



## City of San Antonio

ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Proposals (“RFP”) – La Villita Retail Shops, Galleries and Working Artist Galleries

Solicitation Number: RFP 15-056

Description: The City of San Antonio, Department for Culture & Creative Development seeks proposals from qualified Respondents interested in operating a gallery, working artist gallery and a retail establishment in the Historic La Villita District.

Date Issued: Sunday, June 7, 2015

Due Date & Time: Friday, August 7, 2015 at 11:00 a.m. Central Time

Pre-Submittal Conference: A Pre-Submittal Conference is scheduled for Friday, June 26, 2015 at 9:00 a.m. at the Mission Branch Library Meeting Room located at 3134 Roosevelt Avenue, San Antonio, TX 78214. Attendance is optional, but highly encouraged.

Staff Contact Person: Debra Light, Procurement Specialist III, [debra.light@sanantonio.gov](mailto:debra.light@sanantonio.gov)

### Evaluation Committee Voting Members:

- Colleen Swain, Assistant Director, Center City Development Office
- Felix N. Padron, Director, Department for Culture and Creative Development
- Diana Kersey, Ceramicist/Owner, Diana Kersey Ceramics Studio
- Raymond Perales, Concessions Manager , Aviation Department
- ~~Mark Young, General Manager, HMS Hosting (Airport Concessionaire)~~
- ~~Eduardo Garcia, Member, San Antonio Arts Commission~~
- Della Guidry, President, AlliedPRA San Antonio (Destination Firm)  
Board Member, San Antonio Area Tourism Council

Pursuant to Section 011 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFP or proposals from the time the RFP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFP has been released until the contract is awarded.

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFP to the Staff Contact Person listed below until 3:00 p.m., Central Time, on Friday, July 10, 2015. Questions received after the stated deadline will not be answered. All questions shall be sent by e-mail to:

Debra Light, Procurement Specialist III  
City of San Antonio, Finance Department – Purchasing Division  
[debra.light@sanantonio.gov](mailto:debra.light@sanantonio.gov)

Questions submitted and the City’s responses will be posted with this solicitation.

To view this solicitation, go to the City of San Antonio’s website, Bidding and Contracting Opportunities, <http://www.sanantonio.gov/RFPListings/>.