



## City of San Antonio

### ADVERTISEMENT INFORMATION ONLY

Solicitation Type and Name: Request for Competitive Sealed Proposal for the Parks Summer Food Service Program

Solicitation Number: 6100004845, RFCSP-015-12 (REVISED)

Description: The City of San Antonio is soliciting bids for Contractor(s) to provide unitized meals to be served to children participating in the City's Summer Food Service Program (SFSP). Food services shall include daily preparation and delivery of hot lunches and snacks to approximately 3,500 children at approximately 61 anticipated sites, which includes community centers, churches, elementary and middle schools and various other independent organizations located within Bexar County, Texas.

The intent of the SFSP is to ensure that, during school summer vacation, children are able to receive the same high-quality meals made available to them through the National School Lunch Program. The SFSP is sponsored by the City of San Antonio, funded by the United States Department of Agriculture (USDA) and administered by the Texas Department of Agriculture/Food and Nutrition Division (TDA/FND). The estimated contract value represents a one year contract with four one-year renewal options.

Applicable Product Categories: 96138, 39300, 96286, 64050

Date Issued: October 24, 2014

Bid Due Date & Time: November 26, 2014 at 2:00pm CT

Pre-Submittal Conference: October 31, 2014 at 10:00 AM CT at Ron Darner Building, 5800 Old Hwy 90 W. San Antonio, 78227.

Staff Contact Person: RAMON SANCHEZ, PROCUREMENT SPECIALIST II,  
Email: [RAMON.SANCHEZ@SANANTONIO.GOV](mailto:RAMON.SANCHEZ@SANANTONIO.GOV)

Evaluation Committee Voting Members:

Gloria Hurtado, Assistant City Manager

Xavier D. Urrutia, Director, Parks and Recreation Department

Nikki Ramos, Assistant Director, Parks and Recreation Department

Lyn Kinton, Recreation Manager, Parks and Recreation Department

Ellen Spitsen, Nutrition Coordinator, San Antonio Metropolitan Health District

Lori Graves, Assistant Director of Operations, Northside Independent School District

**Pursuant to Section 003 – Restriction on Communications, Respondents are prohibited from communicating with: 1) elected City officials and their staff regarding the RFCSP or proposals from the time the RFCSP has been released until the contract is posted as a City Council agenda item; and 2) City employees from the time the RFCSP has been released until the contract is awarded.**

Exceptions to the Restrictions on Communications:

Respondents may submit written questions concerning this RFCSP to the Staff Contact Person listed below until **2:00 p.m.**, Central Time, on **November 14, 2014**. Questions received after the stated deadline will not be answered.

All questions shall be sent by e-mail.

**Ramon Sanchez, Procurement Specialist II, City of San Antonio, Finance Department, Purchasing Division, [Ramon.Sanchez@sanantonio.gov](mailto:Ramon.Sanchez@sanantonio.gov)**

Questions submitted and the City's responses will be posted with this solicitation.

**To view this solicitation**, go to <https://supplierservice.sanantonio.gov/irj/portal>. If you have not completed the City's SAePS Vendor Registration, you must do so in order to view the solicitation and submit a response.

**TO REGISTER:** You will need to complete the vendor registration by accessing the SAePS Vendor Registration at <http://www.sanantonio.gov/purchasing/SAePS.aspx>. Questions regarding registration may be submitted to the SAePS Hotline at: (210) 207-0118 or by email at: [vendors@sanantonio.gov](mailto:vendors@sanantonio.gov)

**Note:** After you have successfully registered, you will need to send an email to the staff contact person requesting to be added to the solicitation vendor distribution list.