



**CITY OF SAN ANTONIO
REQUEST FOR QUALIFICATIONS (RFQ)
FOR
STORM WATER UTILITY FEE COMPREHENSIVE STUDY**

AMENDMENT #1

SEPTEMBER 16, 2013

Amendment #1 includes questions received in writing, revisions and clarifications to solicitation documents and/or required forms.

I. QUESTIONS AND CLARIFICATIONS TO RFQ

1. In regards to Page 12, SBE Prime 10 points, Does the qualified SBE prime have to perform 51% of the work or can the 51% be a combination of the qualified SBE prime and qualified SBE sub-consultants?

Response: Yes. If both prime and sub-consultant(s) are SBEDA eligible SBEs per the requirements below and propose **at least** 51% of SBE utilization combined, **ten (10)** SBEDA evaluation preference points will be awarded. The requirements are:

1. Prime and Sub-consultant(s) should be certified as a Small Business Enterprise (SBE) through the South Central Texas Regional Certification Agency (<http://www.sctrca.org/>)
2. Prime and Sub-consultant(s) should perform a commercially-useful function
3. Prime and Sub-consultant(s) should either be headquartered in SAMSA (Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, or Wilson) **OR** demonstrate “significant business presence” (20% of total company employees regularly based in the SAMSA) for **at least one year**

In addition, a **five percent (5%)** SBE Subcontracting goal was applied to this solicitation. All respondents are **required** to subcontract at least 5% of the total contract value to SBEDA eligible SBE Sub-consultants. Please note that SBE Prime participation does NOT count toward SBE Subcontracting goal. For more information, please contact Shuchi Nagpal at 210.207.0071 or Shuchi.Nagpal@sanantonio.gov.

2. In regards to Page 12, M/WBE Prime 10 points, Does the qualified MWBE prime have to perform 51% of the work or can the 51% be a combination of the qualified M/WBE prime and qualified M/WBE sub-consultants?

Response: Yes. If both prime and sub-consultant(s) are SBEDA eligible M/WBEs per the requirements below and propose **at least** 51% of M/WBE utilization combined, **ten (10)** SBEDA evaluation preference points will be awarded. The requirements are:

1. Prime and Sub-consultant(s) should be certified as a Small Business Enterprise (SBE) **AND** Minority/Women-Owned Business Enterprise (MBE and /or WBE) through the South Central Texas Regional Certification Agency (<http://www.sctrca.org/>)
2. Prime and Sub-consultant(s) should perform a commercially-useful function
3. Prime and Sub-consultant(s) should either be headquartered in SAMSA (Atascosa, Bandera, Bexar, Comal, Guadalupe, Kendall, Medina, or Wilson) **OR** demonstrate “significant business presence” (20% of total company employees regularly based in the SAMSA) for **at least one year**

In addition, a **five percent (5%)** SBE Subcontracting goal was applied to this solicitation. All respondents are **required** to subcontract at least 5% of the total contract value to SBEDA eligible SBE Sub-consultants.

Please note that S/M/WBE Prime participation does NOT count toward SBE Subcontracting goal. For more information, please contact Shuchi Nagpal at 210.207.0071 or Shuchi.Nagpal@sanantonio.gov.

3. Is there a minimum percentage of work the Prime contractor is expected to perform?

Response: There is no specified minimum amount of work to be done by the Prime contractor. However, submittals must clearly specify the percentages of work to be performed by both the Prime contractor and any subcontractors. Furthermore, resumes and qualifications must be submitted for each team member for both the Prime contractor and subcontractors proposed to work on the project.

II. REVISIONS TO THE RFQ AND SOLICITATION DOCUMENTS

1. Delete sentence from Page 10 of the RFQ which states “The Proposed Key Personnel shall consist of a Licensed Contractors with a minimum of 5 five years demonstrated experience in mechanical, electrical and plumbing work.” This sentence was entered in error.
2. Section C, which is on page 11 of the RFQ states the following:

In narrative form using two (2) pages, briefly describe experience in the following areas and reference projects relating to that experience. Note: you may reference projects included in project sheets under criteria A or include other projects but no additional project sheets should be provided for this criteria. This information shall be indexed and labeled as “**Tab 13**”.

Has been revised with the following:

In narrative form, briefly describe experience in the following areas and reference projects relating to that experience. Note: you may reference projects included in project sheets under criteria A or include other projects but no additional project sheets should be provided for this criteria. This information shall be indexed and labeled as “**Tab 13**”.