CITY OF SAN ANTONIO

P.O. Box 839966
San Antonio, Texas 78283-3966

ADDENDUM I

SUBJECT: Request for Proposals for Traffic Control and Security Services for the Carver Community Cultural Center, (RFP 13-076), Scheduled to Open: July 29, 2013; Date of Issue: July 9, 2013

FROM: Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator

DATE: July 23, 2013

THIS NOTICE SHALL SERVE AS ADDENDUM NO. I - TO THE ABOVE REFERENCED REQUEST FOR PROPOSALS

THE ABOVE MENTIONED REQUEST FOR PROPOSALS IS HEREBY AMENDED AS FOLLOWS:

1. Replace: Section 004 - Scope of Service, first paragraph, to read as follows:

   "The selected Respondent shall be responsible for providing traffic control and security services for the Carver on a non-exclusive basis, to include, but not limited to, the following:"

2. Replace: Section 004 Scope of Service, last paragraph, to read as follows:

   "The Carver hosts 25 event days annually on average, and another 108 days of community events, requiring various traffic control and/or security; however, the City makes no guarantee as to the number of events or days, or quantities and hours of traffic control and/or security personnel, that will be required under this agreement. The 108 community events are separate events in which the public is entering into a license agreement with the City for use of the Carver. The City expects the selected Respondent to make its services available for such events and follow the requirements found in Section 3.1 of RFP Exhibit 3 Draft Contract when providing services at such events and provide the services at no greater rates than those stipulated in Respondent's submittal in RFP Attachment B Price Schedule and your contract with the City. Such services for the community events will be provided under a separate contractual agreement between Respondent and the City's licensee."

3. Replace: RFP Exhibit 3 Draft Contract, Article III Scope of Services, Section 3.1:

   "3.1 Contractor shall provide the following traffic control and security services for the Carver Community Cultural Center on a non-exclusive basis in exchange for the compensation described in Article IV Compensation to Contractor:"

4. Add: RFP Exhibit 3 Draft Contract, Article III Scope of Services, Section 3.1.10:

   "3.1.10 Contractor shall make such services available to City's licensees holding events at the Carver Community Cultural Center and such services shall adhere to the requirements of Section 3.1 of this Agreement. Such services shall be provided under a contractual arrangement between each such licensee and Contractor. There are approximately 108 such events per year. City makes no guarantee with regard to the number of such events that shall require Contractor's services."

QUESTIONS SUBMITTED IN ACCORDANCE WITH SECTION 007, PRE-SUBMITTAL CONFERENCE:

On July 18, 2013, the City of San Antonio hosted a Pre-Submittal Conference to provide information and clarification for Traffic Control and Security Services for the Carver Community Cultural Center Request for Proposals. Below is a list of questions that were asked at the pre-submittal conference. The City's official response to questions asked is as follows:

Question 1: For the 108 activities/events that were mentioned in the RFP, are all considered traffic control assignments?
Response: Yes.

Question 2: How will the Respondent be notified and/or scheduled for events?
Response: The approximately 25 event days the City hosts annually are typically scheduled several months in advance. For the approximate 108 community events annually, most are typically scheduled at least a month in advance, but some could be scheduled with less than a month's notice. The selected Respondent will be notified as soon as these events are scheduled.

Question 3: The contract is for full-time, active peace officers correct, not retired officers?
Response: Correct, as the RFP stipulates, the requirement is for officers with at least active Basic TCLEOSE certificates.

Denise D. Gallegos, C.P.M., CPPB
Procurement Administrator
Finance Department – Purchasing Division

Date _____

Company Name _____

Address _____

City/State/Zip Code _____

_____

Signature