothy Barker expressed concern for the residents of Dreamhill Estates and expressed opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Michael Knuffke stated concern for the zoning of Planned Parenthood at 2140 Babcock Road and expressed opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Jerome Iltis expressed opposition to the Planned Parenthood Facility located at 2140 Babcock Road and noted concerns with the abortions performed.

Mayor Taylor excused herself from the meeting at this time and Mayor Pro Tem Gallagher presided.

Danny Petri stated that they had received 1,200 signatures from residents of Dreamhill Estates opposed to the zoning of the Planned Parenthood Facility located at 2140 Babcock Road.

Marian Thompson stated opposition to abortions and the Planned Parenthood Facility located at 2140 Babcock Road.

Patrick Von Dohlen expressed opposition to the amendment of the Unified Development Code regarding the definition of Ambulatory Surgical Centers and expressed concerns with the Development Services Department.

Thelma Franco, Tina Luther, and Lorie Rojas representing Concerned Citizens of Dreamhill Estates Neighborhood addressed the City Council. They expressed concern for the impact of Ambulatory Surgical Centers to the local neighborhood.

Mark Perez spoke of chemical safety and referenced the AGE Refinery and DPT Laboratories. He expressed concerns with the Development Services Department.

Happy Von Dohlen urged the City Council to vote no on amending the UDC and expressed concern for the location of Ambulatory Surgical Centers.

Gerald Ripley expressed concern with the improper zoning of the Planned Parenthood Facility located at 2140 Babcock Road.

Greg Fowl expressed concern with the Planned Parenthood Facility located at 2140

Babcock Road and urged the City Council to refrain from amending the UDC.

Brad Wheeler petitioned the City Council to vote no to changing the definition of Ambulatory Surgical Centers in the UDC.

Matt McCall discussed the Rule of Law and asked the City Council to vote no to the proposed definition of Ambulatory Surgical Centers in the UDC.

Charity Farrar spoke of health services available to citizens and the need for greater alternatives.

Reinette King urged the City Council to vote no on amending the definition of Ambulatory Surgical Centers in the UDC.

Allan Parker petitioned the City Council to vote no on amending the UDC and expressed concern with the Planned Parenthood Facility at 2140 Babcock Road due to its proximity to the neighborhood.

Steve Branson asked the City Council to vote no on amending the definition of Ambulatory Surgical Centers in the UDC.

Joe Caddell spoke to the importance of integrity and expressed opposition to amending the definition of Ambulatory Surgical Centers in the UDC.

Lupe Riojas expressed opposition to the issue of abortion and amending the definition of Ambulatory Surgical Centers in the UDC.

Celina Garcia spoke of integrity and urged the City Council to reject the proposed definition of Ambulatory Surgical Centers in the UDC.

Kay Delaney expressed opposition to the proposed changes to the UDC.

Kellie Gretschel expressed opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Kirk Barker asked the City Council to vote no to the proposed UDC Amendments.

Weston Martinez referenced zoning laws and expressed concern for the neighborhood of Dreamhill Estates.

Frances Williams expressed opposition to the proposed UDC Amendments.

Nicole Hudgens urged the City Council to vote no on amending the UDC regarding the definition of Ambulatory Surgical Centers and expressed concerns with Planned Parenthood.

Tristan Cortez expressed opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Sonja Harris also expressed opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Joe Rosales stated his opposition to amending the UDC regarding Ambulatory Surgical Centers.

Jeffrey Horn spoke on C-1 Designations and permitted uses. He expressed opposition to amendment of the UDC.

Nazirite Ruben Flores Perez referenced various Biblical Passages.

Valerie Garcia urged the City Council to vote no on amending the UDC to define Ambulatory Surgical Centers.

Juan Gaona expressed concern with abortions.

John Yanta expressed concern with the Planned Parenthood Facility located at 2140 Babcock Road and urged the City Council to vote no on amending the UDC regarding Ambulatory Surgical Centers.

Cindi Serna expressed concern for the lack of Councilmembers present.

David Ehlinger stated opposition to the Planned Parenthood Facility located at 2140 Babcock Road.

Erich Ehlinger also expressed opposition to the Planned Parenthood Facility located at 2140 Babcock Road.

Bev Adams stated her opposition to the proposed definition of Ambulatory Surgical Centers in the UDC.

Rhett Smith expressed concern for the lack of Councilmembers present and urged the City Council to vote no on amending the UDC.

Linda Montez stated that she wanted good things for the City of San Antonio and noted concerns with the many abortions performed by Planned Parenthood.

Nancy Goettman expressed opposition to the amendment of the UDC regarding the definition of Ambulatory Surgical Centers.

Ruben Verastegui expressed concern for the Planned Parenthood Facility at 2140 Babcock Road and its impact to the local neighborhood.

Faris Hodge, Jr. submitted written testimony regarding the resignation of the Top Female Executive of Toyota, Julie Hamp. He wrote that SAPD Officers were now tested for alcohol. He highlighted the new Walzem Family YMCA and the increase in parking fees and concession revenue at the San Antonio Airport.

**RECESSED**

There being no further discussion, Mayor Tem Gallagher recessed the meeting at 8:11 pm and announced that the Executive Session would resume the following day after the Business Portion of the City Council Meeting.

APPROVED

IVY R. TAYLOR  
MAYOR

ATTEST:

LETICIA M. VACEK, TRMC/CMC/MMC  
CITY CLERK

**State of Texas  
County of Bexar  
City of San Antonio**



**DRAFT**

**Meeting Minutes  
City Council A Session**

City Hall Complex  
105 Main Plaza  
San Antonio, Texas 78205

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Thursday, December 10, 2015

9:00 AM

Municipal Plaza Building

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The City Council convened in a Regular City Council Meeting. City Clerk Leticia Vacek took the Roll Call with the following Councilmembers present:

**PRESENT:** 8 - Treviño, Warrick, Saldaña, Gonzales, Medina, Nirenberg, Krier and Gallagher

**ABSENT:** 3 - Mayor Taylor, Viagran and Lopez

City Clerk Vacek announced that Mayor Taylor and Councilmember Viagran were on City Business in Washington, D.C. and that Councilmember Lopez was out of town on personal leave. In the absence of Mayor Taylor, Mayor Pro Tem Krier presided over the meeting.

1. The Invocation was delivered by Deacon Alphonso Cervantes, Immaculate Heart of Mary Church, guest of Councilmember Cris Medina, District 7.
2. Mayor Pro Tem Krier led the Pledge of Allegiance to the Flag of the United States of America.

3. Approval of Minutes for the Regular City Council Meetings of October 28 - 29, 2015.

Councilmember Gallagher moved to approve the Minutes for the Regular City Council Meetings of October 28-29, 2015. Councilmember Warrick seconded the motion. The motion prevailed by the following vote:

**AYE:** 8 - Treviño, Warrick, Saldaña, Gonzales, Medina, Nirenberg, Krier and Gallagher

**ABSENT:** 3 - Mayor Taylor, Viagran and Lopez

**CONSENT AGENDA ITEMS**

Items 6 and 9 were pulled for Individual Consideration. Councilmember Warrick moved to approve the remaining Consent Agenda Items. Councilmember Nirenberg seconded the motion.

Mayor Pro Tem Krier called upon Mr. Jack M. Finger to speak.

Mr. Jack M. Finger spoke in opposition to the revisions to the City's Affordable Housing Policy (Item 12) noting that it would not help the community. He stated that he was opposed to the Resolution of No Objection for the Oak Valley Apartments Project Application (Item 14).

Faris Hodge, Jr. submitted written testimony in favor of Items 4-15.

The motion to approve the remaining Consent Agenda Items prevailed by the following vote:

**AYE:** 8 - Treviño, Warrick, Saldaña, Gonzales, Medina, Nirenberg, Krier and Gallagher

**ABSENT:** 3 - Mayor Taylor, Viagran and Lopez

**2015-12-10-1039**

4. An Ordinance accepting the bid from New Beginnings Capital Partnership dba NBCP Sourcing and Technology to provide the San Antonio Fire Department Emergency Operations Center with the installation of a video wall system for a total cost of \$297,393.84, funded from 2014 Urban Area Security Initiative Grant. [Ben

Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]

**2015-12-10-1040**

5. An Ordinance authorizing the following contracts establishing unit prices for goods and services for an estimated annual cost of \$396,000.00: (A) Southwest Wheel for automotive & industrial light assemblies, lens & mirrors, (B) Petroleum Solutions, Inc. for lubricant equipment parts and service, (C) Custom-Crete, LLC for low strength concrete material, (D) Zonar Systems, Inc. for GPS for SWMD vehicles, and (E) Siemens Building Technologies for full maintenance and repair of computer room air conditioning units at ITSD and EOC. [Ben Gorzell, Chief Financial Officer; Troy Elliott, Director, Finance]

**2015-12-10-1042**

7. An Ordinance for the Central Library Chiller Replacement Project, awarding a construction contract to EZ Mechanical, Inc. in an amount not to exceed \$599,400.00, a 2012-2017 General Obligation Library Bond-funded Project located in Council District 1. [Peter Zanoni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]
8. Consideration of two Ordinances related to the Terminal Area Taxiways Package 3 project at the San Antonio International Airport: [Carlos J. Contreras, III, Assistant City Manager; Frank Miller, Director, Aviation]

**2015-12-10-1043**

- 8A. An Ordinance authorizing a construction contract with SpawGlass Civil Construction, Inc. in the amount of \$22,534,937.97.

**2015-12-10-1044**

- 8B. An Ordinance authorizing an amendment with Kimley-Horn and Associates, Inc. in an amount not to exceed \$3,430,725.49 to provide additional design, construction administration, resident project representation, and inspection services.

**2015-12-10-1046**

10. An Ordinance authorizing acceptance upon award of \$1,879,398.00 in Community Services Block Grant funds from the Texas Department of Housing and Community Affairs for the period January 1, 2016 through December 31, 2016; approving a budget and personnel complement; and authorizing Memorandums of Agreement with institutions of higher education to facilitate internship opportunities for local students. [Maria Villagomez, Assistant City Manager; Melody Woosley, Director, Human Services]

**2015-12-10-1047**

11. An Ordinance authorizing an amendment to the existing contract for employee benefit consulting services with Buck Consultants, LLC, to extend the term of the contract on a month-to-month basis beginning January 1, 2016 with no additional funding. [Ben Gorzell, Jr., Chief Financial Officer; Lori Steward, Director, Human Resources]

**2015-12-10-1048**

12. An Ordinance approving revisions to the City's Affordable Housing Policy for the HOME Investment Partnerships Program, Community Development Block Grant, and the Neighborhood Stabilization Program. [Peter Zaroni, Deputy City Manager; John Dugan, Director, Planning and Community Development]

**2015-12-10-0065R**

13. A Resolution recommending adoption of the City of San Antonio Hazard Mitigation Action Plan [Erik J. Walsh, Deputy City Manager; Charles N. Hood, Fire Chief]

**2015-12-10-0066R**

14. A Resolution of No Objection for the Oak Valley Apartments project application to the State's 4% Tax Credit Program located in Council District 10. [Peter Zaroni, Deputy City Manager; John Dugan, Director, Planning and Community Development]

**2015-12-10-0067R**

15. A Resolution approving Bexar County tax abatements for the 1130 Broadway and 111 W. Jones projects located within the boundaries of the Inner City and Midtown Tax Increment Reinvestment Zones, respectively. [Peter Zaroni, Deputy City Manager; John Dugan, Director, Planning and Community Development]

**CONSENT ITEMS CONCLUDED****ITEMS PULLED FOR INDIVIDUAL CONSIDERATION**

City Clerk Vacek read the caption for Item 6:

**2015-12-10-1041**

6. An Ordinance authorizing the negotiation and execution of three On-Call, one-year Job Order Contracts each for an amount not to exceed \$2,000,000.00 with the option to renew for one, one-year extension with Allbrite Constructors of Texas, Inc., Alpha Building Corporation and Tejas Premier Building Contractor, Inc. for the City's

Owner Occupied Rehabilitation Program, a HOME Investment Partnership (HOME) funded program for home rehabilitation and reconstruction projects. [Peter Zaroni, Deputy City Manager; Mike Frisbie, Director, Transportation & Capital Improvements]

Councilmember Warrick asked of the delay in dispersing funds and the backlog of contractors. Mr. John Dugan replied that there was not a backlog of contractors and that they were getting ready to spend the funds. Councilmember Warrick referenced an Elderly Resident in District 2 that has been calling him for assistance since March. Mr. Dugan stated that they would follow up with her.

Councilmember Warrick moved to adopt the proposed Ordinance for Item 6. Councilmember Medina seconded the motion. The motion prevailed by the following vote:

**AYE:** 8 - Treviño, Warrick, Saldaña, Gonzales, Medina, Nirenberg, Krier and Gallagher

**ABSENT:** 3 - Mayor Taylor, Viagran and Lopez

City Clerk Vacek read the caption for Item 9:

**2015-12-10-1045**

9. An Ordinance authorizing the acceptance of an EastPoint Artist Residencies Our Town Grant, in the amount of \$100,000, from the National Endowment for the Arts and authorizing the execution of any necessary agreements. [Lori Houston, Assistant City Manager; Felix Padron, Director, Culture and Creative Development]

Councilmember Warrick asked of the visit by the Chairman of the National Endowment for the Arts (NEA). Mr. Felix Padron stated that they were pleased to host Chairman Jane Chu who was visiting San Antonio due to receipt of the NEA Grant. Councilmember Warrick asked of the impact of the \$100,000 Grant. Mr. Padron replied that they were able to secure an additional \$400,000 which would allow for the engagement of more artists and the ability to address multiple issues such as education, infrastructure, and public art. Mr. Mike Etienne added that they would include Artists in the engagement process and that this was a great opportunity to add Art to the revitalization of the East Side. Councilmember Warrick asked if every school in the Promise Zone would have an Art Teacher or Program. Mr. Etienne replied that they were working toward that and would engage all of the schools in the Promise Zone to be a part of the effort.

Councilmember Warrick moved to adopt the proposed Ordinance for Item 9. Councilmember Trevino seconded the motion. The motion prevailed by the following vote:

**AYE:** 8 - Treviño, Warrick, Saldaña, Gonzales, Medina, Nirenberg, Krier and Gallagher

**ABSENT:** 3 - Mayor Taylor, Viagran and Lopez

**16. City Manager's Report**

**A. Convention and Visitor's Bureau Update**

Mrs. Sculley reported that San Antonio hosted its 8th Consecutive Rock 'N Roll Marathon this past weekend. She congratulated all of the participants and thanked everyone that volunteered along the route. She stated that this year; 25,000 people participated in the event which was an increase of 4,000 participants from last year. She reported that 50% of participants were from outside San Antonio and 20% of those were from outside of Texas. She stated that the event hosted 41 Elite Athletes; several of which participated as training for the 2016 Rio de Janeiro Olympic Qualifying Trials. She indicated that the City of San Antonio Convention and Visitors Bureau along with Local Partners at San Antonio Sports have entered into a new agreement with Competitor Group to continue to produce the Rock 'N Roll Marathon in San Antonio for the next five years. She added that she looked forward to the continued partnership and opportunity to promote San Antonio as a World Class City and Community.

**EXECUTIVE SESSION**

Mayor Pro Tem Krier recessed the meeting into Executive Session at 9:35 am to continue discussion on the following:

**D. DISCUSS LEGAL ISSUES RELATED TO LITIGATION STYLED VALEMAS CONSTRUCTION ET AL V. CITY OF SAN ANTONIO PENDING IN THE BEXAR COUNTY JUDICIAL DISTRICT COURTS PURSUANT TO TEXAS GOVERNMENT CODE SECTION 551.071 (CONSULTATION WITH ATTORNEY).**

**RECONVENED**

Mayor Pro Tem Krier reconvened the meeting at 9:53 am and announced that no action was taken in Executive Session.

**ADJOURNMENT**

There being no further discussion, Mayor Pro Tem Krier adjourned the meeting at 9:53 am.

APPROVED

JOE KRIER  
MAYOR PRO TEM

ATTEST:

LETICIA M. VACEK, TRMC/CMC/MMC  
CITY CLERK



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-5110

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**Agenda Item Number:** 4.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** Council District 2

**SUBJECT:**

Ratification of Services rendered for Upgrade of Gas Candlestick Flare Station at Rigsby Landfill

**SUMMARY:**

This ordinance authorizes ratification of a contract with Perennial Energy, LLC (PEI) for emergency services provided during an unforeseen event that caused the failure of the Rigsby Landfill gas candlestick flare station used to control and manage the buildup of methane gases in closed landfills. Emergency services were rendered and completed to protect public health and safety in December 2015. The existing Rigsby landfill gas candlestick flare station was replaced with an upgraded flare control system for a total cost of \$81,202.00. Funding is available from the FY2015 Solid Waste Management Department Operating and Maintenance Fund.

**BACKGROUND INFORMATION:**

Submitted for Council consideration and action is the invoice submitted by Perennial Energy, LLC (PEI) for the replacement and upgrade of the existing Rigsby landfill gas (LFG) candlestick flare station in the amount of \$81,202.00. The final invoice was approved by Solid Waste Management Department (SWMD) in December 2015. Services were rendered utilizing a Public/Health/Safety Exemption due to the need to repair or replace critical equipment in a timely manner.

The Rigsby landfill located at 2755 Rigsby Road is a 40-acre Type I landfill facility containing Municipal Solid Waste (MSW). The site closed in the mid 1980's and currently requires a landfill gas collection system to flare methane and protect adjacent property owners from methane migration. The failed LFG collection system

consisted of a candlestick flare, blower, 41 gas extraction wells, 22 monitoring probes, and associated piping. The failed system was installed in 1998, and scheduled for replacement in 2018.

In April 2015, the candle stick flare began showing signs of abnormal readings. The sensors used to detect changes in methane levels and adjust accordingly failed resulting in fire damage to some of the flare components and safety controls. Furthermore, due to the age of the flare components, the flare was unable to detect oxygen or methane levels accurately. Flame arrestors (a safety feature) were installed as a temporary measure until a comprehensive assessment was conducted to evaluate the aging system. In May 2015, it was confirmed that the candle stick flare components were obsolete and parts for this system could not be replaced.

In August 2015, PEI was asked to design and upgrade the current candle stick flare system with the latest technology. The PEI proposed design included meeting the SWMD standard 20 year replacement criteria. In October 2015, Raba Kistner was hired to do a third party review of the damaged LFG collection system as well as review the design proposal provided to SWMD from PEI for a flare system replacement and upgrade. Raba Kistner assessed the new design proposed by PEI and concluded that their proposal was adequate based on the condition of the flare system and the cost on the PEI proposal was justified.

Subsequent to the Raba Kistner report, the system began to fail much faster than anticipated by City staff. Consequently, the decision was made to replace the system on an emergency basis. In December 2015, emergency services were provided by PEI to replace and upgrade the existing LFG candlestick flare station at the Rigsby Landfill.

**ISSUE:**

This ordinance will ratify the contract for the replacement and upgrade to the Rigsby landfill gas candlestick flare station. It was determined that the candle stick flare caught fire and extinguished itself within the fire stack causing damage to some of the flare components and safety controls. Cause of ignition was attributed to the age of the flare components as the flare was unable to detect oxygen or methane levels accurately. It was also verified that the candlestick flare components were obsolete and parts for this system could not be replaced.

This contract is an exception to the Small Business Economic Development Advocacy (SBEDA) and Local Preference Programs.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

This contract was necessary to expedite the repair and upgrade of the Rigsby landfill candlestick flare to prevent further damage to equipment and to avoid more costly repairs. The candlestick flare and gas collection system are designed to provide methane migration control and prevent potential safety hazards such as underground landfill fires.

**FISCAL IMPACT:**

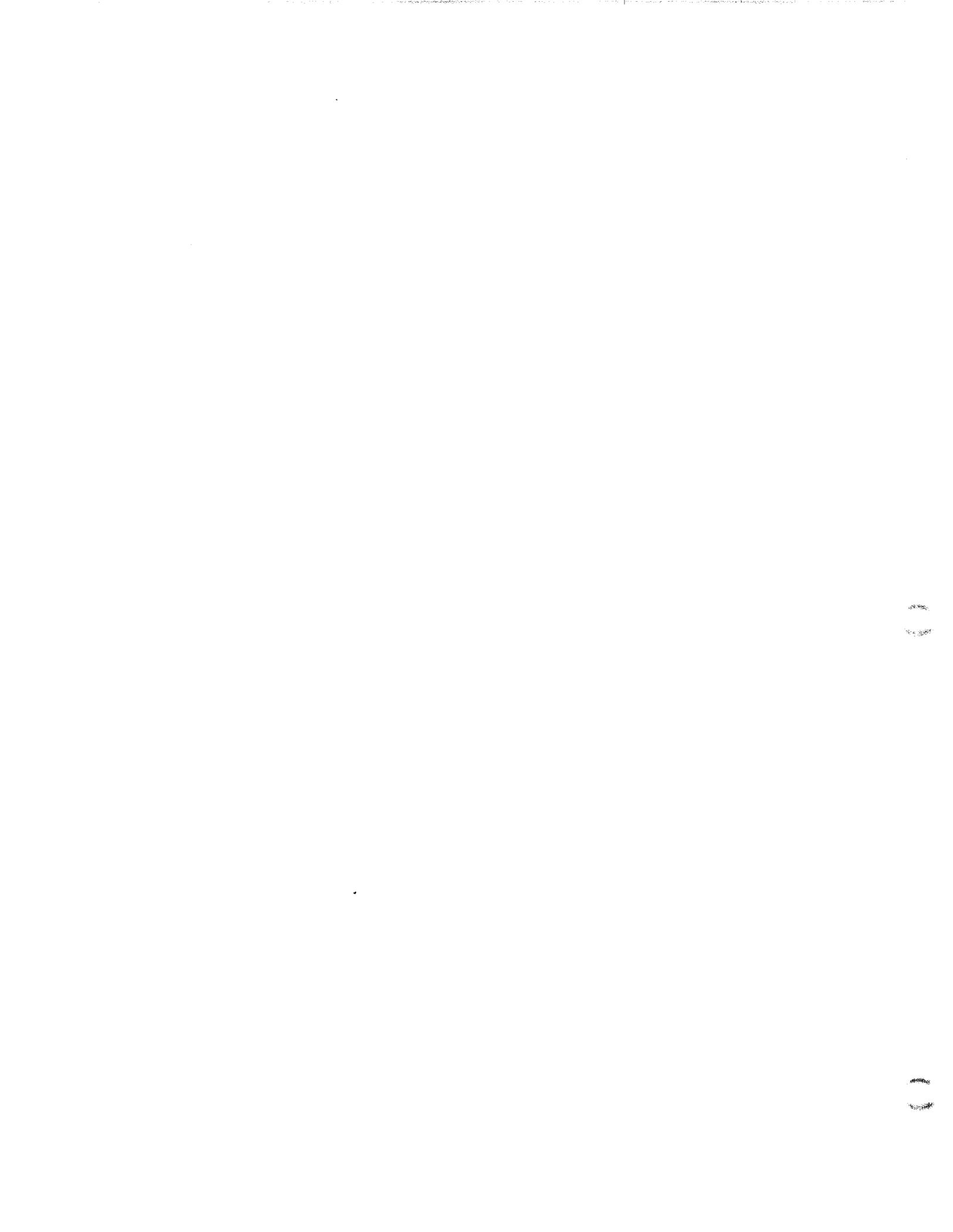
This ordinance authorizes the ratification of a contract with Perennial Energy, LLC (PEI) to provide candlestick

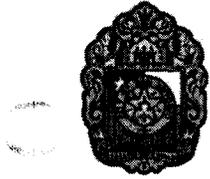
flare station repair and upgrade services at the Rigsby landfill for a one-time cost of \$81,202.00. Funding is available from the FY2015 Solid Waste Management Department Operating and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends approval of this contract with Perennial Energy, LLC (PEI) in the amount of \$81,202.00 to provide all labor, material and equipment for the repair and upgrade of the Rigsby landfill gas candlestick flare station.

This contract was procured as an exemption from competitive bidding to Preserve or Protect the Public Health or Safety Procurement and a Contracts Disclosure Form is not required.





# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1032

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**Agenda Item Number:** 5.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** CityWide

### **SUBJECT:**

Medium Duty Street Maintenance Equipment

### **SUMMARY:**

This ordinance authorizes acceptance of the bid from Cooper Equipment Co. for the acquisition of six pieces of medium equipment for a total cost of \$155,250.00. Funding for this purchase is available from the Equipment Renewal and Replacement Fund (ERRF).

### **BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the formal bid tabulation of one bid received from Cooper Equipment Co. for medium duty street maintenance equipment for a total cost of \$155,250.00. This equipment will be used by the Transportation & Capital Improvement Department to support maintenance and repair of City streets, bridges and alley infrastructure. This equipment will also respond to community concerns, such as pothole and pavement repairs.

The Transportation & Capital Improvements Department Street Maintenance Division evaluated the use of its pavement reclaim machine scheduled for replacement. It was determined that the replacement of the pavement reclaim machine should be reconfigured to instead acquire four oil distributors and two trailer mounted crack sealers for street repairs. This equipment will be new to the City equipment inventory.

**ISSUE:**

This contract will provide four oil distributors and two trailer mounted crack sealers for street repairs to be used by the Transportation & Capital Improvements Department.

The service life expectancy of this equipment is 96 months.

This equipment has a one year warranty; 100% parts and labor, for any manufacturer's defects for items of its manufacture. Warranty shall commence from the date the City accepts delivery of the equipment.

Due to the lack of small, minority, and/or women businesses available to provide these goods, the SBEDA Program did not apply to this solicitation.

The recommended award is to the lowest responsive bidder, who is also a local business. Therefore application of the Local Preference Program was not required.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

**ALTERNATIVES:**

Should this contract not be approved, the planned street maintenance and repair program improvements planned by Transportation & Capital Improvements Department for City streets, bridges and alley infrastructure may be affected.

**FISCAL IMPACT:**

The total cost of this contract is \$155,250.00 which will be funded from the Equipment Renewal and Replacement Fund.

**RECOMMENDATION:**

Staff recommends the approval of this contract with Cooper Equipment Co. to acquire six pieces medium equipment for a total cost of \$155,250.00.

This contract was procured on the basis of low bid and a Contracts Disclosure Form is not required.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1154

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**Agenda Item Number:** 6.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** CityWide

### **SUBJECT:**

Purchase of Trailers

### **SUMMARY:**

This ordinance authorizes acceptance of contracts with Holt Texas Ltd. d/b/a Holt Cat, Cooper Equipment Co. and Grande Truck Center to provide Transportation and Capital Improvements and Solid Waste Management departments with nine trailers for a total cost of \$541,356.00 funded through the Equipment Renewal and Replacement Fund (ERRF).

### **BACKGROUND INFORMATION:**

Submitted for City Council Consideration and action is the tabulation of five competitive bids to provide nine trailers for the total cost of \$541,356.00. The trailers include two flat bed dovetail trailers, two live bottom trailers with hydraulic tarp covers and five semi-rear ejector brush trailers with hydraulic tarp covers.

The Solid Waste Management Department will receive six trailer replacements and Transportation & Capital Improvements Department will receive three replacements. This equipment will be used to support brush, debris, asphalt materials, and other hauling requirements by the two departments.

### **SSUE:**

This contract will provide a total of nine trailers to the Solid Waste Management and Transportation & Capital Improvements Departments. All nine Trailers are replacement units within the Equipment Renewal and Replacement Fund.

The life expectancy for these trailers is 96 months.

This equipment has a one year warranty; 100% parts and labor, for any manufacturer's defects for items of its manufacture. Warranty shall commence from the date the City accepts delivery of vehicle.

Due to the lack of small, minority, and/or women businesses available to provide these goods, the SBEDA Program did not apply to this solicitation.

The recommended awards are to local businesses. Therefore, application of the Local Preference Program was not required.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should these contracts not be approved, the Solid Waste Management and Transportation & Capital Improvements Departments will be unable to provide essential services for road maintenance, brush recycling centers and landfills. All of the replaced equipment has met or will meet its age or mileage requirement cycles before replacement. The replacement date is considered the optimum time for replacement as delaying the acquisition could make the vehicles no longer economically feasible to repair and could lead to the departments inability to provide essential services to the residents of San Antonio.

#### **FISCAL IMPACT:**

The total cost of these contracts is \$541,356.00 which will be funded from the Equipment Renewal and Replacement Fund.

#### **RECOMMENDATION:**

Staff recommends the approval of the three contracts to purchase nine trailers from Holt Texas Ltd, d/b/a Holt Cat for a cost of \$36,426.00; Cooper Equipment Co. for a cost of \$138,930.00 and Grande Truck Center for a cost of \$366,000.00. The total cost for the nine units to be purchased is \$541,356.00.

These contracts were procured on the basis of low bid and a Contracts Disclosure Form is not required.



# City of San Antonio

## Agenda Memorandum

**File Number:**16-1237

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**Agenda Item Number:** 7.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** CityWide

### **SUBJECT:**

Landscaping Equipment

### **SUMMARY:**

This ordinance authorizes acceptance of contracts with H & V Equipment Services, Inc., Ewald Kubota Tractor and Ag-Pro to provide 22 pieces of Landscaping Equipment for a total cost of \$673,717.52. Funding for this purchase is available from the Equipment Renewal and Replacement Fund (ERRF), Transportation and Capital Improvements Department Stormwater Operations Fund, Airport Operations and Maintenance Fund.

### **BACKGROUND INFORMATION:**

Submitted for City Council consideration and action is the tabulation of four competitive bids to provide 22 pieces of landscaping equipment for a total cost of \$673,717.52. These contracts will provide the Transportation & Capital Improvements Department equipment to support its mowing program for stormwater drainage channels and right of way maintenance. Parks & Recreation Department and Aviation are receiving attachment equipment to support grounds maintenance.

The Equipment Renewal and Replacement Fund (ERRF) has designated \$191,967.82 for eleven landscaping equipment replacements. The Stormwater Operations Fund is to fund ten additional landscaping items at 453,998.70 and the Airport Operations and Maintenance Fund is to fund one additional landscaping item for \$27,751.00. There is a total of \$673,717.52 in funding available for this purchase.

Responses to the Invitation for Bid (IFB) were evaluated based on the published bid specifications. The low bid submitted for Item 1 is recommended for award to H & V Equipment Services Inc. which is a local business; therefore application of the Local Preference Program was not required.

The apparent low bid for Item 2 was submitted by Ewald Kubota Tractor which did not meet the minimum requirement for a category 5 input PTO driveline and was deemed not as specified. The recommendation for award is to H & V Equipment Services Inc; a local business, which is the next lowest responsive bidder.

The apparent low bid for Item 4 was submitted by Ewald Kubota Tractor which did not meet the minimum transmission and fuel capacity requirements and was deemed not as specified. The recommendation for award is to Ag-Pro, a non-local business. Holt Cat, a local business, was not within 3% of the non-local bidder.

The apparent low bid for Item 5 was submitted by Ewald Kubota Tractor which did not meet the requirement for eight off road tires and was deemed not as specified. The second low bid from H & V Equipment Services, Inc. proposed six tires and was deemed not as specified. The recommendation for award is to Ag-Pro, a non-local business. Holt Cat, a local business, was not within 3% of the non-local bidder.

Item 6 is recommended for award to Ewald Kubota Tractor, a non-local business.

#### **ISSUE:**

These contracts will provide a total of 22 pieces of landscaping equipment. Transportation & Capital Improvements Department will receive eight ground mower attachment replacements, two replacement utility tractors, five additional utility tractors, and five additional 15' batwing mower decks. Parks and Recreation is receiving one mowing deck replacement for parks maintenance. Aviation is receiving one mulcher attachment for ground maintenance.

The life expectancy for this landscaping equipment is 60 months.

This equipment has a one year warranty; 100% parts and labor, for any manufacturer's defects for items of its manufacture. Warranty shall commence from the date the City accepts delivery of equipment.

Due to the lack of small, minority, and/or women businesses available to provide these goods, the SBEDA Program did not apply to this solicitation.

The Veteran-Owned Business Program does not apply to good/supplies contracts, so no preference was applied to this contract.

#### **ALTERNATIVES:**

Should these contracts not be approved storm drainage channels, rights of way, parks and property grounds maintenance may be affected. All of the replaced equipment has met or will meet its age requirement cycles before replacement. The replacement date is considered the optimum time for replacement as delaying the acquisition could make the equipment no longer economically feasible to repair and could lead to the

departments' inability to provide essential services to the residents of San Antonio.

**FISCAL IMPACT:**

The purchase of this landscape equipment is for a total of \$673,717.52. Funding in the amount of \$191,967.82 is available through the City's Equipment Renewal and Replacement Fund (ERRF), \$453,998.70 from Transportation and Capital Improvements Department, Stormwater Operations Fund and \$27,751.00 from the Airport Operations and Maintenance Fund.

**RECOMMENDATION:**

Staff recommends the approval of the three contracts to purchase 22 pieces of landscape equipment from H & V Equipment Services, Inc. for a cost of \$41,132.48, Ewald Kubota Tractor for a cost of \$27,751.00, and Ag-Pro for a cost of \$604,834.04. The total cost of the 22 pieces is \$673,717.52.

These contracts were procured on the basis of low responsive bid and a Contracts Disclosure form is not required.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1030

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**Agenda Item Number:** 8.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** CityWide

### **SUBJECT:**

2/11/2016 Annual Contracts

### **SUMMARY:**

An ordinance awarding eight contracts to provide the City with commodities and services on an annual basis for the terms of the contract, for an estimated annual cost of \$5,451,000.00. This ordinance provides the procurement of the following items, as needed, and dependent on the Department's available budget, for the terms of the contract:

- A. Arguindegui Oil Company, Arnold Oil Company, Genuine Parts Company and Hays City Corp., dba Tex-Con Oil Co. for Lubricants, \$832,000.00 annually  
(4 contracts, Solid Waste Management, BES, Fire and Aviation Departments)
- B. Oxford Immunotec, Inc. for TB Test Kits and Supplies, \$150,000.00 annually  
(1 contract, Health Department)
- C. Bound Tree Medical, LLC and Life-Assist, Inc. for EMS Medications & Equipment, \$3,700,000.00 annually  
(2 contracts, San Antonio Fire Department)
- D. T & W Tire for Amendment III to Emergency Tires, \$769,000.00 annually, extension to initial term of contract (1 contract, San Antonio Fire Department)

## **BACKGROUND INFORMATION:**

The City of San Antonio utilizes annual contracts for procuring high volume repetitive purchases. Annual contracts are an efficient method of securing the best prices through volume purchasing and reducing large amounts of work related to the bid process. Utilization of annual contracts allows the City to procure numerous different commodities in support of the normal daily operations.

### **Contract procured on the basis of low bid:**

A. Arguindegui Oil Company, Arnold Oil Company, Genuine Parts Company and Hays City Corp., dba Tex-Con Oil Co. for Lubricants, \$832,000.00 annually, upon award through March 31, 2019 with two, one year renewal options - will provide the purchase and delivery of automotive oil, grease, and lubricants for use by various City departments to support a fleet of approximately 5,025 vehicles and equipment.

### **Contract procured on the basis of sole source:**

B. Oxford Immunotec, Inc. for TB Test Kits and Supplies, \$150,000.00 annually, upon award through December 31, 2016, with two, one year renewal options - will provide the Laboratory Services Division of the San Antonio Metropolitan Health District (SAMHD) with the purchase and delivery of Tuberculosis (TB) test kits and supplies used to perform T-Spot interferon gamma releasing assays (IGRA) in support of routine Chest Clinic operations, 1115 TB Waiver Grant activities and external clinical clientele to screen for mycobacterium tuberculosis (MTB) exposures. The SAMHD Laboratory is specifically accredited to perform T-Spot TB testing by the Clinical Laboratory Improvement Amendments (CLIA), the regulatory body governing standards for all clinical laboratories. T-Spot TB test from Oxford Immunotec is a proprietary test that is one of two FDA approved test methods in the United States for screening a patient's blood to determine previous tuberculosis exposure. SAMHD has made significant investments in infrastructure, equipment and personnel to utilize the T-Spot TB tests from Oxford Immunotec to support testing activities.

These items are being purchased as Sole Source according to the provisions of Texas Statutes Local Government Code 252.022.07. No other source can supply the items listed nor can any comparable item fulfill the same requirements. Vendor acknowledges, with his/her signature, that all items offered are considered a Sole Source.

### **Contracts procured on the basis of public health and safety exemption:**

C. Bound Tree Medical, LLC and Life-Assist, Inc. for EMS Medications & Equipment, \$3,700,000.00 annually, upon award through June 30, 2019 with two, one year renewal options - will provide the San Antonio Fire Department with medications and pre-filled disposable syringes in accordance with the specifications listed herein. These medicines will be utilized by the San Antonio Fire Department, Emergency Medical Services technicians, to treat patients. This contract term will provide unit pricing for specified items along with fixed catalog discount pricing of an indefinite quantity of medical supplies to be purchased on an "as needed" basis by the Emergency Medical Services (EMS) Division of the San Antonio Fire Department.

### **Amendment:**

D. T & W Tire for Amendment III to Emergency Tires, \$769,000.00 annually, extension to initial term of contract December 5, 2013 through March 31, 2019 - will provide the City of San Antonio Fire Department with an extension to the initial term of the contract to March 31, 2019. The City shall have the option to renew this contract on the same terms and conditions for a renewal period that is consistent with any renewal of the TXMAS contract# TXMAS-15-23V02 exercised by the State of Texas.

This Texas Multiple Award Schedule (TXMAS) contract is renewed on the date that the governmental entity

that awarded the underlying contract exercises any renewal options. All State of Texas terms and conditions will continue and apply to all renewal periods by mutual agreement. The contractor has certified that the prices reflected in the contractor's catalog are the same as the prices contained in the most current modification to the underlying contract.

Purchase of the tires and service will continue annually as previously approved by City Council through Ordinance 2013-12-05-0836.

#### **ISSUE:**

These contracts represent a portion of approximately 250 annual contracts that will be brought before City Council throughout the fiscal year. These products and services are used by city departments in their daily operations.

A. Lubricants - This contract is within the scope of the Small Business Economic Development Advocacy (SBEDA) Program. However, the requirements were waived due to the lack of qualified S/M/WBE vendors available to provide the required goods and services.

The recommended award for items 1e, 2i, and 2o is in accordance with the Local Preference Program and will result in an additional estimated annual cost to the City of \$1,971.00.

The recommended award is to the lowest responsive bidder, who is also a local business. Therefore application of the Local Preference Program was not required.

(Items 2a, 2b, 2g, 3a, 3c, 3d, 4e)

In accordance with the Local Preference Program, no local preference was applied since the local bidder is not within 3% of the recommended lowest non-local bidder.

(Items 1a, 1b, 1c, 1d, 1f, 1g, 2c, 2d, 2e, 2f, 2h, 2j, 2k, 2l, 2m, 2n, 3b, 4a, 4b, 4c, 4d, 4f, 4g, 4h, 4i, 4j, 4k, 4l, 4m)

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no preference was applied to this contract.

B. TB Test Kits and Supplies - This contract is exempt from competitive bidding and is excluded from the SBEDA program.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to good/supplies contracts, so no preference was applied to this contract.

C. EMS Medications & Equipment - Due to the lack of small, minority, and/or women businesses available to provide these goods, the SBEDA Program did not apply to this solicitation.

There were no bids submitted from local bidders for this contract; therefore, the Local Preference Program was not applied.

The Veteran-Owned Small Business Preference Program does not apply to goods/supplies contracts, so no

preference was applied to this contract.

D. Amendment III to Emergency Tires - Due to the lack of small, minority, and/or women businesses available to provide these goods, the SBEDA Program did not apply to this solicitation.

The recommended award is an exception to the Local Preference Program.

The Veteran-Owned Small Business Preference Program does not apply to this contract since it was solicited on or prior to January 15, 2014, the effective date of the program.

**ALTERNATIVES:**

A. Lubricants - Should this contract not be approved, the City will not have a reliable and continuous supply of automotive oil, grease, and lubricants necessary to keep the City's fleet of vehicles and equipment at peak performance.

B. TB Test Kits and Supplies - Should this contract not be approved, the (SAMHD) will no longer sustain TB infectious disease surveillance efforts. This will result in the loss of State and Federal funding that directly supports local public health program initiatives to identify new TB infections, direct patients into care and treatment, and prevent further spread of infection. Local cessation of these programs is contrary to current CDC/NIH/WHO public health practices for large metropolitan areas.

C. EMS Medications & Equipment - Should this contract not be approved, the San Antonio Fire Department would have to procure pharmaceuticals and equipment on an as-needed basis. This may increase the cost of pharmaceuticals and delay in providing services to the citizens.

D. Amendment III to Emergency Tires - Should this amendment not be approved, the existing contract will expire on 5/31/2016. The Fire Department will be required to procure tires and labor on an as needed basis. The City could lose the pricing advantage that is available through a cooperative contract that affords volume discounts. Furthermore, the department's budget could be negatively impacted through continuous price variations.

**FISCAL IMPACT:**

Funds are not encumbered by this ordinance. All expenditures will be in accordance with the Department's adopted budget approved by City Council. Purchases made by the Department are as needed and dependent upon available funds within their adopted budget.

**RECOMMENDATION:**

Staff recommends the acceptance of eight contracts submitted through this ordinance to provide the City with specified services on an annual contract basis. These annual contracts are critical to the City's daily operations.

These contracts were procured on the basis of low bid, sole source, public health & safety exemption and contract amendment and Contract Disclosure Forms are not required.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1433

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**Agenda Item Number:** 9.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

**SUBJECT:**

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter

**SUMMARY:**

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement with JP Morgan Chase Bank and an Escrow and Account Control Agreement with JP Morgan Chase Bank and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement in the amount of \$2,858,759 for a helicopter for the Police Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement entered into between the City of San Antonio and JP Morgan Chase Bank.

**BACKGROUND INFORMATION:**

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing for Police Helicopter (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Helicopter 7-Year Rate
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JP Morgan Chase Bank	1.654%
Banc of America Public Capital Corp	1.680%
Regions Bank	1.730%
US Bancorp Government Leasing	1.980%
Signature Public Funding Corp.	2.110%
Frost Bank*	2.179%
PNC Bank	2.380%
Pinnacle Public Finance Corp.	2.390%

\* Bid included an additional \$4,000 filing fee.

The City contacted JP Morgan Chase Bank for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the helicopter is for seven (7) years at an interest rate of 1.654%. Funds in the amount of \$2,858,759 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$2,836,259 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$2,858,759. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor(s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

**ISSUE:**

The utilization of JP Morgan Chase Bank to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

**ALTERNATIVES:**

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Police Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over a seven (7) year period.

**FISCAL IMPACT:**

Payments will be made quarterly to JP Morgan Chase Bank commencing on or about May 1, 2016.

The lease payments for the helicopter are anticipated to be made from the Police Department Operating Budget with the proposed payment for the seven (7) year schedule anticipated to be \$2,858,759 in principal amount, with total interest of \$187,101 for a total payment of \$3,045,860.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement, an Escrow Agreement for Police Helicopter, and Exhibits and related Schedules with JP Morgan Chase Bank in the amount of \$2,858,759 for the financing of a helicopter for the Police Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1641

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**Agenda Item Number:** 9A.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

### SUBJECT:

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter

### SUMMARY:

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement with JP Morgan Chase Bank and an Escrow and Account Control Agreement with JP Morgan Chase Bank and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement in the amount of \$2,858,759 for a helicopter for the Police Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement entered into between the City of San Antonio and JP Morgan Chase Bank.

### BACKGROUND INFORMATION:

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing for Police Helicopter (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Helicopter 7-Year Rate
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JP Morgan Chase Bank	1.654%
Banc of America Public Capital Corp	1.680%
Regions Bank	1.730%
US Bancorp Government Leasing	1.980%
Signature Public Funding Corp.	2.110%
Frost Bank*	2.179%
PNC Bank	2.380%
Pinnacle Public Finance Corp.	2.390%

\* Bid included an additional \$4,000 filing fee.

The City contacted JP Morgan Chase Bank for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the helicopter is for seven (7) years at an interest rate of 1.654%. Funds in the amount of \$2,858,759 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$2,836,259 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$2,858,759. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor(s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

**ISSUE:**

The utilization of JP Morgan Chase Bank to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

**ALTERNATIVES:**

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Police Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over a seven (7) year period.

**FISCAL IMPACT:**

Payments will be made quarterly to JP Morgan Chase Bank commencing on or about May 1, 2016.

The lease payments for the helicopter are anticipated to be made from the Police Department Operating Budget with the proposed payment for the seven (7) year schedule anticipated to be \$2,858,759 in principal amount, with total interest of \$187,101 for a total payment of \$3,045,860.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement, an Escrow Agreement for Police Helicopter, and Exhibits and related Schedules with JP Morgan Chase Bank in the amount of \$2,858,759 for the financing of a helicopter for the Police Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1642

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**Agenda Item Number:** 9B.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

### SUBJECT:

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Police Helicopter

### SUMMARY:

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement with JP Morgan Chase Bank and an Escrow and Account Control Agreement with JP Morgan Chase Bank and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement in the amount of \$2,858,759 for a helicopter for the Police Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement entered into between the City of San Antonio and JP Morgan Chase Bank.

### BACKGROUND INFORMATION:

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing for Police Helicopter (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Helicopter 7-Year Rate
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JP Morgan Chase Bank	1.654%
Banc of America Public Capital Corp	1.680%
Regions Bank	1.730%
US Bancorp Government Leasing	1.980%
Signature Public Funding Corp.	2.110%
Frost Bank*	2.179%
PNC Bank	2.380%
Pinnacle Public Finance Corp.	2.390%

\* Bid included an additional \$4,000 filing fee.

The City contacted JP Morgan Chase Bank for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the helicopter is for seven (7) years at an interest rate of 1.654%. Funds in the amount of \$2,858,759 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$2,836,259 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$2,858,759. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor(s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

#### **ISSUE:**

The utilization of JP Morgan Chase Bank to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

#### **ALTERNATIVES:**

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Police Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over a seven (7) year period.

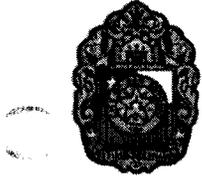
#### **FISCAL IMPACT:**

Payments will be made quarterly to JP Morgan Chase Bank commencing on or about May 1, 2016.

The lease payments for the helicopter are anticipated to be made from the Police Department Operating Budget with the proposed payment for the seven (7) year schedule anticipated to be \$2,858,759 in principal amount, with total interest of \$187,101 for a total payment of \$3,045,860.

#### **RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement, an Escrow Agreement for Police Helicopter, and Exhibits and related Schedules with JP Morgan Chase Bank in the amount of \$2,858,759 for the financing of a helicopter for the Police Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1436

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**Agenda Item Number:** 10.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

### **SUBJECT:**

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment

### **SUMMARY:**

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp and an Escrow and Account Control Agreement with Banc of America Public Capital Corp and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment in the amount of \$24,030,918 for the acquisition of collection trucks and totes for the Solid Waste Management Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment entered into between the City of San Antonio and Banc of America Public Capital Corp.

### **BACKGROUND INFORMATION:**

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing Agreement for Solid Waste Equipment (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Toter 3-Year Rate
Banc of America Public Capital Corp	1.090%
Regions Bank	1.120%
JP Morgan Chase Bank	1.270%
Santander Melville	1.360%
US Bancorp Government Leasing	1.360%
Frost Bank	1.454%
Pinnacle Public Finance	1.630%
PNC Bank	1.650%

Firm	Truck 5-Year Rate
Banc of America Public Capital Corp	1.290%
Regions Bank	1.430%
JP Morgan Chase Bank	1.460%
Santander Melville	1.590%
US Bancorp Government Leasing	1.664%
Frost Bank	1.710%
PNC Bank	1.840%
Pinnacle Public Finance	1.850%

The City contacted Banc of America Public Capital Corp for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the toters is three (3) years at an interest rate of 1.09%, and the financing term for the collection trucks is five (5) years at an interest rate of 1.29%. Funds in the amount of \$24,030,918 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$24,008,418 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$24,030,918. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor (s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

#### ISSUE:

The utilization of Banc of America Public Capital Corp to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

#### ALTERNATIVES:

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Solid Waste Management Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over three (3) year and five (5) year periods.

#### FISCAL IMPACT:

Payments will be made quarterly to Banc of America Public Capital Corp commencing on or about May 1.

2016.

The lease payments are anticipated to be made from the Solid Waste Management Department Operating Budget with: 1) the lease payment for the toters for the three (3) year schedule anticipated to be \$18,945,936 in principal amount with total interest of \$379,704 for a total payment of \$19,325,640; and 2) the lease payment for the collection trucks for the five (5) year schedule anticipated to be \$5,084,982 in principal amount, with total interest of \$187,429 for a total payment of \$5,272,411.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment, an Escrow Agreement, and Exhibits and related Schedules with Banc of America Public Capital Corp in the amount of \$24,030,918 for the financing of collection trucks and toters for the Solid Waste Management Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1643

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**Agenda Item Number:** 10A.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

### **SUBJECT:**

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment

### **SUMMARY:**

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp and an Escrow and Account Control Agreement with Banc of America Public Capital Corp and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment in the amount of \$24,030,918 for the acquisition of collection trucks and totes for the Solid Waste Management Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment entered into between the City of San Antonio and Banc of America Public Capital Corp.

### **BACKGROUND INFORMATION:**

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing Agreement for Solid Waste Equipment (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Toter 3-Year Rate
Banc of America Public Capital Corp	1.090%
Regions Bank	1.120%
JP Morgan Chase Bank	1.270%
Santander Melville	1.360%
US Bancorp Government Leasing	1.360%
Frost Bank	1.454%
Pinnacle Public Finance	1.630%
PNC Bank	1.650%

Firm	Truck 5-Year Rate
Banc of America Public Capital Corp	1.290%
Regions Bank	1.430%
JP Morgan Chase Bank	1.460%
Santander Melville	1.590%
US Bancorp Government Leasing	1.664%
Frost Bank	1.710%
PNC Bank	1.840%
Pinnacle Public Finance	1.850%

The City contacted Banc of America Public Capital Corp for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the toters is three (3) years at an interest rate of 1.09%, and the financing term for the collection trucks is five (5) years at an interest rate of 1.29%. Funds in the amount of \$24,030,918 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$24,008,418 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$24,030,918. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor (s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

**ISSUE:**

The utilization of Banc of America Public Capital Corp to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

**ALTERNATIVES:**

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Solid Waste Management Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over three (3) year and five (5) year periods.

**FISCAL IMPACT:**

Payments will be made quarterly to Banc of America Public Capital Corp commencing on or about May 1,

2016.

The lease payments are anticipated to be made from the Solid Waste Management Department Operating Budget with: 1) the lease payment for the toters for the three (3) year schedule anticipated to be \$18,945,936 in principal amount with total interest of \$379,704 for a total payment of \$19,325,640; and 2) the lease payment for the collection trucks for the five (5) year schedule anticipated to be \$5,084,982 in principal amount, with total interest of \$187,429 for a total payment of \$5,272,411.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment, an Escrow Agreement, and Exhibits and related Schedules with Banc of America Public Capital Corp in the amount of \$24,030,918 for the financing of collection trucks and toters for the Solid Waste Management Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1644

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**Agenda Item Number:** 10B.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Finance

**DEPARTMENT HEAD:** Troy Elliott

**COUNCIL DISTRICTS IMPACTED:** City-wide

### **SUBJECT:**

Authorizing the Execution of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment

### **SUMMARY:**

- A. This Ordinance approves the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment with Banc of America Public Capital Corp and an Escrow and Account Control Agreement with Banc of America Public Capital Corp and Frost Bank, approves Exhibits and related Schedules to the Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment in the amount of \$24,030,918 for the acquisition of collection trucks and totes for the Solid Waste Management Department.
- B. This Resolution authorizes the reimbursement of funds previously expended from the proceeds of the 2016 Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment entered into between the City of San Antonio and Banc of America Public Capital Corp.

### **BACKGROUND INFORMATION:**

On December 13, 2015, the City released a Request for Bid ("RFB") for a Tax-Exempt Equipment Lease/Purchase Financing Agreement for Solid Waste Equipment (the "Lease"). The Lease was to be awarded to the firm that provided the lowest interest rate producing the lowest interest cost to the City over the life of the Lease and whose terms and conditions of the proposed Lease are most consistent with the City's objectives. The notification of the RFB was emailed to thirty-four (34) firms on December 13, 2015. On January 15, 2016, eight (8) firms submitted bids. The results were as follows:

Firm	Toter 3-Year Rate
Banc of America Public Capital Corp	1.090%
Regions Bank	1.120%
JP Morgan Chase Bank	1.270%
Santander Melville	1.360%
US Bancorp Government Leasing	1.360%
Frost Bank	1.454%
Pinnacle Public Finance	1.630%
PNC Bank	1.650%

Firm	Truck 5-Year Rate
Banc of America Public Capital Corp	1.290%
Regions Bank	1.430%
JP Morgan Chase Bank	1.460%
Santander Melville	1.590%
US Bancorp Government Leasing	1.664%
Frost Bank	1.710%
PNC Bank	1.840%
Pinnacle Public Finance	1.850%

The City contacted Banc of America Public Capital Corp for the contract negotiation process because it was determined that they had the lowest interest cost and terms and conditions of the proposed Lease that were most consistent with the City's objectives.

The financing term for the toters is three (3) years at an interest rate of 1.09%, and the financing term for the collection trucks is five (5) years at an interest rate of 1.29%. Funds in the amount of \$24,030,918 will be deposited into an escrow account at Frost Bank on or before February 17, 2016. Lease proceeds of \$24,008,418 will be allocated to the purchase of the equipment and \$22,500 will be allocated to costs of issuance for a total amount of \$24,030,918. Pending final acceptance of the equipment, the funds will be invested with interest earnings accruing for the benefit of the City. Payment for the equipment will be made to the respective vendor (s) when final acceptance is provided in writing by the applicable City department and the Finance Department.

**ISSUE:**

The utilization of Banc of America Public Capital Corp to provide Lease Purchase Financing for the aforementioned equipment is consistent with the Fiscal Year 2016 Adopted Budget, the City's bidding policies, and previous actions to obtain similar financings.

**ALTERNATIVES:**

An alternative to this financing mechanism would be to fund these expenses out of the operating budget of the Solid Waste Management Department. The proposed Lease Purchase Financing mechanism minimizes the impact of the expenditure in FY 2016 by allocating it out over three (3) year and five (5) year periods.

**FISCAL IMPACT:**

Payments will be made quarterly to Banc of America Public Capital Corp commencing on or about May 1,

2016.

The lease payments are anticipated to be made from the Solid Waste Management Department Operating Budget with: 1) the lease payment for the toters for the three (3) year schedule anticipated to be \$18,945,936 in principal amount with total interest of \$379,704 for a total payment of \$19,325,640; and 2) the lease payment for the collection trucks for the five (5) year schedule anticipated to be \$5,084,982 in principal amount, with total interest of \$187,429 for a total payment of \$5,272,411.

**RECOMMENDATION:**

Staff recommends approval of this ordinance authorizing the execution of a Master Tax-Exempt Lease Purchase Agreement for Solid Waste Equipment, an Escrow Agreement, and Exhibits and related Schedules with Banc of America Public Capital Corp in the amount of \$24,030,918 for the financing of collection trucks and toters for the Solid Waste Management Department and also recommends approval of this reimbursement resolution.



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-6216

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**Agenda Item Number:** 11.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** Council Districts 1, 2, & 5

### **SUBJECT:**

Contract Award: Landscaping around Downtown San Antonio Freeway entrances

### **SUMMARY:**

An ordinance for the Low Impact Landscaping Project, awarding a construction contract in the amount of \$880,802.95 to Maldonado Nursery and Landscaping, Inc, a federally-funded project, located in Council Districts 1, 2, and 5.

### **BACKGROUND INFORMATION:**

The Low Impact Landscaping Project around Downtown San Antonio Freeway entrances was selected to receive federal funding from the Texas Department of Transportation (TxDOT) Transportation Enhancement Program. A nomination form was submitted by the City of San Antonio in November 2012 and approved by TxDOT on July 26, 2013. It was placed on the Metropolitan Planning Organization Statewide Transportation Improvement Program (TIP) FY 2013-2016. A Master Landscape Construction and Maintenance agreement with TxDOT was approved for the City of San Antonio to design, install, and maintain landscape improvements to selected areas of state controlled right-of-way within the city.

The Low Impact Landscaping Project provides landscaping at various locations around downtown San Antonio freeway ramps. There are five locations for this project including: IH 10 at Elmira, IH 35 at Theo / Malone, IH 35 at IH 37, IH 10 at Probandt, and IH 37 at Carolina / Florida. This Project provides for the incorporation of low impact landscaping components, as well as beautification in the downtown area. The project will eliminate many grassy areas and replace them with low maintenance, native vegetation and other landscape materials

such as hardscape and rock complements. Construction is scheduled to begin in February 2016 and estimated to be completed in August 2016.

#### Previous Council Action

On December 5, 2013, City Council approved the Advanced Funding Agreement with the Texas Department of Transportation for the Low Impact Landscaping around Downtown San Antonio Freeway Entrances Project through Ordinance 2013-12-05-0873.

#### Procurement of Services

The project was advertised for construction bids in the San Antonio Hart Beat, on the City of San Antonio's website and the Texas Electronic State Business Daily in September 2015. In addition, the bid announcement was made on TVSA. Bids for this Project were opened on November 3, 2015 and three bidders responded. Of the responsive bids, Maldonado Nursery and Landscaping, Inc submitted the lowest responsive bid.

The Disadvantaged Business Enterprise (DBE) program of the State of Texas will be utilized in place of SBEDA.

This construction contract was developed utilizing the low bid process; therefore, a Discretionary Contracts Disclosure Form is not required.

#### **ISSUE:**

This ordinance for the Low Impact Landscaping Project awards a construction contract in the amount of \$880,802.95 to Maldonado Nursery and Landscaping, Inc, a federally-funded project, located in Council Districts 1, 2, and 5.

The Low Impact Landscaping Project provides landscaping at various locations around downtown San Antonio freeway ramps. There are five locations for this project including: IH 10 at Elmira, IH 35 at Theo / Malone, IH 35 at IH 37, IH 10 at Probandt, and IH 37 at Carolina / Florida.

This project provides for the incorporation of low impact landscaping components, as well as beautification in the downtown area. The project will eliminate many grassy areas and replace them with low maintenance native vegetation and other landscape materials, such as hardscape and rock complements. Construction of this project is scheduled to begin in February 2016 and is estimated to be completed in August 2016. Construction activities will take place six days a week, from sunrise to sunset.

#### **ALTERNATIVES:**

As an alternative, City Council could choose not to award this contract and require staff to re-advertise this Project. Considering the additional time required for another solicitation process, this would adversely affect the timely completion of the project and funding.

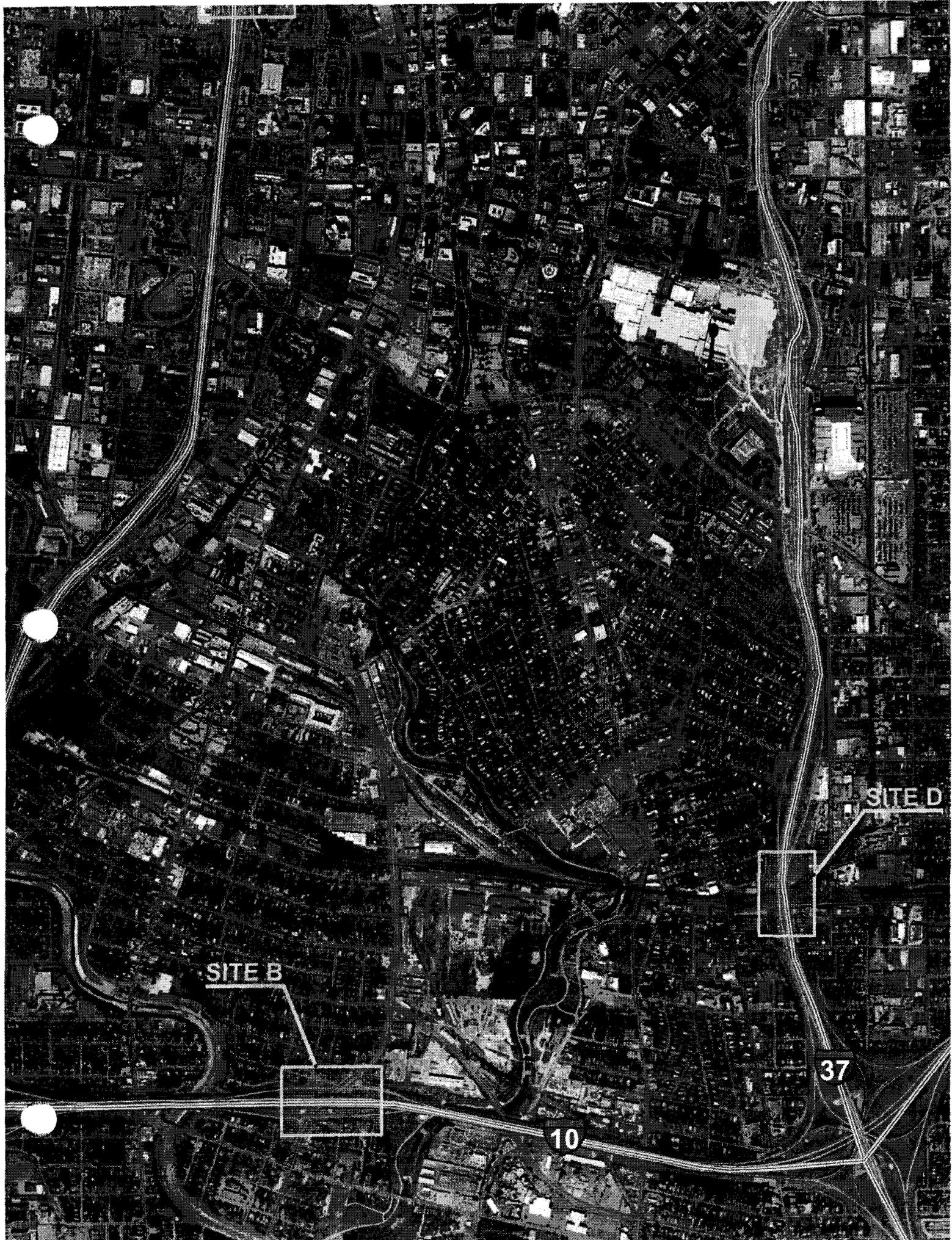
#### **FISCAL IMPACT:**

This is a one-time capital improvement expenditure in the amount of \$880,802.95, payable to Maldonado Nursery and Landscaping, Inc.

On December 5, 2013, Council approved the Advanced Funding Agreement with TxDOT for the Low Impact Landscaping around Downtown Freeway Entrances Project through Ordinance 2013-12-05-0873, authorizing acceptance of a reimbursement agreement with TxDOT for an estimated \$870,807.00, or 80% of the cost incurred by the City for this project, in federal funds allocated to the City from TxDOT and administered by TxDOT as a federal pass through grant associated with the construction of the Low Impact Landscape Project. Due to the construction bid coming in lower than estimated, the amount of federal funds from TXDOT has been reduced to \$704,642.36 and the City's match reduced to \$176,160.59, funded from the Storm Water Operating Fund.

**RECOMMENDATION:**

Staff recommends approval of this ordinance awarding a construction contract in the amount of \$880,802.95 to Maldonado Nursery and Landscaping, Inc. for construction of the Low Impact Landscaping project around downtown San Antonio freeway entrances.



SITE B

SITE D

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**SUPPORTING DOCUMENT NOTICE**

**This City Council Agenda Memo contains 1 or more attachments.**

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**Copies of the agenda and any supporting documents may also be requested through the Office of the City Clerk or any public library.**



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-6249

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**Agenda Item Number:** 12.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** Council District 2

### **SUBJECT:**

Cherry Street Project Funding Appropriation

### **SUMMARY:**

An ordinance authorizing the appropriation of \$250,000.00 from the Peggy Drive Extension Project, to the Cherry Street (Dawson Street to Milam Street) Project, both 2012-2017 General Obligation Bond funded Projects located in Council District 2 for the installation of landscaping along Cherry Street.

### **BACKGROUND INFORMATION:**

#### Project Background

The 2012-2017 Bond Program authorized \$2,636,000.00 for the reconstruction and widening of approximately a half mile of Cherry Street. The project includes curbs, sidewalks, driveway approaches, drainage improvements, utility adjustments and traffic signal improvements at Nolan and Cherry. The additive alternate provides for continued utility improvements and an asphalt mill and overlay.

In response to a public movement requesting landscaping within the Cherry Street Project, the City worked with the community to develop options for placing the landscaping. A meeting between the Alamo Beer Company and community leadership was held on November 20, 2015 at Alamo Beer Hall to gain neighborhood input regarding the City's requirements to provide landscaping improvements and trees at various locations on Cherry Street. The community is committed to providing maintenance between Nolan and Sherman along Cherry Street's City right-of-way to beautify the area. The City will execute a Maintenance

Agreement with Alamo Beer Company for the company to provide routine maintenance and care for the installed landscaping.

In order to move forward with the landscaping installation, this project requires the reappropriation of funds from the 2012 Bond funded Peggy Drive project to the Cherry Street project. The reallocated funds will be dedicated to the following: design services related to completing plan revisions to accommodate landscaping as well as a landscaping plan; additional construction quantities necessary to complete the proposed plan revisions as well as funding allowances for landscaping and trees.

The 2012-2017 Bond Program authorized \$5,600,000.00 for the Peggy Drive Extension Project for the construction of a new roadway with drainage improvements as needed to provide neighborhood access to East Houston. The Peggy Street Project is estimated for completion in April 2016 and is anticipated to have a project cost savings of \$800,000.00 which would allow the appropriation of funds to the Cherry Street Project. Council District 2 is aware of the proposed appropriation and is in support of the potential landscaping.

**ISSUE:**

This ordinance authorizes the appropriation of \$250,000.00 from the Peggy Drive Extension project, to the Cherry Street (Dawson Street to Milam Street) Project, both 2012-2017 General Obligation Bond funded Projects located in Council District 2 for the installation of landscaping along Cherry Street between Nolan and Sherman.

The appropriated funds will be dedicated to design services related to completing the plan revisions needed to accommodate landscaping as well as a landscaping plan. The previous plans did not accommodate landscaping installation so the plans were revised to allow the sidewalk to be set back enough to have landscaping added. Among the plan revisions costs, the project budget will reserve \$120,000.00 for additional landscaping that will only be provided once the City has executed a Maintenance Agreement with Alamo Beer Company and other potential partners to provide routine maintenance and care after the landscaping has been installed. If the City does not obtain a signed agreement, the City will not move forward with the landscaping improvements and any remaining funds will go back to the 2012 Bond Program.

**ALTERNATIVES:**

As an alternative, City Council could choose not to reallocate funds and the project would be unable to provide landscaping and trees along Cherry from Nolan to Sherman within City right-of-way.

**FISCAL IMPACT:**

This ordinance authorizes the appropriation of \$250,000.00 from the 2012-2017 General Obligation Bond Program's Peggy Drive Extension Project to the 2012-2017 General Obligation Bond Program's Cherry Street Project will be moved to the Cherry Street Project for a total project funding amount of \$3,486,000.00.

**RECOMMENDATION:**

Staff recommends approval of an ordinance authorizing the appropriation of \$250,000.00 from the Peggy Drive Extension project, to the Cherry Street (Dawson Street to Milam Street) Project, both 2012-2017 General

Obligation Bond funded Projects located in Council District 2 for the installation of landscaping and trees along Cherry Street (Dawson Street to Milam Street).



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# City of San Antonio

## Agenda Memorandum

**File Number:** 15-6176

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**Agenda Item Number:** 13.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts for Traffic Signal Systems

### **SUMMARY:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

### **BACKGROUND INFORMATION:**

#### Project Background

Throughout each year, traffic signals and other projects are constructed to address specific traffic or pedestrian safety needs. Typical projects include, but are not limited to, the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work. D&G has provided these services to the City previously and is familiar with the types of projects this contract entails.

The Transportation & Capital Improvements Department solicited bids for construction services and will be utilizing various construction companies to complete these projects.

**Procurement of Services**

These contracts were advertised for construction bids in November/December 2015, in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily, and on TVSA. Bids for Package A were due on Tuesday, November 24, 2015, and four (4) bidders responded. D&G Energy Corporation was the lowest responsive bidder with a bid amount of \$2,622,195.75. Bids for Package B were due on Tuesday, December 1, 2015, and two (2) bidders responded. E-Z Bel Construction, LLC was the lowest responsive bidder with a bid amount of \$2,613,283.97.

Both D&G Energy Corporation and E-Z Bel Construction have agreed to meet the 9% Minority/Women Business Enterprise (M/WBE) subcontracting goal for each contract.

These construction contracts were developed utilizing the low bid process; therefore, Discretionary Contracts Disclosure Forms are not required.

**ISSUE:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

These contracts will be utilized to complete projects pertaining to the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work throughout the contract term beginning February 11, 2016 and ending February 11, 2019. The contractors will be providing all materials and labor to complete each issued task order.

**ALTERNATIVES:**

An alternative to awarding these contracts would be to individually bid out the projects for construction. However, construction bid prices could be higher than those estimated with these Task Order Contracts, and bidding the projects individually would prolong the delivery of these projects.

**FISCAL IMPACT:**

- A. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance. Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.
- B. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.

If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Potential funding sources for individual work orders include, but are not limited to, the Advanced Transportation District (ATD), and the General Fund.

**RECOMMENDATION:**

Staff recommends the approval of the following items related to the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75 for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1645

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**Agenda Item Number:** 13A.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts for Traffic Signal Systems

### **SUMMARY:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

### **BACKGROUND INFORMATION:**

#### Project Background

Throughout each year, traffic signals and other projects are constructed to address specific traffic or pedestrian safety needs. Typical projects include, but are not limited to, the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work. D&G has provided these services to the City previously and is familiar with the types of projects this contract entails.

The Transportation & Capital Improvements Department solicited bids for construction services and will be utilizing various construction companies to complete these projects.

#### Procurement of Services

These contracts were advertised for construction bids in November/December 2015, in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily, and on TVSA. Bids for Package A were due on Tuesday, November 24, 2015, and four (4) bidders responded. D&G Energy Corporation was the lowest responsive bidder with a bid amount of \$2,622,195.75. Bids for Package B were due on Tuesday, December 1, 2015, and two (2) bidders responded. E-Z Bel Construction, LLC was the lowest responsive bidder with a bid amount of \$2,613,283.97.

Both D&G Energy Corporation and E-Z Bel Construction have agreed to meet the 9% Minority/Women Business Enterprise (M/WBE) subcontracting goal for each contract.

These construction contracts were developed utilizing the low bid process; therefore, Discretionary Contracts Disclosure Forms are not required.

#### **ISSUE:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

These contracts will be utilized to complete projects pertaining to the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work throughout the contract term beginning February 11, 2016 and ending February 11, 2019. The contractors will be providing all materials and labor to complete each issued task order.

#### **ALTERNATIVES:**

An alternative to awarding these contracts would be to individually bid out the projects for construction. However, construction bid prices could be higher than those estimated with these Task Order Contracts, and bidding the projects individually would prolong the delivery of these projects.

#### **FISCAL IMPACT:**

- A. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance. Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.
- B. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.

If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Potential funding sources for individual work orders include, but are not limited to, the Advanced Transportation District (ATD), and the General Fund.

**RECOMMENDATION:**

Staff recommends the approval of the following items related to the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75 for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1646

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**Agenda Item Number:** 13B.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts for Traffic Signal Systems

### **SUMMARY:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

### **BACKGROUND INFORMATION:**

#### Project Background

Throughout each year, traffic signals and other projects are constructed to address specific traffic or pedestrian safety needs. Typical projects include, but are not limited to, the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work. D&G has provided these services to the City previously and is familiar with the types of projects this contract entails.

The Transportation & Capital Improvements Department solicited bids for construction services and will be utilizing various construction companies to complete these projects.

#### Procurement of Services

These contracts were advertised for construction bids in November/December 2015, in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily, and on TVSA. Bids for Package A were due on Tuesday, November 24, 2015, and four (4) bidders responded. D&G Energy Corporation was the lowest responsive bidder with a bid amount of \$2,622,195.75. Bids for Package B were due on Tuesday, December 1, 2015, and two (2) bidders responded. E-Z Bel Construction, LLC was the lowest responsive bidder with a bid amount of \$2,613,283.97.

Both D&G Energy Corporation and E-Z Bel Construction have agreed to meet the 9% Minority/Women Business Enterprise (M/WBE) subcontracting goal for each contract.

These construction contracts were developed utilizing the low bid process; therefore, Discretionary Contracts Disclosure Forms are not required.

#### **ISSUE:**

Consideration of two task order contracts for the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding a Task Order Contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75, for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding a Task Order Contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.

These contracts will be utilized to complete projects pertaining to the installation of traffic signals, pedestrian hybrid beacons, school flashers, Intelligent Transportation System (ITS) devices, and any other related work throughout the contract term beginning February 11, 2016 and ending February 11, 2019. The contractors will be providing all materials and labor to complete each issued task order.

#### **ALTERNATIVES:**

An alternative to awarding these contracts would be to individually bid out the projects for construction. However, construction bid prices could be higher than those estimated with these Task Order Contracts, and bidding the projects individually would prolong the delivery of these projects.

#### **FISCAL IMPACT:**

- A. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance. Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.
- B. Expenditures for these services are subject to available funding and are authorized by individual projects at the time work is requested or project funds are appropriated through ordinance.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work.

If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. Potential funding sources for individual work orders include, but are not limited to, the Advanced Transportation District (ATD), and the General Fund.

**RECOMMENDATION:**

Staff recommends the approval of the following items related to the installation of Traffic Signal Systems and other devices throughout the City:

- A. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to D&G Energy Corporation in an amount not to exceed \$2,632,189.75 for a term beginning February 11, 2016 and ending February 11, 2019.
- B. An ordinance awarding the Task Order Contract for Traffic Signal Systems construction contract to E-Z Bel Construction, LLC in an amount not to exceed \$2,613,283.97, for a term beginning February 11, 2016 and ending February 11, 2019.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1018

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**Agenda Item Number:** 14.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts (3) for Street Maintenance Projects.

### **SUMMARY:**

An ordinance approving three Task Order Contracts for the FY 2016 - 2020 Infrastructure Management Program (IMP), adopted through the Fiscal Year 2016 Budget:

- A. An ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepting the lowest responsive bid and awarding to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water Systems (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. An ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepting the lowest responsive bid and awarding to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water Systems (SAWS).
- C. An ordinance accepting the lowest responsive bid and awarding a 2016-2017 Concrete Pavement Task Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water Systems (SAWS).

### **BACKGROUND INFORMATION:**

#### Project Background

City Council approved \$64,000,000.00 in the FY 2016 Budget to complete both in-house and contract street maintenance projects. Of this amount, approximately 97 miles and \$54,000,000.00 in street maintenance projects will be completed through the use of construction contractors.

TCI has begun construction of the FY 2016 Street Maintenance Program utilizing three existing contracts that were awarded on February 12, 2015 totaling \$12,263,961.88. In addition, TCI will be utilizing four Contracts that were awarded December 3, 2015 totaling \$25,322,203.28.

These proposed ordinances authorize additional contract capacity in the amount of \$15,470,947.75 for the construction of FY 2016 street maintenance projects. Table 1 summarizes construction amounts for items A to C being presented for City Council consideration.

These contracts were advertised for construction bids in October and November 2015 in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily and on TVSA. Bids for Package 5 were due on November 17, 2015, bids for Package 6 were due on December 1, 2015, and bids for Package 7 were due on November 17, 2015.

The Small Business Economic Development Advocacy (SBEDA) Program, Goal Setting Committee set a Minority/Women Business Enterprise (M/WBE) subcontracting goal and an African American Business Enterprise (AABE) subcontracting goal for each contract. The table below shows the M/WBE and AABE goals and commitments for each package proposed for contract award through these ordinances. All vendors have committed to meet the SBEDA goals.

**Table 1. Subcontracting Goals and Contractor Commitments**

Item	Contractor	Pkg	FY2016 Construction	M/WBE Commitment	AABE Commitment
A	San Antonio Constructors, LTD	5	\$6,358,350.00	5 %	1%
B	AJ Commercial Services, Inc.	6	\$4,530,820.50	14 %	1%
C	FD Concrete, LLC	7	\$4,581,777.25	17 %	1%
Total			\$15,470,947.75		

**ISSUE:**

This ordinance approves three Task Order Contracts in the amount of \$15,470,947.75 for the FY 2016 - 2020 Infrastructure Management Program (IMP). was adopted through the Fiscal Year 2016 Budget:

- A. This ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepts the lowest responsive bid and awards to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water System (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. This ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepts the lowest responsive bid and awards to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water System (SAWS).
- C. This ordinance accepts the lowest responsive bid and awards a 2016-2017 Concrete Pavement Task

Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water System (SAWS).

**ALTERNATIVES:**

City Council could choose not to award these three Task Order Contracts and request staff to re-bid these three packages; however, there are no guarantees this will result in more favorable prices. Re-bidding would delay the delivery of the FY 2016 Street Maintenance Program and would result in approximately 16 miles of street maintenance projects not being completed as programmed.

**FISCAL IMPACT:**

**Items A to C, Contract Award for Three Street Maintenance Program Packages**

Funding for these projects may include, but is not limited to, General Fund, Certificates of Obligation, Advanced Transportation District (ATD) Program, ROW Penalty Funds, and other funding sources.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. In addition, an estimated \$133,915.00 (\$63,145.00 in SAWS Water and \$70,770.00 in SAWS Sewer) and \$10,000.00 for CPS adjustments will be reimbursed to the City by SAWS and/or CPS as projects are identified.

**RECOMMENDATION:**

Staff recommends approval of the Contracts in the amount of \$15,470,947.75 to complete the street maintenance projects identified in the FY 2016-2020 Infrastructure Management Program.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1647

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**Agenda Item Number:** 14A.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts (3) for Street Maintenance Projects.

### **SUMMARY:**

An ordinance approving three Task Order Contracts for the FY 2016 - 2020 Infrastructure Management Program (IMP), adopted through the Fiscal Year 2016 Budget:

- A. An ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepting the lowest responsive bid and awarding to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water Systems (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. An ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepting the lowest responsive bid and awarding to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water Systems (SAWS).
- C. An ordinance accepting the lowest responsive bid and awarding a 2016-2017 Concrete Pavement Task Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water Systems (SAWS).

### **BACKGROUND INFORMATION:**

#### Project Background

City Council approved \$64,000,000.00 in the FY 2016 Budget to complete both in-house and contract street maintenance projects. Of this amount, approximately 97 miles and \$54,000,000.00 in street maintenance projects will be completed through the use of construction contractors.

TCI has begun construction of the FY 2016 Street Maintenance Program utilizing three existing contracts that were awarded on February 12, 2015 totaling \$12,263,961.88. In addition, TCI will be utilizing four Contracts that were awarded December 3, 2015 totaling \$25,322,203.28.

These proposed ordinances authorize additional contract capacity in the amount of \$15,470,947.75 for the construction of FY 2016 street maintenance projects. Table 1 summarizes construction amounts for items A to C being presented for City Council consideration.

These contracts were advertised for construction bids in October and November 2015 in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily and on TVSA. Bids for Package 5 were due on November 17, 2015, bids for Package 6 were due on December 1, 2015, and bids for Package 7 were due on November 17, 2015.

The Small Business Economic Development Advocacy (SBEDA) Program, Goal Setting Committee set a Minority/Women Business Enterprise (M/WBE) subcontracting goal and an African American Business Enterprise (AABE) subcontracting goal for each contract. The table below shows the M/WBE and AABE goals and commitments for each package proposed for contract award through these ordinances. All vendors have committed to meet the SBEDA goals.

**Table 1. Subcontracting Goals and Contractor Commitments**

Item	Contractor	Pkg	FY2016 Construction	M/WBE Commitment	AABE Commitment
A	San Antonio Constructors, LTD	5	\$6,358,350.00	5 %	1%
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C	FD Concrete, LLC	7	\$4,581,777.25	17 %	1%
Total			\$15,470,947.75		

**ISSUE:**

This ordinance approves three Task Order Contracts in the amount of \$15,470,947.75 for the FY 2016 - 2020 Infrastructure Management Program (IMP), was adopted through the Fiscal Year 2016 Budget:

- A. This ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepts the lowest responsive bid and awards to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water System (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. This ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepts the lowest responsive bid and awards to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water System (SAWS).
- C. This ordinance accepts the lowest responsive bid and awards a 2016-2017 Concrete Pavement Task

Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water System (SAWS).

**ALTERNATIVES:**

City Council could choose not to award these three Task Order Contracts and request staff to re-bid these three packages; however, there are no guarantees this will result in more favorable prices. Re-bidding would delay the delivery of the FY 2016 Street Maintenance Program and would result in approximately 16 miles of street maintenance projects not being completed as programmed.

**FISCAL IMPACT:**

**Items A to C, Contract Award for Three Street Maintenance Program Packages**

Funding for these projects may include, but is not limited to, General Fund, Certificates of Obligation, Advanced Transportation District (ATD) Program, ROW Penalty Funds, and other funding sources.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. In addition, an estimated \$133,915.00 (\$63,145.00 in SAWS Water and \$70,770.00 in SAWS Sewer) and \$10,000.00 for CPS adjustments will be reimbursed to the City by SAWS and/or CPS as projects are identified.

**RECOMMENDATION:**

Staff recommends approval of the Contracts in the amount of \$15,470,947.75 to complete the street maintenance projects identified in the FY 2016-2020 Infrastructure Management Program.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1648

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**Agenda Item Number:** 14B.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Task Order Contracts (3) for Street Maintenance Projects.

### **SUMMARY:**

An ordinance approving three Task Order Contracts for the FY 2016 - 2020 Infrastructure Management Program (IMP), adopted through the Fiscal Year 2016 Budget:

- A. An ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepting the lowest responsive bid and awarding to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water Systems (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. An ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepting the lowest responsive bid and awarding to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water Systems (SAWS).
- C. An ordinance accepting the lowest responsive bid and awarding a 2016-2017 Concrete Pavement Task Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water Systems (SAWS).

### **BACKGROUND INFORMATION:**

#### Project Background

City Council approved \$64,000,000.00 in the FY 2016 Budget to complete both in-house and contract street maintenance projects. Of this amount, approximately 97 miles and \$54,000,000.00 in street maintenance projects will be completed through the use of construction contractors.

TCI has begun construction of the FY 2016 Street Maintenance Program utilizing three existing contracts that were awarded on February 12, 2015 totaling \$12,263,961.88. In addition, TCI will be utilizing four Contracts that were awarded December 3, 2015 totaling \$25,322,203.28.

These proposed ordinances authorize additional contract capacity in the amount of \$15,470,947.75 for the construction of FY 2016 street maintenance projects. Table 1 summarizes construction amounts for items A to C being presented for City Council consideration.

These contracts were advertised for construction bids in October and November 2015 in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily and on TVSA. Bids for Package 5 were due on November 17, 2015, bids for Package 6 were due on December 1, 2015, and bids for Package 7 were due on November 17, 2015.

The Small Business Economic Development Advocacy (SBEDA) Program, Goal Setting Committee set a Minority/Women Business Enterprise (M/WBE) subcontracting goal and an African American Business Enterprise (AABE) subcontracting goal for each contract. The table below shows the M/WBE and AABE goals and commitments for each package proposed for contract award through these ordinances. All vendors have committed to meet the SBEDA goals.

**Table 1. Subcontracting Goals and Contractor Commitments**

Item	Contractor	Pkg	FY2016 Construction	M/WBE Commitment	AABE Commitment
A	San Antonio Constructors, LTD	5	\$6,358,350.00	5 %	1%
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C	FD Concrete, LLC	7	\$4,581,777.25	17 %	1%
Total			\$15,470,947.75		

**ISSUE:**

This ordinance approves three Task Order Contracts in the amount of \$15,470,947.75 for the FY 2016 - 2020 Infrastructure Management Program (IMP), was adopted through the Fiscal Year 2016 Budget:

- A. This ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepts the lowest responsive bid and awards to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water System (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
- B. This ordinance for the Reconstruction/Reclamation Task Order Contract, Package 6 accepts the lowest responsive bid and awards to AJ Commercial, Inc. in an amount not to exceed \$4,530,820.50, of which \$490.00 will be reimbursed by San Antonio Water System (SAWS).
- C. This ordinance accepts the lowest responsive bid and awards a 2016-2017 Concrete Pavement Task

Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water System (SAWS).

**ALTERNATIVES:**

City Council could choose not to award these three Task Order Contracts and request staff to re-bid these three packages; however, there are no guarantees this will result in more favorable prices. Re-bidding would delay the delivery of the FY 2016 Street Maintenance Program and would result in approximately 16 miles of street maintenance projects not being completed as programmed.

**FISCAL IMPACT:**

**Items A to C, Contract Award for Three Street Maintenance Program Packages**

Funding for these projects may include, but is not limited to, General Fund, Certificates of Obligation, Advanced Transportation District (ATD) Program, ROW Penalty Funds, and other funding sources.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. In addition, an estimated \$133,915.00 (\$63,145.00 in SAWS Water and \$70,770.00 in SAWS Sewer) and \$10,000.00 for CPS adjustments will be reimbursed to the City by SAWS and/or CPS as projects are identified.

**RECOMMENDATION:**

Staff recommends approval of the Contracts in the amount of \$15,470,947.75 to complete the street maintenance projects identified in the FY 2016-2020 Infrastructure Management Program.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1649

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**Agenda Item Number:** 14C.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Transportation & Capital Improvements

**DEPARTMENT HEAD:** Mike Frisbie, P.E.

**COUNCIL DISTRICTS IMPACTED:** City Wide

**SUBJECT:**

Task Order Contracts (3) for Street Maintenance Projects.

**SUMMARY:**

An ordinance approving three Task Order Contracts for the FY 2016 - 2020 Infrastructure Management Program (IMP), adopted through the Fiscal Year 2016 Budget:

- A. An ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepting the lowest responsive bid and awarding to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water Systems (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
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**BACKGROUND INFORMATION:**

Project Background

City Council approved \$64,000,000.00 in the FY 2016 Budget to complete both in-house and contract street maintenance projects. Of this amount, approximately 97 miles and \$54,000,000.00 in street maintenance projects will be completed through the use of construction contractors.

TCI has begun construction of the FY 2016 Street Maintenance Program utilizing three existing contracts that were awarded on February 12, 2015 totaling \$12,263,961.88. In addition, TCI will be utilizing four Contracts that were awarded December 3, 2015 totaling \$25,322,203.28.

These proposed ordinances authorize additional contract capacity in the amount of \$15,470,947.75 for the construction of FY 2016 street maintenance projects. Table 1 summarizes construction amounts for items A to C being presented for City Council consideration.

These contracts were advertised for construction bids in October and November 2015 in the San Antonio Hart Beat, on the City's website, on the Texas Electronic State Business Daily and on TVSA. Bids for Package 5 were due on November 17, 2015, bids for Package 6 were due on December 1, 2015, and bids for Package 7 were due on November 17, 2015.

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C	FD Concrete, LLC	7	\$4,581,777.25	17 %	1%
Total			\$15,470,947.75		

**ISSUE:**

This ordinance approves three Task Order Contracts in the amount of \$15,470,947.75 for the FY 2016 - 2020 Infrastructure Management Program (IMP), was adopted through the Fiscal Year 2016 Budget:

- A. This ordinance for the Asphalt Overlay Task Order Contract, Package 5 accepts the lowest responsive bid and awards to San Antonio Constructors, Ltd. in an amount not to exceed \$6,358,350.00, of which \$91,350.00 will be reimbursed by San Antonio Water System (SAWS) and \$10,000.00 will be reimbursed by CPS Energy for necessary adjustments to their existing infrastructure.
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- C. This ordinance accepts the lowest responsive bid and awards a 2016-2017 Concrete Pavement Task

Order Contract to FD Concrete, LLC for Package 7 in an amount not to exceed \$4,581,777.25, of which \$42,075 will be reimbursed by San Antonio Water System (SAWS).

**ALTERNATIVES:**

City Council could choose not to award these three Task Order Contracts and request staff to re-bid these three packages; however, there are no guarantees this will result in more favorable prices. Re-bidding would delay the delivery of the FY 2016 Street Maintenance Program and would result in approximately 16 miles of street maintenance projects not being completed as programmed.

**FISCAL IMPACT:**

**Items A to C, Contract Award for Three Street Maintenance Program Packages**

Funding for these projects may include, but is not limited to, General Fund, Certificates of Obligation, Advanced Transportation District (ATD) Program, ROW Penalty Funds, and other funding sources.

Requirements for each task shall be detailed in the individual work orders assigned. The City makes no minimum guarantee pertaining to the volume of work. If funding for any work activities is not previously appropriated, funding will be identified and appropriated through subsequent City Council action. In addition, an estimated \$133,915.00 (\$63,145.00 in SAWS Water and \$70,770.00 in SAWS Sewer) and \$10,000.00 for CPS adjustments will be reimbursed to the City by SAWS and/or CPS as projects are identified.

**RECOMMENDATION:**

Staff recommends approval of the Contracts in the amount of \$15,470,947.75 to complete the street maintenance projects identified in the FY 2016-2020 Infrastructure Management Program.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1068

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**Agenda Item Number:** 15.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Parks & Recreation

**DEPARTMENT HEAD:** Xavier D. Urrutia

**COUNCIL DISTRICTS IMPACTED:** Council Districts 2 and 8

### **SUBJECT:**

Acquisitions of Property for Linear Creekways Development Project

### **SUMMARY:**

This ordinance authorizes the acceptance of property donations totaling approximately 18.6 acres of land located along Salado Creek in NCBs 10573 and 12175 in Council District 2 and NCB 17180 in Council District 8 for the voter-approved Linear Creekway Development Project. These properties are within the San Antonio city limits or extraterritorial jurisdiction, Bexar County, Texas and are primarily located within the 100 year floodplain.

### **BACKGROUND INFORMATION:**

The proposed land acquisitions are in support of a growing network of interconnected hike and bike trails, known as the Howard W. Peak Greenway Trails system, which is funded through sales tax initiatives approved by voters in 2000, 2005, 2010 and 2015. The objectives of the program are to acquire and preserve open space along San Antonio creekways and to develop multi-use hike and bike trails, trailheads, signage and associated amenities for use by San Antonio residents and visitors.

These properties consist of a total of approximately 18.6 acres of land located along Salado Creek in NCBs 10573 and 12175 in Council District 2 and NCB 17180 in Council District 8 and are within the San Antonio city limits or extraterritorial jurisdiction, Bexar County, Texas. The acquisition of these properties is pursuant to implementation of the Linear Creekway Parks Development Project. The estimated total fair market value of the land for these acquisitions is \$94,500.00. These properties are primarily located within the 100 year

floodplain.

These acquisitions are consistent with policy adopted by the City Council for the acquisition of properties along San Antonio creekways funded by sales tax initiatives and the adopted Parks and Recreation Strategic System Plan. The acquisitions are also consistent with Natural Resource and Urban Design Goals of the San Antonio Master Plan Policies.

**ISSUE:**

The proposed property donations are to be accepted in support of the Howard W. Peak Greenway Trails system. The multi-use hike and bike trails and associated amenities will provide for outdoor recreation and an alternate means of transportation. The ability for bicyclists and pedestrians to travel between connected destinations is essential to the concept of the greenway trail system. Projects in support of the Howard W. Peak Greenway Trails system typically consist of multi-use hike and bike trails, trailheads, signage and associated amenities for use by San Antonio residents and visitors.

**ALTERNATIVES:**

These acquisitions are necessary for the city-wide system along San Antonio creekways through which multi-use trails and related park improvements will be/have been constructed. Should these acquisitions not proceed, it could cause the project to be incomplete due to gaps within the system.

**FISCAL IMPACT:**

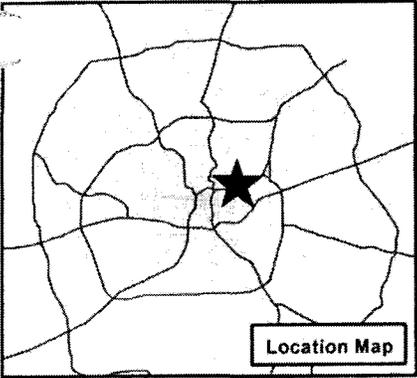
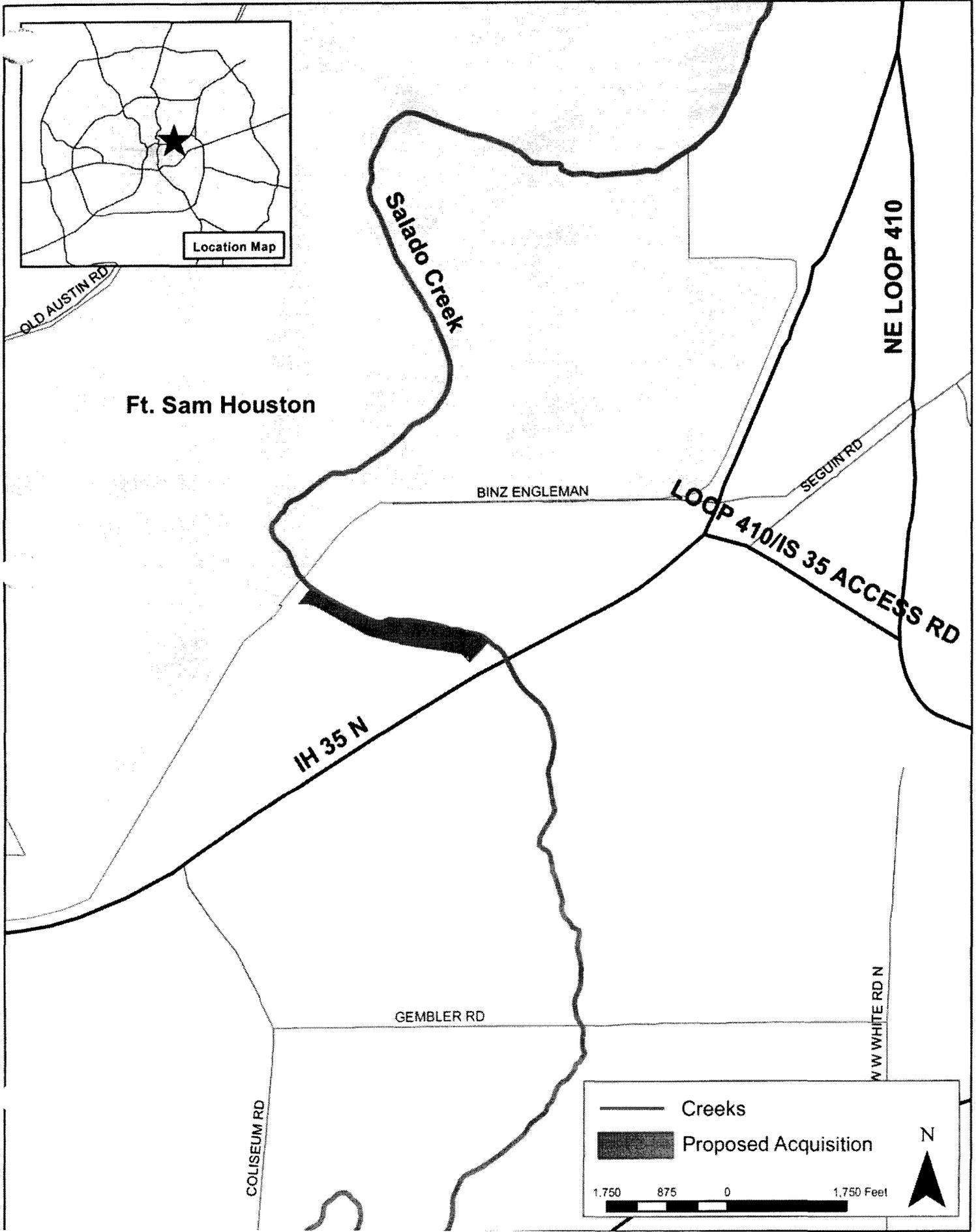
The estimated total fair market value of the 18.6 acres of donated land is \$94,500.00. There will be minimal annual operating, security and maintenance expenses for these undeveloped properties. Associated expenses for operations, maintenance and security will be addressed upon project development, implementation and completion. The projects associated with these acquisitions are scheduled to be constructed between 2016 and 2021.

**RECOMMENDATION:**

Staff recommends approval of these property donations for the Linear Creekway Development Project. The Planning Commission has recommended approval of these proposed property donations.

# Site Map-District 2

## 17.5 acres - NCB 10573



Ft. Sam Houston

Salado Creek

NE LOOP 410

BINZ ENGLEMAN

LOOP 410/IS 35 ACCESS RD

SEGUIN RD

IH 35 N

GEMBLAR RD

W WHITE RD N

COLISEUM RD

Legend:

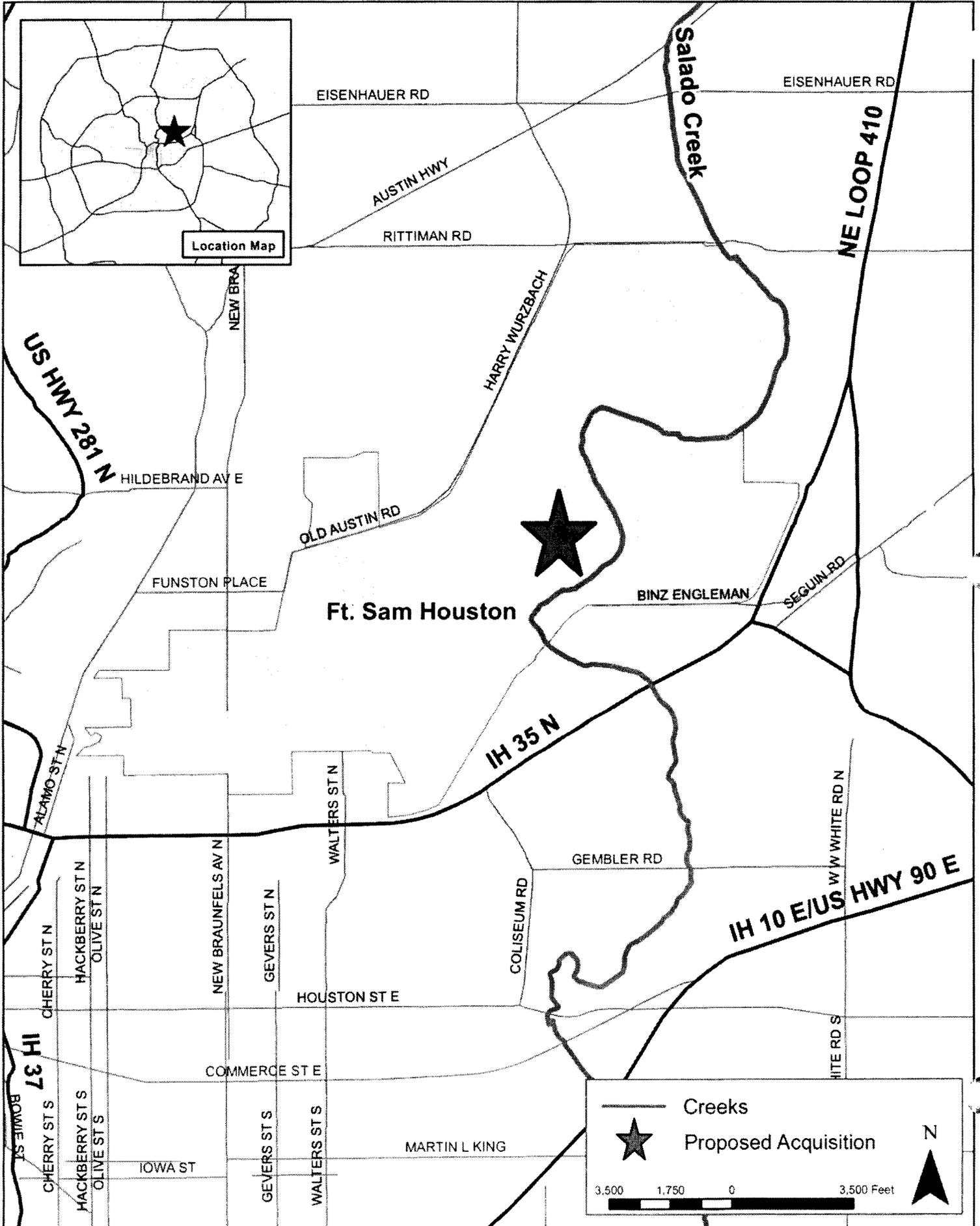
- Creeks
- █ Proposed Acquisition

Scale: 1,750 875 0 1,750 Feet

North Arrow: N

# Site Map-District 2

## 1 acre - NCB 12175



# Site Map-District 8

## .1 acre - NCB 17180



**SUPPORTING DOCUMENT NOTICE**

**This City Council Agenda Memo contains 1 or more attachments.**

**The attachment(s) may be accessed and viewed through the City's Website at [www.sanantonio.gov](http://www.sanantonio.gov) and selecting the Council Agenda link.**

**Copies of the agenda and any supporting documents may also be requested through the Office of the City Clerk or any public library.**



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1408

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**Agenda Item Number:** 16.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Parks and Recreation

**DEPARTMENT HEAD:** Xavier D. Urrutia

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Edwards Aquifer Protection Program - Conservation Easement Acquisition

### **SUMMARY:**

This ordinance authorizes the payment of \$1,797,690.00, from Proposition 1 Edwards Aquifer Protection Sales Tax fund, for the acquisition of approximately 229-acre tract known as the Goodhorse Ranch located in Bexar County, to become part of Government Canyon State Natural Area, managed by the Texas Parks and Wildlife Department; and in exchange the City will hold an aquifer protection conservation easement on said property.

### **BACKGROUND INFORMATION:**

In November 2010, San Antonio voters approved the continuation of a 1/8-cent sales tax venue up to \$90 million known as the Proposition 1 Edwards Aquifer Protection Program (EAPP). The purpose of the EAPP is to obtain property rights by fee-simple purchase, conservation easements or donations of land over the sensitive zones of the Edwards Aquifer. The Goodhorse Ranch meets the requirements for the EAPP. It is located entirely over the Recharge Zone in Bexar County and the majority of the land is outside of the flood plain and suitable for potential residential development. The property appraised at a value of 16,000 per acre in August of 2015. However, the current owners of the land have agreed to sell the property at a discounted price of \$7,500.00 per acre. This discounted purchase price is approximately 46% of the appraised market value, and therefore is in line with what the City typically pays for a conservation easement on land over the aquifer. The City would contribute EAPP funds with title to be held by the Texas Parks and Wildlife Department (TPWD).

The property is adjacent to Government Canyon and is very close to several properties also protected by

conservation easements under the City's aquifer protection program, and would result in over 12,500 acres of contiguously protected land in northwest Bexar County. The City, in return, would hold a conservation easement on the property for aquifer protection purposes. The Conservation Advisory Board has reviewed and recommended this acquisition and conservation easement.

**ISSUE:**

The Goodhorse Ranch is located less than half a mile south of the Medina River and within the Medina River drainage basin, which is an important recharge contributor in the area. The property significantly contributes to surface water runoff quality, due to the current undeveloped state of the property. The Edwards Aquifer Authority issued a geological assessment of the site confirming that preservation of the Goodhorse Ranch would provide high water quality and moderate quantity benefits for the City of San Antonio.

An ordinance authorizing the payment of \$1,797,690.00 toward TPWD's acquisition of an approximately 229-acre tract known as the Goodhorse Ranch located in Bexar County, Texas to be held as part of Government Canyon State Natural Area (Government Canyon), and in exchange the City will hold an aquifer protection conservation easement.

**ALTERNATIVES:**

An alternative would be to defer acquisition until a later date. By not acquiring this conservation easement at this time, it may not be available at a later date or for the same purchase price. Additionally, by not acquiring this conservation easement at this time, the City and TPWD may miss out on the opportunity to acquire and protect one of the few remaining large acre parcels of undeveloped land over the Recharge Zone adjacent to Government Canyon.

**FISCAL IMPACT:**

This acquisition is a one-time expenditure in the amount of \$1,797,690.00. Funds for the acquisition of this conservation easement have been appropriated through Proposition 1 of the Edwards Aquifer Protection Sales Tax fund included in the FY 2016-2021 Adopted Annual Capital Budget. These funds will contribute to the purchase of the entire property. TPWD will take ownership of title at closing and the entire property will become part of Government Canyon. The City will hold a conservation easement on the 229 acres and will monitor the property annually to ensure compliance with the Edwards Aquifer Protection Program.

**RECOMMENDATION:**

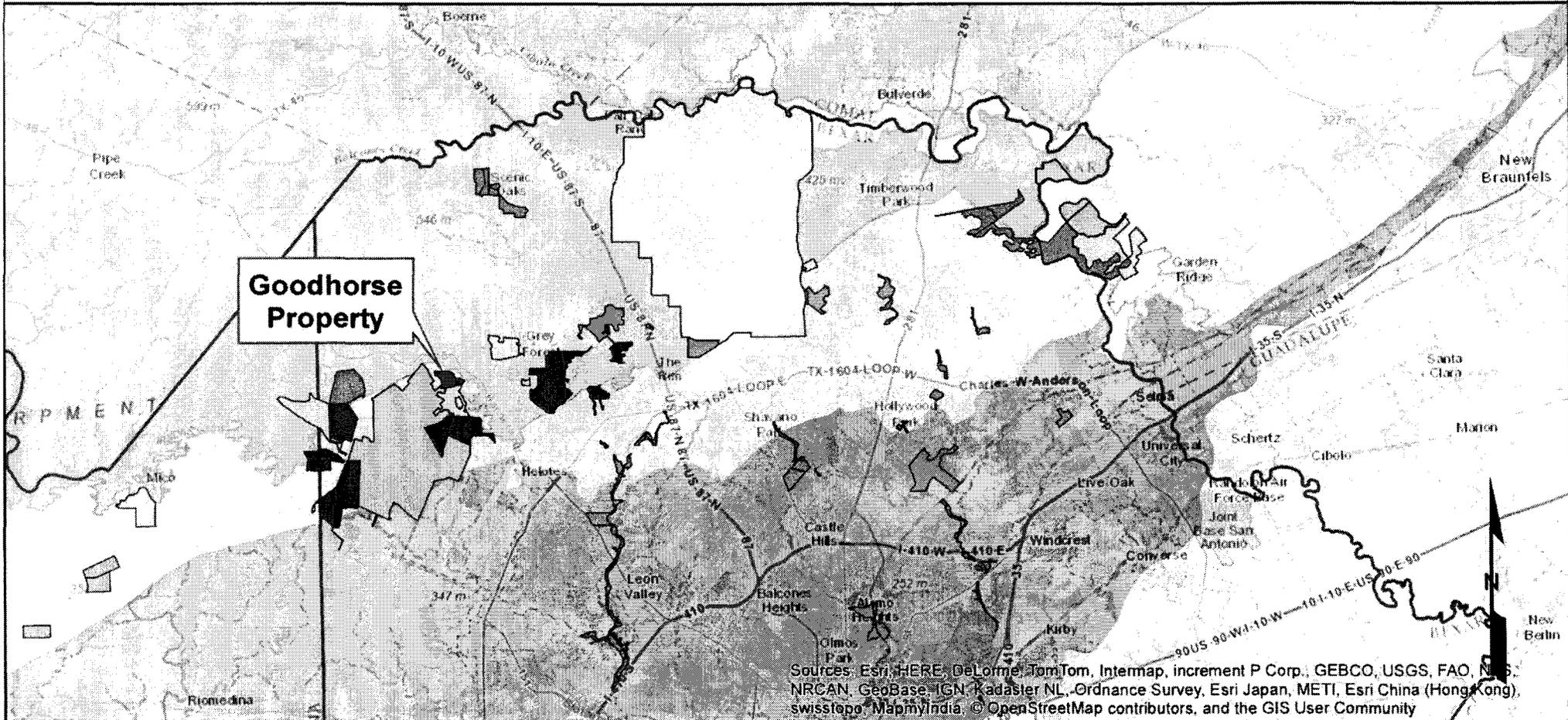
Staff recommends approval of the payment of \$1,797,690.00 from Proposition 1 Edwards Aquifer Protection Sales Tax fund, for the acquisition of approximately 229-acre tract known as the Goodhorse Ranch located in Bexar County, to become part of Government Canyon State Natural Area, managed by the Texas Parks and Wildlife Department; and in exchange the City will hold an aquifer protection conservation easement.



# City of San Antonio Edwards Aquifer Protection Program Goodhorse Property



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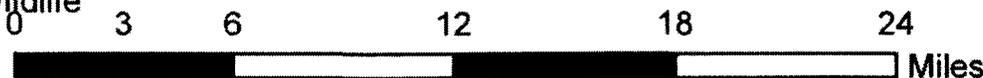


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|--------------------------|--------------------------|-------------------------------|
| Goodhorse Property       | The Nature Conservancy   | Edwards Aquifer Drainage Area |
| Proposition 3 Properties | Federal Managed Land     | Edwards Aquifer Recharge Zone |
| Proposition 1 Properties | San Antonio Water System | Edwards Aquifer Artesian Zone |
| City Parks               | Conservation Land        |                               |
| Texas Parks and Wildlife |                          |                               |

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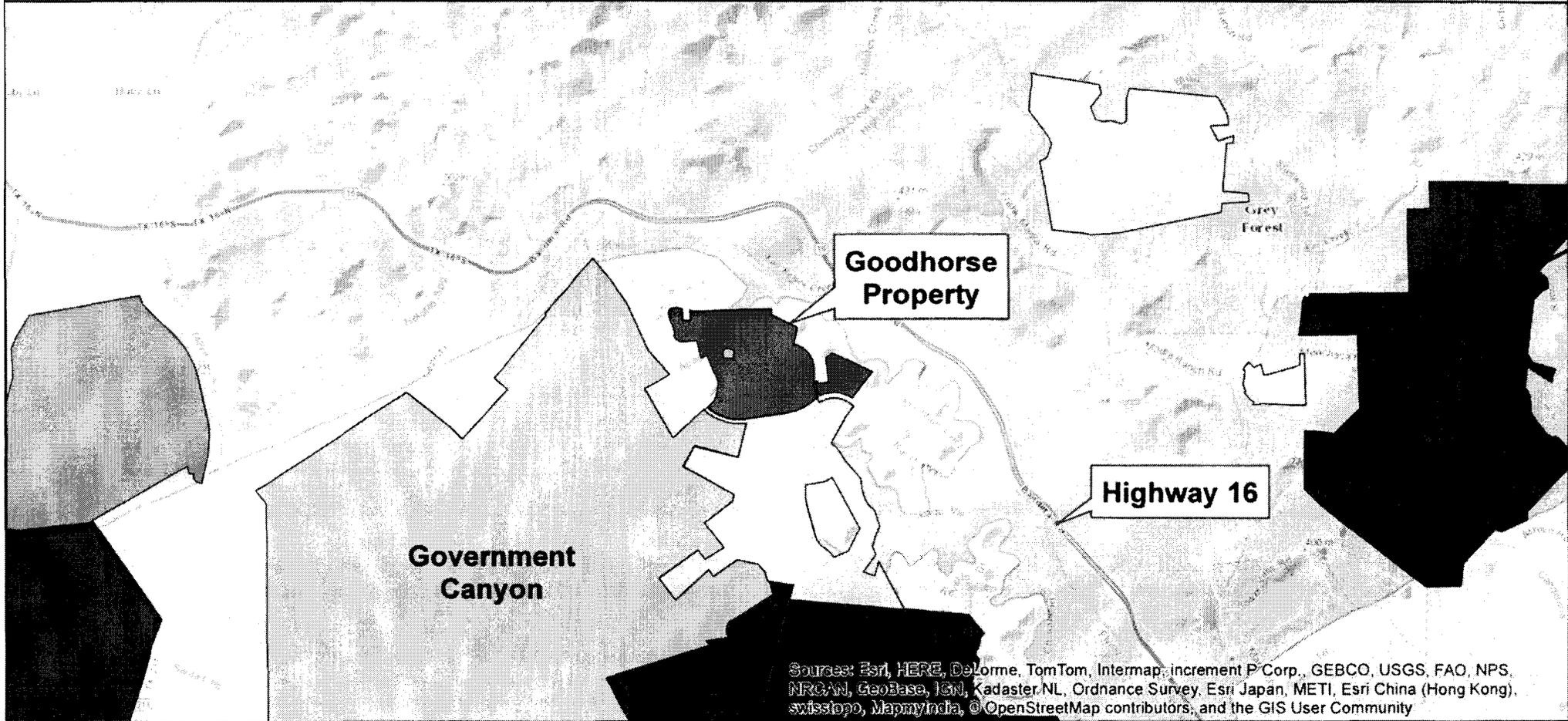




# City of San Antonio Edwards Aquifer Protection Program Goodhorse Property

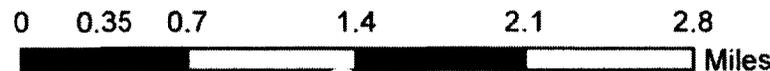


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Sources: Esri, HERE, DeLorme, TomTom, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), Swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

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|--|--------------------------|---|-------------------------------|
|  | Goodhorse Property       |  | Edwards Aquifer Drainage Area |
|  | Proposition 3 Properties |  | Edwards Aquifer Recharge Zone |
|  | Proposition 1 Properties |  | Edwards Aquifer Artesian Zone |
|  | Texas Parks and Wildlife |   |                               |
|  | The Nature Conservancy   |   |                               |



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# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1063

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**Agenda Item Number:** 17.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Parks & Recreation

**DEPARTMENT HEAD:** Xavier D. Urrutia

**COUNCIL DISTRICTS IMPACTED:** Council District 2

### **SUBJECT:**

Easement Exchange Agreement with the United States Department of Veterans Affairs for Salado Creek Greenway

### **SUMMARY:**

This ordinance authorizes an exchange of easement for the City to accept a 7.973 acre easement (Exhibit "A") from the United States Department of Veterans Affairs located along Salado Creek in NCB 12175 in Council District 2 for the Linear Creekway Development Project, a 2010 Proposition 2 Sales Tax Initiative funded project approved by voters in November 2010 and for the City to grant a 10.116 acre access easement (Exhibit "B") to the United States Department of Veterans Affairs (VA). This property is within the San Antonio city limits or extraterritorial jurisdiction, Bexar County, Texas and is primarily located within the 100 year floodplain.

### **BACKGROUND INFORMATION:**

The proposed easement acquisition is in support of an interconnected hike and bike trails, known as the Howard W. Peak Greenway Trails system, which is funded through sales tax initiatives approved by voters in 2000, 2005, 2010 and 2015. The objectives of the program are to acquire and preserve open space along San Antonio creekways and to develop multi-use hike and bike trails, trailheads, signage and associated amenities for use by San Antonio residents and visitors.

The easement to be transferred from the VA to the City is located within the floodplain along Salado Creek and will be used for the Salado Creek Greenway trail extension from John James to Jack White Park. Said trail

easement consists of approximately 7.973 acres as described in Exhibit "A".

In exchange, the City of San Antonio will dedicate a variable width access easement to the United States Department of Veterans Affairs along portions of the eastern and southern border of John James Park. The easement to be transferred from the City to the VA will be used as an alternate entry to the Ft. Sam Houston National Cemetery. Said access easement consists of approximately 10.116 acres as described in Exhibit "B".

This easement exchange is consistent with policy adopted by the City Council for the acquisition of properties along San Antonio creekways funded by sales tax initiatives and the adopted Parks and Recreation Strategic System Plan. The easement exchange acquisition is also consistent with Natural Resource and Urban Design Goals of the San Antonio Master Plan Policies.

**ISSUE:**

The proposed property acquisition is to be acquired in support of the Howard W. Peak Greenway Trails system. The multi-use hike and bike trails and associated amenities will provide for outdoor recreation and an alternate means of transportation. The ability for bicyclists and pedestrians to travel between connected destinations is essential to the concept of the greenway trail system. Once the necessary property has been acquired, capital projects will be designed and constructed that include multi-use hike and bike trails, trailheads, signage and associated amenities for use by San Antonio residents and visitors.

**ALTERNATIVES:**

This acquisition is a necessary connection to a larger system along San Antonio creekways through which multi-use trails and related park improvements will be/have been constructed and are essential to the implementation of this voter-approved project. Should this acquisition not proceed, it could cause the project to be incomplete due to gaps within the system.

**FISCAL IMPACT:**

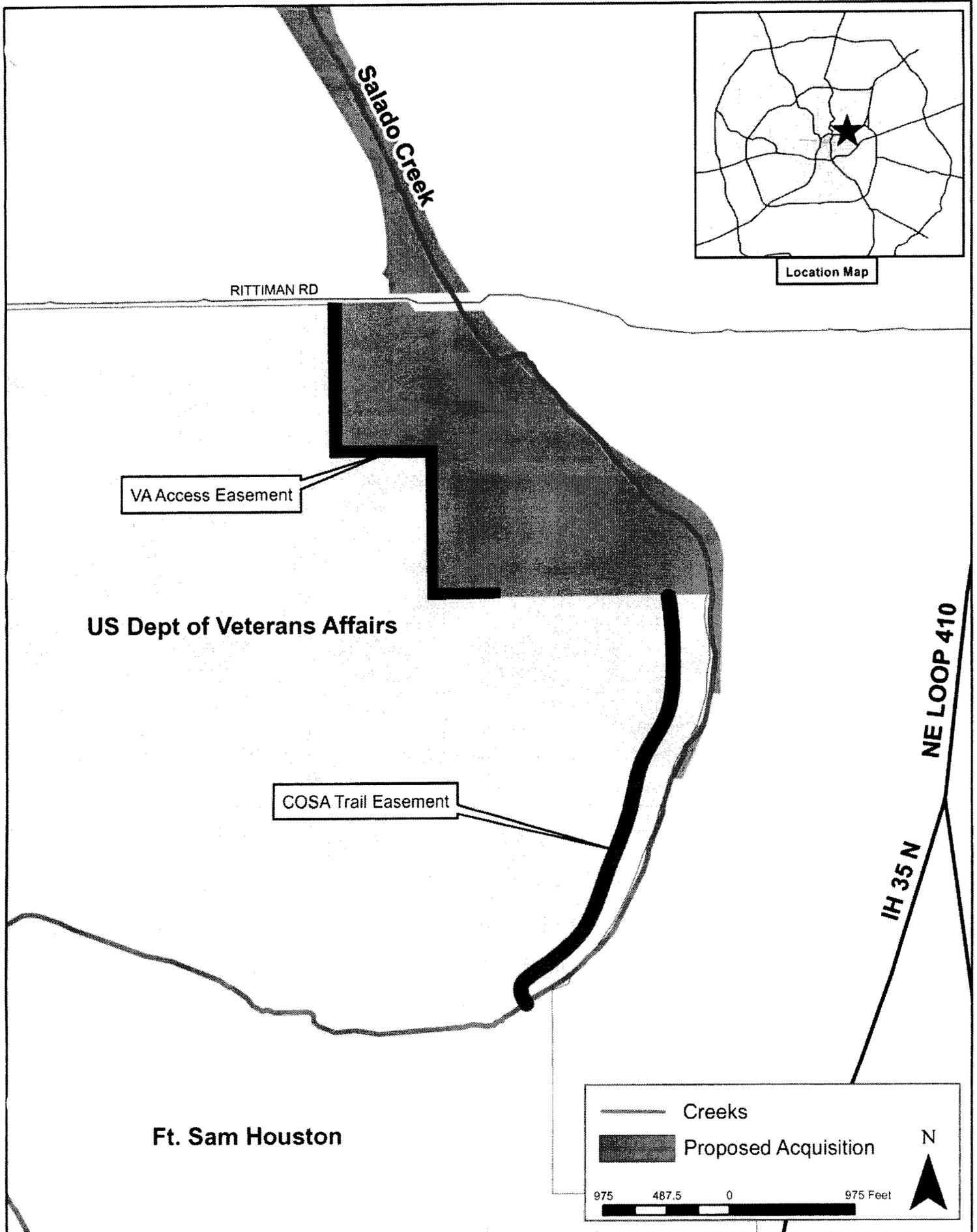
There will be minimal annual operating, security and maintenance expenses for the easement to the City. Associated expenses for operations, maintenance and security will be addressed upon project development, implementation and completion. The projects associated with this easement acquisition are scheduled to be constructed between 2016 and 2021.

There is no fiscal impact associated with the easement acquisition to be granted to the VA.

**RECOMMENDATION:**

Staff recommends approval of this easement exchange for the Linear Creekway Development Project. The Planning Commission has recommended approval of the proposed easement exchange.

# Site Map-District 2 Easement Exchange Agreement



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# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1475

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**Agenda Item Number:** 18.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation

**DEPARTMENT HEAD:** Noel T. Jones

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Joint Use Agreement with Time Warner Cable Texas, LLC for the West Cargo Building at the San Antonio International Airport

### **SUMMARY:**

This Ordinance authorizes a Joint Use Agreement with Time Warner Cable Texas, LLC (TWC) to authorize access to the West Cargo Building and adjoining property at the San Antonio International Airport to provide cable and internet services to tenants of the building.

### **BACKGROUND INFORMATION:**

Currently, tenants of West Cargo Building at the San Antonio International Airport are provided internet services from AT&T and the City of San Antonio through the City's free wi-fi service. The City's service was not meant to support daily business activity. TWC would like to offer internet and cable services to the tenants and has requested permission from the City to access the building and premise to install connections for these services. With this access, tenants will have the option of internet service from more than one vendor.

The scope of the agreement includes the installing, repairing, operating, replacing, and removing all necessary equipment, including lines, wires, poles, conduits, pipes, converters, amplifiers, splitters, lock boxes and facilities in order to install connections for TWC to provide cable television, multi-channel video programming, high-speed data, high-speed internet access, voiceover internet protocol, internet telephony, digital service, and other entertainment, data and telecommunications services of accommodating voice, data and video transmissions and/or telecommunications at the locations specified in agreement.

**ISSUE:**

City Council authorization is required for all Joint Use Agreements.

**ALTERNATIVES:**

City Council could choose not to approve this request; however, disapproval of this request will result in tenants of the West Cargo Building of not having alternative internet service providers.

**FISCAL IMPACT:**

TWC is solely responsible for all costs of construction, installation, repairs, maintenance, operation, and the like of any property placed by TWC at Stinson Airport. There is no cost to be borne by the Airport.

**RECOMMENDATION:**

Staff recommends the authorization of the Joint Use Agreement with TWC at the San Antonio International Airport.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1157

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**Agenda Item Number:** 19.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Health

**DEPARTMENT HEAD:** Vincent R. Nathan, MD, MPH

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Ordinance authorizing the submission of an application to the Centers for Medicare and Medicaid Services to receive Meaningful Use funds for adopting, implementing or upgrading to an Electronic Health Record (EHR) and authorizing the acceptance of such funds in an amount up to \$42,500.00.

### **SUMMARY:**

This Ordinance authorizes Metro Health to submit an application to the Centers for Medicare and Medicaid Services (CMS) to receive Meaningful Use funds for adopting, implementing or upgrading to an Electronic Health Record (EHR). The incentive amount for doing so, as provided by the CMS, will provide reimbursement of \$21,250 per Metro Health healthcare provider that attests for a total amount of up to \$42,500 in 2016. This ordinance also authorizes the acceptance of such funds. Accepted funds will reimburse the cost of implementing and adopting the EHR and allow Metro Health the ability to provide much needed training and support for clinics utilizing the EHR system.

To attest to meeting the Meaningful Use metrics of adopting, implementing, or upgrading to an EHR, Metro Health must complete the following:

1. Register or ensure possession of a National Provider Identifier (NPI) for each provider.
2. Gather each provider's NPI, Tax Identification Number (TIN), the CMS Electronic Health Records (EHR) Certification Number and documentation for proof of purchase of EHR technology to prepare for registration with CMS.
3. Register at CMS's EHR Incentive Program registration site and assign payment to Metro Health.

4. Enroll/confirm enrollment in Texas Medicaid to ensure an active Texas Medicaid Provider Identification Number (TPI).
5. Set up/confirm Texas Medicaid & Healthcare Partnership (TMHP) account, log-in ID, and Pin number.
6. Calculate the patient volumes for provider group.
7. Log in to TMHP accounts and input the gathered information attest to the first year of meeting Meaningful Use.

## **BACKGROUND INFORMATION:**

The American Recovery and Reinvestment Act of 2009 (ARRA) (Pub.L. 111-5) was enacted on February 17, 2009. Title IV of Division B of ARRA amends Titles XVIII and XIX of the Social Security Act (the Act) by establishing incentive payments to eligible professionals (EPs), eligible hospitals, and critical access hospitals (CAHs), and Medicare Advantage Organizations to promote the adoption and meaningful use of interoperable health information technology (HIT) and qualified electronic health records (EHRs). These incentive payments are part of a broader effort under the Health Information Technology for Economic and Clinical Health (HITECH) Act to accelerate the adoption of HIT and utilization of qualified EHRs.

The Stage 1 final rule set the foundation for the Medicare and Medicaid EHR Incentive Programs by establishing requirements for the electronic capture of clinical data, including providing patients with electronic copies of health information. The Stage 2 final rule expanded upon the Stage 1 criteria with a focus on ensuring that the meaningful use of EHRs supported the aims and priorities of the National Quality Strategy. Stage 2 criteria encouraged the use of health IT for continuous quality improvement at the point of care and the exchange of information in the most structured format possible.

Attesting to Meaningful Use is a process that occurs over the course of six years. For the first year of attestation, 2016, Metro Health will attest to adopting, implementing or upgrading to an Electronic Health Record (EHR). The incentive amount for doing so will provide reimbursement of \$21,250.00 per Metro Health healthcare provider that attests. Meaningful Use Incentive Payments will reimburse the cost of implementing and adopting the EHR and allow Metro Health the ability to provide much needed training and support for clinics utilizing the EHR system.

## **ISSUE:**

Approval to attest to Meaningful Use enables the Metro Health to be able to receive incentive payments for the implementation of the EHR systems. Incentive payment funds will reimburse the cost of implementing and adopting the EHR and allow Metro Health the ability to provide much needed training and support for clinics utilizing the EHR system. Meaningful Use will additionally enable Metro Health to become eligible for potential funding for additional system updates and training which will in turn help to better serve the San Antonio population with necessary health care services.

## **ALTERNATIVES:**

If approval to apply for Meaningful Use and authorization for the acceptance of such funds is not obtained,

Metro Health will be unable to receive incentive payments for the implementation of the EHR systems. Metro Health will lose potential funding for additional system updates and training which will hinder the ability to better serve the San Antonio population with necessary health care services.

**FISCAL IMPACT:**

The incentive amount, as provided by the CMS, is \$21,250.00 per Metro Heath healthcare provider for a total amount of up to \$42,500 in 2016. The time frame to attest begins January 1, 2016 and ends February 28, 2016. Failure to attest within this timeframe will result in the loss of opportunity for the full incentive amount over the course of the six (6) years and the inability to attest to Meaningful Use for the year January 1, 2016 through December 31, 2016.

**RECOMMENDATION:**

Staff recommends approval of the Ordinance authorizing the submission of the application for Meaningful Use Attestation and acceptance of funds in 2016 for adopting, implementing or upgrading to an Electronic Health Record (EHR).



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1400

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**Agenda Item Number:** 20.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Human Services

**DEPARTMENT HEAD:** Melody Woosley

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:**

Bexar CARES Grant Refunding Application

**SUMMARY:**

The Department of Human Services requests authorization of the following actions related to a renewal grant application and award for the purpose of expanding the Bexar CARES Program, a continuum of care for Bexar County children with serious emotional disturbance and their families:

- a) submission of a grant application to the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) and upon award, acceptance of grant funds in the amount of \$995,828.00 for the budget period of September 30, 2016 through September 29, 2017;
- b) a budget and in-kind match of \$331,943.00 for FY 17, to be provided by the Department of Human Services, Center for Health Care Services (CHCS) and collaborating agencies; and associated personnel complement of one grant-funded City position; and
- c) execution of documents related to acceptance of the grant, to include acceptance of additional grant funds.

**BACKGROUND INFORMATION:**

In March 2014, the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, released a grant opportunity related to Comprehensive Community Mental Health Services for Children with Serious Emotional Disturbances. On March 21, 2014, the Department of Human Services (DHS), in collaboration with the Center for Health Care Services, submitted a grant application seeking to expand the existing system of care, Bexar CARES, to further improve behavioral health and education outcomes for children and youth with serious emotional disturbances.

On November 30, 2014, DHS was notified of a grant award in the amount of \$998,061.00 for the first year of a four-year grant project, which City Council approved on April 16, 2015 through Ordinance 2015-4-16-0312.

The CHCS, as subcontractor for the Bexar CARES program, serves as a direct service provider and referral agent for school-aged children, directing them to various community collaborators to provide holistic support services. The City of San Antonio, as program grantee, is responsible for implementation of the Bexar CARES program and data collection, reporting, and monitoring for continuous quality improvement.

**ISSUE:**

This grant opportunity is focused exclusively on serving young children (three to eight years old) and their families and facilitates and fosters the healthy development and wellness of the young children, preparing the children to thrive in school and beyond. To date, the program has provided services to 246 children, ages 3-8, and their primary caregivers in clinic, home and school settings. Among the 246 children served, 81% were from minority populations, 12% of children were from military families, and 90% were children of low income families. Up to 250 children will benefit from the services provided through this grant each program year for Years 3 and 4.

Through this action, DHS is requesting authorization to submit a grant renewal application for the third year of a four year grant period and accept, upon award, an amount of \$995,828.00 for the period September 30, 2016 through September 29, 2017.

Required grant match will be provided by DHS and CHCS, as a pro-rated share of the overall match requirement. CHCS's portion of the match will include partner agency contributions identified through their participation in the Continuum of Care.

DHS will continue to leverage existing systems and infrastructure to help coordinate and integrate non-profit partners, and coordinate and strengthen data collection and management. The personnel complement provides for one Senior Management Analyst dedicated to these activities.

Upon grant award notice, DHS will seek council approval to authorize the execution of an interlocal agreement with CHCS, as the subcontractor for the Bexar CARES program, for Year 3 of the grant period.

**ALTERNATIVES:**

The City of San Antonio has designated the Department of Human Services (DHS) as the SAMHSA grant recipient, as the grant eligibility for this program is statutorily limited to public entities. Should City Council not approve submission of the grant, the U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration, would need to identify a new provider and the opportunity to expand the local mental health Continuum of Care may be delayed.

**FISCAL IMPACT:**

This ordinance authorizes acceptance of renewal grant funds in the amount of \$995,828.00 for the budget period of September 30, 2016 through September 29, 2017; authorizes a budget and in-kind match of \$331,943 to be provided by the Department of Human Services, Center for Health Care Services and collaborating agencies, and an annual personnel complement of one grant-funded position.

**RECOMMENDATION:**

Staff recommends authorization of the actions related to a renewal grant application and award for the purpose

of expanding Bexar County's Bexar CARES program, a Continuum of Care for children with serious emotional disturbance and their families.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1661

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**Agenda Item Number:** 21.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Planning and Community Development

**DEPARTMENT HEAD:** John Dugan

**COUNCIL DISTRICTS IMPACTED:** District 5

### **SUBJECT:**

Authorizing co-application submission of grant application to HUD and pledging match for Westside Choice

### **SUMMARY:**

This Ordinance ratifies the submission of a grant application to the U.S. Department of Housing and Urban Development (HUD) for the Choice Neighborhoods Planning Grants Program as a co-applicant with the San Antonio Housing Authority (SAHA) as the lead applicant for the Westside Choice Neighborhood and pledging \$200,000 in funds to be identified in the FY 2017 budget toward the required \$500,000 grant match to be utilized for the implementation of action activities that will be defined through a community planning process and approved by HUD. This item also authorizes an Interlocal Agreement between the City of San Antonio and San Antonio Housing Authority that outlines the responsibilities of each entity.

### **BACKGROUND INFORMATION:**

Choice Neighborhoods is HUD's signature place-based initiative designed to address struggling neighborhoods with distressed public housing and/or HUD-assisted housing through a comprehensive approach to neighborhood transformation. The Choice program helps communities transform neighborhoods by revitalizing severely distressed public and/or assisted housing and investing and leveraging investments in well-functioning services, high quality public schools and education programs, high quality early learning programs and services, crime prevention strategies, public assets, public transportation, and improved access to jobs. Choice Neighborhoods ensures that current public and assisted housing residents will be able to benefit from this transformation, by preserving affordable housing or providing residents with the choice to move to affordable and accessible housing in another existing neighborhood of opportunity. Choice Neighborhoods is focused on

three core goals:

1. **Housing:** Replace distressed public and assisted housing with high-quality mixed-income housing that is well-managed and responsive to the needs of the surrounding neighborhood;
2. **People:** Improve educational outcomes and intergenerational mobility for youth and supports delivered directly to youth and their families; and
3. **Neighborhood:** Create the conditions necessary for public and private reinvestment in distressed neighborhoods to offer the kinds of amenities and assets, including safety, good schools, and commercial activity, that are important to families' choices about their community.

To achieve these core goals, successful applicants must develop and implement a comprehensive neighborhood revitalization strategy, or "Transformation Plan." This Transformation Plan will become the guiding document for the revitalization of the public and/or assisted housing units, while simultaneously directing the transformation of the surrounding neighborhood and positive outcomes for families.

In March 2011, HUD awarded a Choice Neighborhood Planning Grant to SAHA for the purpose of creating a Transformation Plan for the City of San Antonio's historic Eastside. The community-based Transformation Plan was completed, and in April 2012 SAHA applied for and was awarded a five-year \$30 million Choice Neighborhood Implementation Grant to implement the Plan. The City of San Antonio has committed \$19.5 million toward this initiative. Implementation of the Eastside Choice Neighborhood Implementation Grant is currently underway.

#### **ISSUE:**

HUD issued a Notice of Funding Availability (NOFA) for the Choice Neighborhood Planning Grants Program on November 23, 2015. The NOFA announced the availability of approximately \$10 million in funds for Choice Neighborhoods grants. According to the NOFA, HUD anticipates awarding approximately four Planning and Action Grants not to exceed \$2 million each and approximately four Planning Grants not to exceed \$500,000 each.

On Tuesday, February 9, 2016, SAHA will submit an application for a Planning and Action Grant for the near Westside area in City Council District 5 centered on Alazan-Apache Courts and requested that the City of San Antonio to be named as the co-applicant. The Westside Choice Neighborhood, as defined in the grant application, includes as its core an area coterminous with the boundaries of the FY 2016/FY 2017 REnewSA Avenida Guadalupe Target Area. The City of San Antonio has allocated \$514,857 in FY 2016 CDBG and HOME funding to support housing programs and infrastructure improvements in the Avenida Guadalupe Target Area. The Planning Department will recommend that additional funds be allocated to the Avenida Guadalupe Target Area as part of the FY 2017 CDBG and HOME budget that could potentially serve at the City's \$200,000 commitment towards the community match requirement.

This Ordinance will ratify the submission of a grant application to the U.S. Department of Housing and Urban Development (HUD) for the Choice Neighborhoods Planning Grants Program as a co-applicant with the San Antonio Housing Authority (SAHA) as the lead applicant for the Westside Choice Neighborhood and pledging \$200,000 in funds to be identified in the FY 2017 budget toward the required \$500,000 community grant match to be utilized for the implementation of Action Activities that will be defined through a community planning process and approved by HUD.

As the Lead Applicant, SAHA is the primary entity responsible for implementing the activities identified in the application. SAHA will sign the HUD Planning Grant Agreement or Planning and Action Grant Agreement and is the sole entity that will have access to HUD's Line of Credit Control System (LOCCS) in order to drawdown Choice Neighborhoods funding.

As the Co-Applicant, the City of San Antonio also will sign the HUD Planning Grant Agreement or Planning and Action Grant Agreement and be responsible for implementing the activities identified in the Transformation Plan but will not directly receive access to funding through HUD's LOCCS. However, through an Interlocal Agreement, SAHA has agreed to reimburse the City of San Antonio from Grant funds to provide staff and planning resources to assist in a wide-ranging collaborative planning process among public housing residents, neighborhood residents, business leaders, and the City and County political leadership that would result in an Alazan Neighborhood Transformation Plan within two to three years from the date of an award of a Choice Neighborhood Planning Grant.

HUD may award up to \$2 million for the Planning and Action Grant. Up to \$500,000 may be utilized for planning activities. Grant funds awarded in excess of \$500,000 must be utilized toward the implementation of Action Activities that will be defined through the planning process. Applicants are required to pledge matching funds from the community in the minimum amount of five percent of the grant amount in cash or in-kind donations by the end of the grant term. Matching funds must be used toward the implementation of Action Activities that will be defined through a community planning process and approved by HUD. SAHA has requested that the City pledge \$200,000 toward the overall \$500,000 match for the Westside Choice Planning and Action Grant.

It is anticipated that HUD will announce grant recipients in late summer of 2016.

#### **ALTERNATIVES:**

City Council could elect not to ratify the submission of a grant application to the U.S. Department of Housing and Urban Development for the Choice Neighborhoods Planning Grants Program as a co-applicant with the San Antonio Housing Authority as the lead applicant for the Westside Choice Neighborhood and not to pledge \$200,000 in funds to be identified in the FY 2017 budget toward the required grant match.

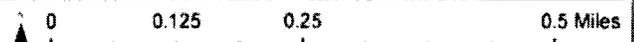
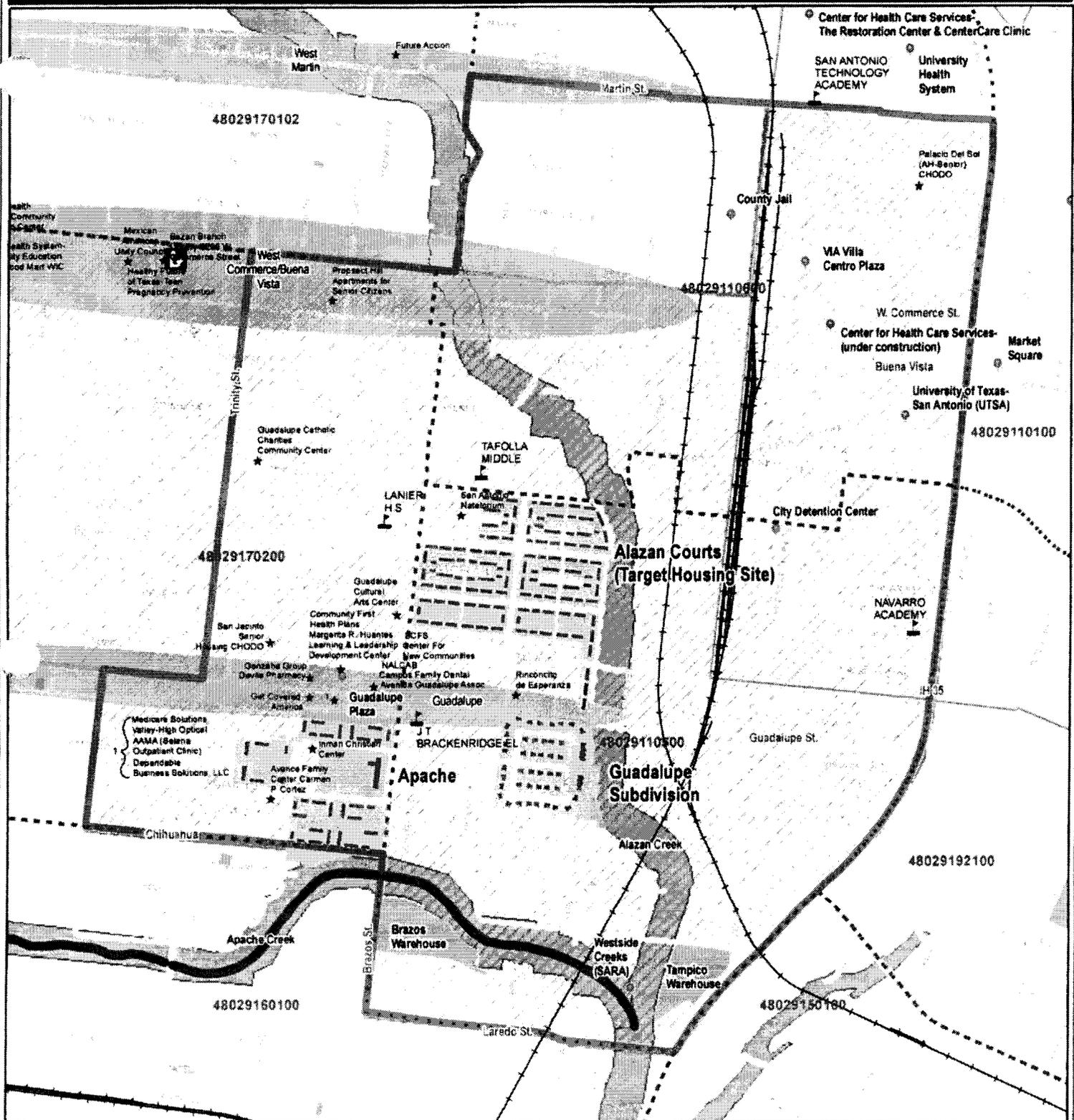
#### **FISCAL IMPACT:**

This Ordinance authorizes a pledge, upon award of the grant, in the amount of \$200,000 to be identified in the FY 2017 budget development process toward the required \$500,000 community grant match.

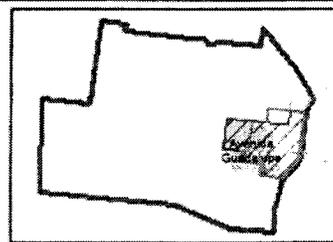
Through an Interlocal Agreement, SAHA has agreed to reimburse the City from Grant funds to provide staff and planning resources to assist in a wide-ranging collaborative planning process among public housing residents, neighborhood residents, business leaders, and the City and County political leadership that would result in an Alazan Neighborhood Transformation Plan.

#### **RECOMMENDATION:**

Staff recommends approval of an Ordinance ratifying the submission of a grant application to the U.S. Department of Housing and Urban Development for the Choice Neighborhoods Planning Grants Program as a co-applicant with the San Antonio Housing Authority as the lead applicant for the Westside Choice Neighborhood; pledging \$200,000 in funds to be identified in the FY 2017 budget process toward the required community grant match; and, authorizing an Interlocal Agreement between the City of San Antonio and San Antonio Housing Authority that outlines the responsibilities of each entity.



	Application Boundary		Library
	Central Business District		School
	Housing Development		Point of Interest
	Housing Development Building Footprint		Westside Creek Improvements
	SAHA Real Estate		Identified Community Partner/Asset
	Westside Development Corp		Railroads
	Avenida Guadalupe Neighborhood Assoc.		Business Corridor
	REnewSA		
	Census Tract (2014 TIGERline)		



The San Antonio Housing Authority has attempted to assure the accuracy of GIS data, information, and maps. We advise they are to be used as an informational tool only, and are not meant to be used for projects requiring survey accuracy. Data, information, and maps are dynamic and in a constant state of maintenance, correction and update; data accuracy cannot be guaranteed. Please contact the Policy & Planning Department at (210) 477-6122 to report any data inaccuracies.

Data Sources: SAHA, CoSA, BCAD, Census

**SUPPORTING DOCUMENT NOTICE**

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# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1403

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**Agenda Item Number:** 22.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Police

**DEPARTMENT HEAD:** William P. McManus, Chief of Police

**COUNCIL DISTRICTS IMPACTED:** Citywide

**SUBJECT:** Citizen Advisory Action Board

**SUMMARY:**

An Ordinance authorizing the following reappointments and appointments to the Citizen Advisory Action Board:

Armando Cadena	Farooq Malik	Charles Hood
Charles Landy	Richard Fletcher	Fredrick Williams
Doshie Piper	Gene Vinson	Eleanor Sprowl
Rosalinda Guia	Rosa Gonzalez	Frank Anaya
Jessica Sanchez	Lauren Lefton	

A priority of the City's during the 2009 collective bargaining negotiations and included within the final agreement was an increase in citizen participation within the citizen complaint process and internal police investigations. Additionally, how citizens were selected was amended to remove the SAPOA ability to strike candidates for consideration prior to City Council selection. The Chief's Advisory Action Board (CAAB) hears investigations on complaints made against police officers for misconduct, use of force and violations of the SAPD general manual.

During these hearings, seven citizens and seven uniformed officers are presented details of the Internal Affairs investigation, question the officers and/or the complainants and recommend whether or not the complaint is founded or unfounded. The uniform officers and citizens take separate votes on whether a complaint is founded or unfounded. In the cases where a complaint is founded, both groups (uniform and citizen) make separate recommendations of discipline to the Police Chief. The Police Chief makes all final determinations on discipline. Involving a diverse set of citizens in the review of complaints against police officers enhances the transparency of the disciplinary process. Having seven citizens with seven officers allows for the shared discussion of an incident which results in a thorough review.

Applicants were interviewed by a three-person panel, which consisted of Deputy City Manager Erik Walsh, Chief of Police William McManus, and Acting City Attorney Martha Sepeda. The recommended list of appointees includes seven women and seven men and is comprised of five Hispanics, five Caucasians, three African Americans, and one Other.

The process outlined in the Collective Bargaining Agreement requires the City Manager's Office to solicit and review applicants and to recommend appointment of individuals to City Council for consideration. Additionally, the Police Chief reviews and determines whether or not to recommend candidates for appointment. Further, and also in accordance with the CBA, these recommended individuals are provided to SAPOA for their review. Each applicant must pass a background check and cannot have been indicted of a felony or a crime of moral turpitude or officially charged with a Class A or B misdemeanor. Terms on the CAAB will be for a two-year period and citizens are rotated every 180 days to spread the amount of work to all appointed.

**ISSUE:**

This Ordinance will appoint citizens to serve on the Citizen Advisory Action Board and participate in the citizen complaint process, internal police investigations and the SAPD disciplinary process.

**ALTERNATIVES:**

The Office of the City Clerk will continue to advertise the vacancies, which would delay the appointments.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

Staff recommends approval by the City Council for the Citizen Advisory Action Board (CAAB) appointments.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1629

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**Agenda Item Number:** 23.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Office of the City Clerk

**DEPARTMENT HEAD:** Leticia M. Vacek (OCC)

**COUNCIL DISTRICTS IMPACTED:** City Wide

**SUBJECT:**

Board Appointments

**SUMMARY:**

An ordinance reappointing Councilmember Rebecca J. Viagran (At-Large, Category: Community Representative) and Carroll Schubert (At-Large Category: San Antonio Business Community Representative) to the Intermunicipal Commuter Rail District (Lone Star Rail District) for the remainder of their respective unexpired terms of office.

**BACKGROUND INFORMATION:**

In 1997, the Texas Legislature authorized the formation of an Intermunicipal Commuter Rail District for the Austin-San Antonio Corridor. This district is now named the Lone Star Rail District.

The purpose of the District is to facilitate the creation of a regional passenger rail system that will help reduce congestion, lower traffic fatalities, improve mobility, promote economic development and accelerate commerce along the corridor. The District is authorized to be a public body and political subdivision of the State.

State law requires the City to appoint two (2) members to serve two (2) year terms on the District's Board of Directors, one from among the City's elected leaders and one appointed by the City to represent the business community.

**ISSUE:**

Board appointments require full City Council approval.

Carroll Schubert's term will end on February 1, 2017.

Councilmember Rebecca J. Viagran's term will end on February 1, 2018.

**ALTERNATIVES:**

The Office of the City Clerk will continue to advertise vacancies.

**FISCAL IMPACT:**

There is no fiscal impact.

**RECOMMENDATION:**

In order to proceed with the direction of the City Council, the Office of the City Clerk recommends approval of the Board Appointments.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1388

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**Agenda Item Number:** 24.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Aviation

**DEPARTMENT HEAD:** Tom Jones

**COUNCIL DISTRICTS IMPACTED:** Citywide

### **SUBJECT:**

Air Service Development Strategic Plan (ASDS Plan) for the San Antonio International Airport

### **SUMMARY:**

An Ordinance authorizing a professional services agreement for the development of a five-year Air Service Development Strategic Plan (ASDS Plan) for the San Antonio International Airport with Seabury Airline Planning Group LLC in the amount of \$116,750.00.

### **BACKGROUND INFORMATION:**

The City would like to develop a five-year Air Service Development Strategic Plan (ASDS Plan) for San Antonio International Airport (SAT) to improve domestic and international air service at SAT. The Aviation Department currently has a contract for Air Service Development and Airline Analysis with InterVISTAS Consulting, LLC which provides on-call airline analysis services, market strategy development and city-pair analyses with preparation of technical presentations to airlines for targeted city pairs. The development of a strategic plan is not part of the scope of work.

The ASDS Plan will include strategy for attracting and securing new domestic service and international passenger and cargo routes along with the anticipated resources and timeline to complete these efforts. A key component of the ASDS Plan will be identifying the key business and community stakeholders and engaging them in the strategic planning process. Tasks include:

- Identify and engage SAT's key business and community stakeholders in the strategic planning process.
- Develop strategies with the City, business community and stakeholders to enhance the air service development program for the Airport.

- Make recommendations on strategies to increase the speed of effecting new air service in different markets.
- Study airports of similar demographics to optimize marketing/air service strategies.
- Identify constraints to air service development where applicable and assist in reviewing potential solutions for those constraints.
- Recommend ways to engage and sustain commitment of key business and community stakeholders and greater San Antonio community interests, associations, agencies in community-wide support of the ASDS Plan, especially in efforts to recruit new carriers.
- Identify viable domestic and international markets that will be targeted for new non-stop service and/or additional flights to support an underserved market situation.
- Provide task related deliverables and final Strategic Plan within agreed time frame.

#### Solicitation

A Request for Qualifications was released in August 2015 and advertised on the City of San Antonio website, TVSA, American Association of Airport Executives website, *San Antonio Express-News* and Airports Council International - North America website. Eight proposals were received on September 23, 2015. An evaluation committee comprised of representatives from the City Manager's Office, Office of Innovation, Convention and Visitors Bureau, Air Service Development Task Force and San Antonio Chamber of Commerce reviewed the proposals based on the published criteria: Experience/Background/Qualifications, Proposed Plan and Price. Four firms were selected to be interviewed and the evaluation committee selected Seabury Airline Planning Group.

#### Local Preference Program

There were no proposals submitted from local respondents for this contract; therefore, the Local Preference Program was not applied.

#### Veteran-Owned Small Business Preference Program

There were no proposals submitted from veteran-owned small business respondents for this contract; therefore, the Veteran-Owned Business Preference Program was not applied.

Seabury Airline Planning Group is a full-service aviation consulting firm headquartered in Reston, Virginia. Other clients include the following airports: Nashville, Palm Springs, Charleston, Sacramento and Cleveland.

#### **ISSUE:**

The Aviation Department will utilize the services under the agreement to develop and implement an Air Service Development Strategic Plan.

#### **ALTERNATIVES:**

City Council could elect to have the Aviation Department release another solicitation for these services. However, the solicitation process followed the procurement procedure and policies of the City.

#### **FISCAL IMPACT:**

Funding in the amount of \$116,750.00 is budgeted and available in the FY 2016 Airport Operating and

Maintenance Fund.

**RECOMMENDATION:**

Staff recommends approval of the professional services agreement with Seabury Airline Planning Group LLC for Air Service Development Strategic Plan for the San Antonio International Airport.

\* = Required fields



# City of San Antonio Contracts Disclosure Form

Office of the  
City Clerk

Please fill out this form online, print completed form and submit with proposal to originating department. All questions must be answered.

For details on use of this form, see [Section 2-59 through 2-61](#) of the City's Ethics Code.

\*This is a  New Submission or  Correction or  Update to previous submission.

**\*1. Name of person submitting this disclosure form.**

First: Ricardo M.I. M Last: Lopez Suffix: \_\_\_\_\_

**\*2. Contract information.**

a) Contract or project name: Air Service Development Strategic Plan

b) Originating department: \_\_\_\_\_

**\*3. Name of individual(s) or entity(ies) seeking a contract with the city (i.e. parties to the contract).**

Seabury Airline Planning Group LLC

**\*4. List any individual(s) or entity(ies) that is a partner, parent, joint venture, or subsidiary entity(ies) of the individual or entity listed in Question 3.**

Not applicable. Contracting party(ies) does not have partner, parent, joint venture, or subsidiary entities.

Names of partner, parent, joint venture or subsidiary entities, and all the board members, executive committee members, and officers of each entity:

**\*5. List any individuals or entities that will be subcontractors on this contract.**

Not applicable. No subcontractors will be retained for this contract.

Subcontractors may be retained, but have not been selected at the time of this submission.

List of subcontractors, including the name of the owner(s), and business name:

**\*6. List any attorneys, lobbyists, or consultants retained by any individuals listed in Questions 3, 4, or 5 to assist in seeking this contract.**

Not applicable. No attorneys, lobbyists, or consultants have been retained to assist in seeking this contract.

List of attorneys, lobbyists, or consultants retained to assist in seeking this contract:



# City of San Antonio Contracts Disclosure Form

Office of the  
City Clerk

### 7. Disclosure of political contributions.

List any campaign or officeholder contributions made by the following individuals in the past 24 months totaling more than \$100 to any current member of City Council, former member of City Council, any candidate for City Council, or to any political action committee that contributes to City Council elections:

- a) any individual seeking contract with the city (Question 3)
- b) any owner or officer of entity seeking contract with the city (Question 3)
- c) any individual or owner or officer of an entity listed above as a partner, parent, or subsidiary business (Question 4)
- d) any subcontractor or owner/officer of subcontracting entity retained for the contract (Question 5)
- e) the spouse of any individual listed in response to (a) through (d) above
- f) any attorney, lobbyist, or consultant retained to assist in seeking contract (Question 6)

Not applicable. No campaign or officeholder contributions have been made in preceding 24 months by these individuals.

List of contributions:

### Updates on Contributions Required

Information regarding contributions must be updated by submission of a revised form from the date of the submission of this form, up through the time City Council takes action on the contract identified in response to Question 2 and continuing for 30 calendar days after the contract has been awarded.

### Notice Regarding Contribution Prohibitions for "High-Profile" Contracts

Under Section 2-309 of the Municipal Campaign Finance Code, the following listed individuals are prohibited from making a campaign or officeholder contribution to any member of City Council, candidate for City Council or political action committee that contributes to City Council elections from the 10th business day after a contract solicitation has been released until 30 calendar days after the contract has been awarded:

- a) Legal signatory of a high-profile contract
- b) Any individual seeking a high-profile contract
- c) Any owner or officer of an entity seeking a high-profile contract
- d) The spouse of any of individual listed in response to (a) through (c) above
- e) Any attorney, lobbyist, or consultant retained to assist in seeking a high-profile contract

**Penalty.** A high-profile contract cannot be awarded to the individual or entity if a prohibited contribution has been made by any of these individuals during the contribution "black-out" period, which is the 10th business day after a solicitation has been released until 30 calendar days after the contract has been awarded.

### 8. Disclosure of conflict of interest.

Are you aware of any fact(s) with regard to this contract that would raise a "conflict of interest" issue under Sections 2-43 or 2-44 of the City Ethics Code for any City Council member or board/commission member that has not or will not be raised by these city officials?

I am not aware of any conflict(s) of interest issues under Section 2-43 or 2-44 of the City Ethics Code for members of City Council or a city board/commission.

I am aware of the following conflict(s) of interest:



# City of San Antonio Contracts Disclosure Form

Office of the  
City Clerk

## \*9. Prohibited Interest in Contracts.

Currently, or within the past twelve (12) months, have you, your spouse, sibling, parent, child or other family member within the first degree of consanguinity or affinity served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner or employee of a business entity in which you, your spouse, parent, child own 10% or more of the voting stock or shares, or 10% or more of the fair market value served on a City board or commission?

Currently, or within the past twelve (12) months, has an owner, partner, or employee of a business entity who owns 10% or more of the voting stock or shares, or 10% or more of the fair market value, that will be a subcontractor for this contract, served on a City board or commission?

No

Yes

## Notice Regarding Prohibited Interest in Contracts.

Please be aware, the City's Charter and Ethics Code prohibits members of certain more-than-advisory boards and commissions, as well as their close family members and any businesses they or their families hold a 10% or greater ownership interest from obtaining a contract with the City during their board or commission service. The prohibition extends to subcontracts on City contracts, and would also apply to parent, subsidiary or partner businesses owned by the member of the board or commission and their family. Please see [Section 141 of the City Charter](#) and [Section 2-52 of the City Ethics Code \(Prohibited Interests in Contracts\)](#) for complete information.

Former members of certain more-than-advisory boards and commissions, their family members and the businesses they own will continue to be prohibited from obtaining any discretionary contracts for one year after leaving City service. Please see [Section 2-58 of the City Ethics Code \(Prohibited Interest in Discretionary Contracts\)](#) for complete information.

Please note that any contract in place at the time the applicant becomes a City officer may remain in effect, but cannot be amended, extended, modified, or changed in any manner during the officer's City service on the more-than-advisory board.

If you have any questions, please contact the Office of the City Attorney to request to speak with a member of the Ethics staff: (210) 207-8940.

## Acknowledgements

### \*1. Updates Required

I understand that this form must be updated by submission of a revised form if there is any change in the information before the discretionary contract, housing and retail development incentive, or the purchase, sale, or lease of real estate to or from the City is the subject of action by the City Council, and no later than 5 business days after any change has occurred, whichever comes first. This includes information about political contributions made after the initial submission and up until 30 calendar days after contract has been awarded.

### \*2. No Contact with City Officials or Staff during Contract Evaluation

I understand that a person or entity who seeks or applies for a city contract or any other person acting on behalf of that person or entity is prohibited from contacting city officials and employees regarding the contract after a Request for Proposal (RFP), Request for Qualification (RFQ), or other solicitation has been released.

This no-contact provision shall conclude when the contract is posted as a City Council agenda item. If contact is required with city officials or employees, the contact will take place in accordance with procedures incorporated into the solicitation documents. Violation of this prohibited contacts provision set out in [Section 2-61 of the City Ethics Code](#) by respondents or their agents may lead to disqualification of their offer from consideration.

\* = Required fields



# City of San Antonio Contracts Disclosure Form

Office of the  
City Clerk

**\*3. Contribution Prohibitions for "High-Profile" Contracts**

- This is not a high-profile contract.  
 This is a high-profile contract.

**\*4. Conflict of Interest Questionnaire (CIQ)**

Chapter 176 of the Local Government Code requires all contractors and vendors to submit a Conflict of Interest Questionnaire Form (CIQ) to the Office of the City Clerk, even if contract is not designated as "High Profile".

- I acknowledge that I have been advised of the requirement to file a CIQ form under Chapter 176 of the Local Government Code.

**\*Oath**

- I swear or affirm that the statements contained in this Contracts Disclosure Form, including any attachments, to the best of my knowledge and belief are true, correct, and complete.

Your Name: Ricardo M. Lopez Title: \_\_\_\_\_

Company Name or DBA: Seabury Airline Planning Group LLC Date: 02/08/2016

Please fill this form out online, print completed form and submit with proposal to originating department. All questions must be answered.

If necessary to mail, send to:

Purchasing

P.O. Box 839966

San Antonio, Texas 78283-3966



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-5900

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**Agenda Item Number:** 25.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Center City Development & Operations Department

**DEPARTMENT HEAD:** John Jacks

**COUNCIL DISTRICTS IMPACTED:** 1

### **SUBJECT:**

Residential Permit Parking Zone on North Flores

### **SUMMARY:**

This ordinance authorizes the designation of a Residential Permit Parking Zone along portions of North Flores in Council District 1.

### **BACKGROUND INFORMATION:**

Residential Permit Parking (RPP) programs exist in several major cities throughout the United States and Texas to help protect residential areas from the influx of commuter parking. These programs establish parking zones to discourage non-residents from using on-street parking in neighborhoods nearby commercial areas. The RPP allows for permit parking only between the hours of 7 am to 7 pm on weekdays. During the hours the RPP is not in effect, the on-street parking reverts to public parking.

The City of San Antonio created its first pilot Residential Permit Parking program in April 2014 along portions of Arsenal and City Streets to mitigate potential parking problems in an area of planned improvements. The pilot program was successful in maintaining on-street parking for residents. A total of 94 permits were issued and 77 citations were issued to violators within the first year of implementation. After the one year review period, and based on positive feedback from residents in the area, the program and zone were permanently instated.

This ordinance proposes an RPP zone along the 1700 and 1800 blocks of N. Flores.

The program for the zone will run from 7 am to 7 pm on weekdays. Residents from the proposed zone submitted an RPP application to the Center City Development and Operations Department. The application

met the requirements of 1) at least 60% of the residents on the street supported the RPP zone through a petition and 2) a parking survey confirmed the existence of a commuter parking problem.

A public meeting for the establishment of an RPP for N. Flores was held on November 30, 2015. All residents and businesses within 200 feet of the proposed RPP zone boundary were invited to attend. This provided an opportunity for individuals to provide comments on the proposed boundaries and served as notice of the City considering moving forward with implementing an RPP for N. Flores.

Per the City of San Antonio City Code, City staff will review zones on an annual basis with the residents. Renewal permits will be required on an annual basis as long as the zones remain in effect. Residents have the opportunity to purchase up to four permits per address annually for parking during the effective hours. Permits are \$10.00 each and one day guest passes can also be purchased for \$1.00.

A resident or residents may petition for de-designation of a resident-only permit parking zone at any time by submitting a petition to the Parking Official showing at least 60% of the properties, through owner signature, in the resident-only permit parking zone support de-designation.

#### **ISSUE:**

This action creates an RPP zone along the 1700 and 1800 blocks of N. Flores.

#### **ALTERNATIVES:**

City Council has the option to approve the RPP program with modifications, or to alter the proposed area for the first RPP zones. City Council could also postpone or deny the approval. Postponement or failure to approve the RPP zone would allow the on-street parking in the area to remain open to the public.

#### **FISCAL IMPACT:**

The City will charge \$10.00 per parking permit with a maximum of up to four permits per address within the RPP zone boundaries. These funds will be deposited into the Parking Fund but are not anticipated to completely cover the program's enforcement.

#### **RECOMMENDATION:**

Staff recommends designation of an RPP zone along the 1700 & 1800 blocks of N. Flores.

N. Flores RPP Boundary



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# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1621

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**Agenda Item Number:** 26.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** City Attorney's Office

**DEPARTMENT HEAD:** Martha G. Sepeda, Acting City Attorney

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Settlement of *Dennis Quinn v. Barbara Webb, et al v. City of San Antonio, et al*

### **SUMMARY:**

This Ordinance authorizes the settlement of a lawsuit styled *Dennis Quinn v. Barbara Webb, et al v. City of San Antonio, et al*, Cause Number 2011-CI-08038, pending in the 225th Judicial District Court, Bexar County, Texas, for an amount up to \$145,000.00. This amount will be paid from the Self-Insured Liability Fund.

### **BACKGROUND INFORMATION:**

This lawsuit arose out of a motor vehicle accident that occurred on May 29, 2009 in the 3100 block of East Houston. An SAPD vehicle being operated by former SAPD Officer Johanna Williams collided with a vehicle being operated by Barbara Webb. Ms. Webb claims to have sustained injuries which led to subsequent surgery and related medical expenses as a result of this accident. The parties have reached an agreement to settle the claims by Ms. Webb, subject to City Council approval.

### **ISSUE:**

Settlements over \$50,000 require City Council approval.

### **ALTERNATIVES:**

If this settlement agreement is not approved by City Council, this matter will proceed to trial. It is in the best interest of the City to settle this lawsuit to avoid the uncertainty and risks attendant to litigation.

**FISCAL IMPACT:**

If approved, \$145,000 will be paid to Barbara Webb and her attorney of record. This will be funded in accordance with the Adopted FY 2016 Liability Fund Budget

**RECOMMENDATION:**

Staff recommends approval of this ordinance.



# City of San Antonio

## Agenda Memorandum

**File Number:**16-1138

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**Agenda Item Number:** 27.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** SAFD

**DEPARTMENT HEAD:** Charles N. Hood

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Extension of Line of Duty Leave

### **SUMMARY:**

This Ordinance would extend the line-of-duty (LOD) leave for Fire Lieutenant Joseph Arrambide. He was charged accrued leave from December 8, 2014 to March 15, 2015 for an on the job injury which occurred while on duty December 4, 2013. This ordinance will restore eight hundred sixteen (816) hours, or thirty-four (34) shifts of accrued leave. Approval of this ordinance is only within the authority of City Council. The Local Government Code, Chapter 143.073, states that after the one-year initial period of leave, the municipality's governing body may extend the line of duty illness or injury leave at full or reduced pay. This will allow the Department to consider this period line of duty leave.

### **BACKGROUND INFORMATION:**

Fire Lieutenant Arrambide injured his right knee when he fell from a fire apparatus. He was diagnosed with a torn medial meniscus of the right knee. Fire Lieutenant Arrambide had conservative medical treatment which included physical therapy, diagnostic tests, injections, and medications prior to a right knee arthroscopy on February 06, 2014. Lt. Arrambide's symptoms were not relieved with conservative measures and he underwent a total knee replacement on November 13, 2014. Following complications of the surgery, which required inpatient rehabilitation, he continued with occupational and physical therapy before returning to work full duty. On Line of Duty leave from December 8, 2013 until December 7, 2014. He began using his own leave on December 8, 2014 to March 15, 2015. Fire Lieutenant Joseph Arrambide returned to full duty on March 16, 2015.

**ISSUE:**

Fire Lieutenant Joseph Arrambide, seeks an extension of Line of Duty leave from December 8, 2014 to March 15, 2015 for an injury suffered on December 4, 2013. This extension will restore 816 hours, or 34 shifts, of his accrued leave. Chapter 143 gives the City Council the authority to grant the extension of line-of-duty leave.

**ALTERNATIVES:**

Without approval by the City Council to grant the extension of line-of duty leave, Fire Lieutenant Arrambide would be required to utilize earned sick leave for an injury which occurred during the performance of his official duties with the City of San Antonio.

**FISCAL IMPACT:**

This extension would have no immediate fiscal impact; however, the value of eight hundred sixteen (816) hours, based on current Collective Bargaining Agreement rates, would be \$26,976.96.

**RECOMMENDATION:**

Staff recommends approval of this Ordinance to extend the Line of Duty (LOD) for Fire Lieutenant Joseph Arrambide.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1144

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**Agenda Item Number:** 28.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** SAFD

**DEPARTMENT HEAD:** Charles N. Hood

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Extension of Line of Duty Leave

### **SUMMARY:**

This Ordinance would extend the line-of-duty (LOD) leave for Fire Captain Georgia Rakowitz. She was charged accrued leave from January 19, 2015 to May 25, 2015 for an on the job injury which occurred while on duty April 2, 2005. This ordinance will restore seven hundred fifty-two (752) hours, or ninety-four (94) eight hour shifts of accrued leave. Approval of this ordinance is only within the authority of City Council. The Local Government Code, Chapter 143.073, states that after the one-year initial period of leave, the municipality's governing body may extend the line of duty illness or injury leave at full or reduced pay. This will allow the Department to consider this period line of duty leave.

### **BACKGROUND INFORMATION:**

Fire Captain Rakowitz injured her mid to lower back when she jumped over a charged line off the steps of the apparatus and landed on the pavement with her legs straight. She was diagnosed with failed back syndrome and underwent a four level lumbar spine surgery on July 31, 2014. Captain Rakowitz developed post-operative complications with significant wound drainage resulting in an operative incision and drainage performed on August 6, 2014. Fire Captain Rakowitz underwent extensive post-operative physical therapy and pain management care. On Line of Duty leave from April 2, 2005 to August 29, 2005, November 24, 2010 to December 21, 2010 and July 16, 2014 to January 18, 2015. She began using her own leave on January 19, 2015 to May 25, 2015. Fire Captain Georgia Rakowitz returned to duty on May 26, 2015.

**ISSUE:**

Fire Captain Georgia Rakowitz, seeks an extension of Line of Duty leave from January 19, 2015 to May 25, 2015 for injuries suffered on April 2, 2005. This extension will restore 752 hours, or 94 eight hour shifts, of her accrued leave. Chapter 143 gives the City Council the authority to grant the extension of line-of-duty leave.

**ALTERNATIVES:**

Without approval by the City Council to grant the extension of line-of duty leave, Fire Captain Rakowitz would be required to utilize earned sick leave for an injury which occurred during the performance of her official duties with the City of San Antonio.

**FISCAL IMPACT:**

This extension would have no immediate fiscal impact; however, the value of seven hundred fifty-two (752) hours, based on current Collective Bargaining Agreement rates, would be \$36,366.72

**RECOMMENDATION:**

Staff recommends approval of this Ordinance to extend the Line of Duty (LOD) for Fire Captain Georgia Rakowitz.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1477

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**Agenda Item Number:** 29.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Intergovernmental Relations

**DEPARTMENT HEAD:** Jeff Coyle

**COUNCIL DISTRICT(S) IMPACTED:** City Wide

**SUBJECT:** Federal Representation Services Contract Assignment

### **SUMMARY:**

An ordinance authorizing the assignment of the federal representation services contract with Venable LLP, approved in Ord. 2015-05-21-0425, to Downs Government Affairs. Venable has agreed to the assignment due to conflicting interests between municipal clients and for-profit clients. Thomas C. Downs will continue as lead advocate for the City for the remainder of the contract term.

### **BACKGROUND:**

The City of San Antonio has retained consultants to represent its federal interests in Washington, D.C. since 1994. Increasingly challenging budget constraints make it imperative for local communities to have strong advocates at the federal level. Consultants enhance the City's ability to communicate with federal officials on San Antonio's priority issues and communicate regularly with City Council and staff on issues in the City's Federal Legislative Program.

On May 21, 2015, City Council authorized a professional services agreement with Venable LLP, Ordinance 2015-05-21-0425, for an initial term of 2 years, with a two-year performance based extension at the City's option. Thomas C. Downs was the lead consultant on the contract.

Venable recently underwent changes in leadership and strategic direction. The partnership decided that the interests of represented municipal clients are at odds with the interests of other, for-profit, clients. Thomas C. Downs resigned from the Venable partnership effective December 31, 2015 and is taking the municipal government and public entity government affairs practice to the newly formed Downs Government Affairs. Venable LLP no longer has an interest in representing the City of San Antonio and has agreed to assign the agreement to Downs Government Affairs.

Downs Government Affairs is a firm dedicated to innovative intergovernmental affairs advocacy that promotes agile, efficient client services. Its bipartisan team members have worked together for decades. All team members have previously served on Capitol Hill and have collectively worked in the offices of eleven Representatives and six Senators; the Department of Transportation, Labor, Education, Treasury, Health and

Human Services, FEMA, and USAID under the administrations of Presidents George H.W. Bush, Bill Clinton, George W. Bush, and Barack Obama.

**ISSUE:**

This ordinance will approve the Assignment Agreement between Venable LLP and Downs Government Affairs that transfers the federal representation services contract, without any amendments, for a term effective January 1, 2016, continuing through December 31, 2016, the end of the initial contract term, for a monthly amount not to exceed \$16,667.00. Thomas C. Downs will continue as lead consultant and ensure continuity of the City's Federal Legislative Program. It is consistent with City policy of retaining consultants to supplement the City's advocacy efforts with Agency personnel, Congressional members of key committees of jurisdiction and the Administration.

**ALTERNATIVES:**

If the proposed Ordinance authorizing assignment of the professional services contract between the City and Venable LLP is not supported, the likely alternative is the termination of the agreement by Venable through a 10 day written notice that would result in a loss of the City's ability to effectively pursue its adopted Federal Legislative Program until a new Request for Proposals for federal representation services can be carried out.

**FISCAL IMPACT:**

Funding for federal representation services was allocated in the FY 2016 General Fund budget for the corresponding portion of this contract. The remaining amount will be allocated in the FY 2017 General Fund budget contingent upon City Council approval.

**RECOMMENDATION:**

Staff recommends approval of the assignment of the Venable LLP contract to Downs Government Affairs to ensure continued representation of the City's federal interests in Washington D.C.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1438

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**Agenda Item Number:** 30.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Health

**DEPARTMENT HEAD:** Vincent R. Nathan, PhD, MPH

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Authorizing Submission for CDC Public Health Associate Program Assignees

### **SUMMARY:**

This Ordinance ratifying the submission of four applications to the Centers for Disease Control and Prevention (CDC) Public Health Associate Program (PHAP), and authorizing the assignment of up to four Public Health Associates in the San Antonio Metropolitan Health District (Metro Health) for a two-year period beginning October 2016, and authorizes the Director of Public Health to execute all necessary documents. These positions will be 100% funded by the CDC.

### **BACKGROUND INFORMATION:**

The Public Health Associate Program was founded in 2007 as a pilot program to support the CDC's frontline public health focus and to meet the need for a continual source of field-tested, experienced, and dedicated public health professionals. In 2010, with the help of funding from the Affordable Care Act's Prevention and Public Health Fund (PPHF), PHAP progressed from a pilot program to nationwide implementation-hiring 65 associates in 2010. Now the program has more than 325 associates fulfilling hands-on workforce needs in public health agencies across 44 states, one territory, and the District of Columbia.

The PHAP program provides an opportunity for front-line individuals with at least a Bachelor's Degree in science or liberal arts to gain practical experience in a public health setting. Assigned associates are civil service personnel hired by CDC to serve under an excepted service appointment not-to-exceed two years. Assignments are individually tailored to meet local needs in the delivery of public health services such as case investigation, disease surveillance, health promotion, community outreach and public health administration.

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This Ordinance will allow a Public Health Associate to work in Metro Health's Communicable Disease or Operations Divisions; and assist programs with the delivery of public health services to the community, such as STD/HIV, TB, and Epidemiology, as well as assist the department in performance improvement initiatives and public health accreditation efforts. This would be the 8<sup>th</sup> year that Metro Health has successfully been selected as a PHAP host site.

#### **ISSUE:**

Metro Health is requesting that City Council ratify the submission of applications to the Centers for Disease Control and Prevention (CDC) for Public Health Associates, and authorize the assignment of said CDC employees in Metro Health for a two-year period beginning October 2016.

In late December of 2015, the notice of open applications for the 2016 Disease Control and Prevention Public Health Associate Program was announced to open on January 4, 2016 and close on January 22, 2016.

Metro Health has identified a need for such individuals and wishes to take advantage of this opportunity to obtain skilled workers that will assist in these critical areas within the department at no cost to the City.

#### **ALTERNATIVES:**

If the application submissions are not authorized, Metro Health will not be eligible for the services of a trained CDC Public Health Associate to assist in key services within the department at no cost to the City.

#### **FISCAL IMPACT:**

The PHAP program provides a salary paid directly to the assignee while they complete their two-year field assignments at the health agency. Benefits, including health insurance, vacation, and sick leave, are also paid by Centers for Disease Control and Prevention. Metro Health will use existing resources to provide the required office space, equipment and associated project-based support, supervisory and mentoring time, and assessment of the assignee's professional development.

#### **RECOMMENDATION:**

Staff recommends approval of an Ordinance ratifying the submission of four applications to the 2016 CDC Public Health Associate Program to serve as a host site to highly qualified and trained CDC employees at no cost to the City and authorizes the assignment of said CDC employees in Metro Health for a two-year period beginning October 2016.



# City of San Antonio

## Agenda Memorandum

**File Number:** 16-1230

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**Agenda Item Number:** 31.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Human Resources

**DEPARTMENT HEAD:** Lori Steward, Human Resources Director

**COUNCIL DISTRICTS IMPACTED:** City wide

**SUBJECT:**

Modifications to the entrance examination process for the San Antonio Police Department.

**SUMMARY:**

This ordinance authorizes the City Manager or her designee to amend the contract with Industrial/Organizational Solutions, Inc., (original Ordinance No. 2015-06-18-0568), a personnel selection and testing consulting firm. The testing modifications will be made to the San Antonio Police Department (SAPD) entry-level examinations for the position of police cadet. The amendment goes into effect pursuant to the passage of this ordinance, with total compensation not to exceed \$33,095.00 related to this amendment.

**BACKGROUND INFORMATION:**

Texas Local Government Code, Chapter 143, known as the Texas Fire Fighters' and Police Officers' Civil Service Law, mandates the use of examinations as part of the hiring process for police personnel. The current SAPD collective bargaining agreement (CBA) requires that a consultant to the City create a validated entry-level examination process. As part of this process, the consultant has developed an electronic (online) cognitive ability exam, a physical ability test (PAT), and a structured oral interview (SOI) scenario and questionnaire. The professional testing consultant has expertise in developing examinations that comply with professional, state, and federal guidelines related to personnel testing, which include the Americans with Disabilities Act (ADA), Equal Employment Opportunity Commission (EEOC) guidelines, Department of Justice, and the City's CBA.

The entry-level testing modifications included in this amendment deal with the SOI and PAT portions of the exam. The current process for assessing applicants under the SOI is to schedule an interview before a panel of three SAPD staff. The applicant is given one of several predetermined interview scenarios and allowed time to prepare. Once prepared, the applicant makes a presentation to the panel on how to handle the scenario. The applicant then responds to a list of predetermined questions for the given scenario, and the panel scores the applicant. There is no dynamic interaction between the panel and the applicant, and the scenarios and their respective questions are each predetermined. As such, the proposed modification to this portion of the exam is to move to a video-recorded SOI. This will create several efficiencies: 1) allows the scoring of the SOI at the convenience of the officers on the panel, reducing the amount of paid overtime; 2) conveniently allows for the

SOI to be offered in conjunction with other portions of the exam on the same day; 3) reduces the administrative time required to coordinate, setup and schedule the SOI; 4) and allows for SOI testing to take place off-site, at locations outside of San Antonio, which increases the convenience for both the applicant and the department.

The second portion of entry-level testing modifications in this amendment deal with the PAT. Currently, this portion of the test is offered only at the SAPD Academy, and is based on obstacles and permanent fixtures installed at the facility, and there is no means to test an applicant's physical ability off-site. By creating a portable PAT, it will allow for testing when recruiters travel to other locations. Off-site testing will increase the convenience for out of town applicants to enter the process and immediately move on to the SOI phase.

When used in conjunction with a video recorded SOI, these modifications will allow applicants to complete the first three phases of the hiring process at remote locations or job fairs, greatly increasing the convenience of the application process for the candidate, and providing a much more efficient and marketable recruiting tool for the department.

**ISSUE:**

Utilizing third-party test preparation provides a legally defensible, validated examination process. Execution of this amendment will allow the City to continue to retain a testing consultant with expertise in developing entry-level examinations and ensure the City's ability to administer professionally developed and validated examinations in accordance with the civil service statute (Chapter 143 of the Local Government Code) and the City's CBA.

**ALTERNATIVES:**

The alternative is not to perform the modifications to the Police Department's entry-level examination. This would continue the process as is, thereby not realizing any of the aforementioned efficiencies created by the video-based interview and the remote PAT testing.

**FISCAL IMPACT:**

Funds are available in the FY 2016 General Fund Budget for this one time expense of \$33,095. Funds are included in the Police Department Fees to Professional Contractors Budget for the Police entrance exam program.

**RECOMMENDATION:**

In order to maintain continuity in the administration of professionally developed entry-level examinations, staff recommends approval of this ordinance to execute the amendment with I/O Solutions upon the passage of this ordinance.



# City of San Antonio

## Agenda Memorandum

**File Number: 16-1624**

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**Agenda Item Number: 32.**

**Agenda Date: 2/11/2016**

**In Control: City Council A Session**

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**DEPARTMENT: Pre-K 4 SA**

**DEPARTMENT HEAD: Kathy Bruck, CEO**

**COUNCIL DISTRICTS IMPACTED: Citywide**

### **SUBJECT:**

Pre-K 4 SA FY 2016 Authorized Personnel

### **SUMMARY:**

This is an item that would approve the amendment of the FY 2016 authorized personnel from 407 to 409 positions as adopted by the Pre-K 4 SA Board of Directors on February 2, 2016 to support the Competitive Grants program.

### **BACKGROUND INFORMATION:**

Pre-K 4 SA is a voter approved program that promised the community four pillars of service including education center services, parent engagement, professional development services, and competitive grants to education partners serving four-year olds. To prepare for the Competitive Grants program, in FY 2016 Pre-K 4 SA released a competitive grants Request for Proposals (RFP) totaling \$4.25 million, and has begun the review process on the applications. To support the grants program, Pre-K 4 SA needs staff to monitor, evaluate, and report on the grants.

More specifically, Pre-K 4 SA released an RFP for applicants on November 6, 2015 to public/charter schools, private/parochial schools, and childcare centers. Staff conducted two pre-submittal conferences prior to the application deadline of December 18, 2015. City Council was briefed during the B-Session on December 16, 2015. Pre-K 4 SA staff convened three committees of specialists in each of the three applicant categories to review grants received to recommend programs for the Board of Directors approval in April 2016. Contracts for funds will begin for the 2016-17 school year. City Council will not need to approve grant awards as the Pre-

K 4 SA Board of Directors has the responsibility to do so.

**ISSUE:**

On February 2, 2016, the Pre-K 4 SA Board of Directors approved the addition of two positions to the prior approved FY 2016 personnel complement to manage the Competitive Grants program. The staff will develop the performance metrics, monitoring procedures, and required documentation to successfully monitor and evaluate the awarded grantees when the contracts begin in July 2016. The total of all grants awarded may be up to \$4.25 million in Pre-K 4 SA funds and may include public/charter, private/parochial, and childcare center providers.

**ALTERNATIVES:**

If not approved, the City and Corporation would need to find a mutually agreed upon alternative solution such as contracting out monitoring and compliance services.

**FISCAL IMPACT:**

The total anticipated cost to add these two positions is \$50,113.15 for the remainder of Pre-K's 2016 fiscal year. Funds are available in the FY 2016 Pre-K 4 SA Operating Fund as approved by the Pre-K 4 SA Board of Directors. This item has no impact to the City's General Fund.

**RECOMMENDATION:**

Staff recommends the approval of the amendment of the Pre-K 4 SA FY 2016 authorized personnel from 407 to 409 positions as adopted by the Pre-K 4 SA Board of Directors on February 2, 2016 to support the Competitive Grants program.



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-5916

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**Agenda Item Number:** 33.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Government & Public Affairs

**DEPARTMENT HEAD:** Jeff Coyle

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Resolution recognizing and celebrating the devoted service and community leadership of State Representative Ruth Jones McClendon, District 120.

### **SUMMARY:**

City Council wishes to recognize Representative Ruth Jones McClendon for her legislative efforts on behalf of the City of San Antonio and to offer appreciation for her continued efforts in support of the community.

### **BACKGROUND INFORMATION:**

Representative Ruth Jones McClendon has served District 120 in the State Legislature for 10 legislative sessions, beginning in 1996 and ending with her upcoming retirement in 2016. Representative McClendon began her public service career in 1993 as a San Antonio City Councilmember from District 2, where she served until her election to the State Legislature. Among her many legislative accomplishments, Representative McClendon introduced successful legislation creating the "Innocence Commission," improving mental health treatment for individuals in Texas jails, funding Haven for Hope and other homeless facilities, protecting Camp Bullis from development that might hinder its mission, and strengthening transportation infrastructure.

Representative McClendon, currently the longest serving member from Bexar County in the Legislature, will serve through the end of her current term in December 2016.

**ISSUE:**

N/A

**ALTERNATIVES:**

This is a ceremonial item; therefore there are no alternatives.

**FISCAL IMPACT:**

This is a ceremonial item; therefore there is no fiscal impact.

**RECOMMENDATION:**

This is a ceremonial item; therefore there are no recommendations.



# City of San Antonio

## Agenda Memorandum

**File Number:** 15-5979

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**Agenda Item Number:** 34.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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**DEPARTMENT:** Government & Public Affairs

**DEPARTMENT HEAD:** Jeff Coyle

**COUNCIL DISTRICTS IMPACTED:** City Wide

### **SUBJECT:**

Resolution recognizing and celebrating the devoted service and community leadership of State Representative Joe Farias, District 118.

### **SUMMARY:**

City Council wishes to recognize Representative Joe Farias for his legislative efforts on behalf of the City of San Antonio and to offer appreciation for his continued efforts in support of the community.

### **BACKGROUND INFORMATION:**

Representative Joe Farias, a U.S. Army Veteran, has served the citizens of San Antonio for decades, both as a legislator and as a community volunteer. Representative Farias served Texas House District 118 in the State Legislature for five sessions from 2007-2015. Among his many achievements, Representative Farias introduced legislation to protect citizens against predatory payday lending, increase the number of Texas children that qualify for the Children's Health Insurance Program, reduce juvenile crime, and recognize Texas A&M University-San Antonio as a stand-alone campus. In addition, Representative Farias is a key advocate for veterans. His advocacy during the 84th legislative session helped to preserve the Hazelwood Act, the Texas State program that provides tuition assistance to veterans and members of their families.

Representative Joe Farias retired from the Texas House in August 2015.

### **ISSUE:**

N/A

**ALTERNATIVES:**

This is a ceremonial item; therefore there are no alternatives.

**FISCAL IMPACT:**

This is a ceremonial item; therefore there is no fiscal impact.

**RECOMMENDATION:**

This is a ceremonial item; therefore there are no recommendations.



# City of San Antonio

## Agenda Memorandum

**File Number:**16-1654

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**Agenda Item Number:** 35.

**Agenda Date:** 2/11/2016

**In Control:** City Council A Session

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