



## **ADDENDUM NO. 3**

PROJECT NAME: DISTRICT 3 COMMUNITY CENTER

DATE: July 28, 2015

This addendum should be included in and be considered part of the plans and specifications for the name of the project. The contractor shall be required to sign an acknowledgement of the receipt of this addendum and submit with their bid.

TCI PROJECT NO.: 40-00348

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### **BID OPENING DATE CHANGE:**

Bid Opening Date has been changed from 2:00 p.m, August 4, 2015, to **2:00 p.m. August 11, 2015.**

### **BID DOCUMENT CHANGES:**

#### **010 Formal Invitation for Bids (IFB) to Contract:**

Replace and utilize revised 010, attached hereto and uploaded on website as “010 IFB REV07-28-15”.

#### **020 Bid Form:**

Additive Alternate #1A originally showed **50** Additional Parking Spaces (North); change has been made to read **38** Additional Parking Spaces (North). Replace and utilize revised 020 Bid Form, attached hereto and uploaded on website as “020 Bid Form REV07-28-15”.

#### **024 Unit Pricing Form:**

Additional Parking Spaces line items have been changed to reflect “**38** additional Parking Spaces (North). Replace and utilize revised 024 Unit Pricing Form attached hereto and uploaded on website as “024 Unit Price Form REV07-28-15”.

### **SOIL RELOCATION POLICY**

Attached is Capital Project Soil Relocation Policy and Communication Plan. This policy went into effect March 16, 2015.

If applicable, Contractor is to submit a list of each location (no more than 3) to which they will be hauling soil excavated from the project site. Contractor has option to leave soil on site.

**Note: Addenda Acknowledgement Form for Addendum 3 is attached herein. This form must be signed and submitted with the bid package.**



RECEIPT OF ADDENDUM NUMBER(S) 3 IS HEREBY ACKNOWLEDGED FOR PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF:

DISTRICT 3 COMMUNITY CENTER PROJECT 40-00348

FOR WHICH BIDS WILL BE OPENED ON **TUESDAY, AUGUST 11, 2015 AT 2:00 P.M.**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name/Title



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# CITY OF SAN ANTONIO

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Project Name: District 3 Community Center  
ID NO.: 40-00348-05-03

Date Issued: July 6, 2015

The estimated construction budget for this contract is \$4,500,000.00

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020

## BID FORM

### I. BASE BID :

Bid (Insert Amount in Words and Numbers):

\_\_\_\_\_ \$ \_\_\_\_\_

Allowance 1: Panel Signage (room identification signage) \$7,500.00

Allowance 2: Dimensional Letter Signage  
(building name and address for mounting on exterior wall) \$5,000.00

Allowance 3: Cast Bronze Plaque \$5,000.00

Allowance 4: Owner's Betterment Allowance \$20,000.00

**Total Allowances** \$ 37,500.00

**Total Base Bid (Bid plus all Allowances) (Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

### II. ALTERNATES

Amount of each Alternates (if applicable) insert amount in numbers:

Additive Alternate #1A – 38 Additional Parking Spaces (North)

**Total Amount of Bid for Additive Alternate #1 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #1B – 50 Additional Parking Spaces (South)

**Total Amount of Bid for Additive Alternate #1 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #2 – Monument Sign

**Total Amount of Bid for Additive Alternate #2 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #3 - Audio-Visual Equipment

**Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #4 - Dog Park

**Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #5 - Trellis at Perimeter of Building

**Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

Additive Alternate #6 - Shading Device over Storefront Windows in Outdoor Activity Area 128

**Total Amount of Bid for Additive Alternate #3 (Insert Amount in Words and Numbers):**

\_\_\_\_\_ \$ \_\_\_\_\_

### III. UNIT PRICES

Bidders shall submit unit pricing on the 024 Unit Pricing form, and it shall be attached immediately following this sheet

**The Owner reserves the right to select additive alternates in the order of its choice and at its discretion.**

\_\_\_\_\_  
Legal Name of Bidding Entity

\_\_\_\_\_  
Bidding Entity's Telephone No.

\_\_\_\_\_  
Bidding Entity's Business Address

\_\_\_\_\_  
Bidding Entity's Fax No.

\_\_\_\_\_  
Bidding Entity's City, State and Zip Code

\_\_\_\_\_  
Bidding Entity's E-Mail Address

Name of Bidder's proposed **Project Manager:** \_\_\_\_\_

Name of Bidder's proposed **Project Site Superintendent:** \_\_\_\_\_

CITY OF SAN ANTONIO  
FORM 6 PROPOSAL FORM

PROJECT NAME: DISTRICT 3 COMMUNITY CENTER  
PROJECT NO. 40-00348

ALT. NO.	DESC. CODE	BID ITEM DESCRIPTION	UNIT OF MEASURE	APPROX. QUANTITIES	UNIT BID PRICE	ITEM SEQUENCE NO.
		The City only will accept bid pricing to the hundredths. Any pricing extended out to three decimal points will be truncated to two decimal points in the City's favor.				
<b>ALTERNATES</b>						
1A		38 ADDITIONAL PARKING SPACES	LS			
1B		50 ADDITIONAL PARKING SPACES	LS			
2		MONUMENT SIGN	LS			
3		AUDIO-VISUAL EQUIPMENT	LS			
4		DOG PARK	LS			
5		TRELLIS AT PERIMETER OF BUILDING	LS			
6		SHADING DEVICE OVER STOREFRONT WINDOWS IN OUTDOOR ACTIVITY AREA 128	LS			
<b>UNIT PRICE ITEMS</b>						
1		EXCAVATION AND FILL (AS SPECIFIED UNDER SECTION 312300)	SY			
2		DRILLED CONCRETE PIERS AND SHAFTS 24" DIAM	LF			
3		DRILLED CONCRETE PIERS AND SHAFTS 18" DIAM	LF			
4		HOT MIX ASPHALTIC PAVEMENT (AS SPECIFIED UNDER SECTION 321216)	SY			
5		PARKING BUMPERS (AS SPECIFIED UNDER SECTION 321713)	EA			
6		CONCRETE CURB AT PARKING LOT	LF			
7		CONCRETE CURB AT PARKING LOT - FLUSH	LF			
8		PAVEMENT MARKINGS	LF			
9		CAST-IN-PLACE CONCRETE	CY			
10		5 1/2" CONCRETE PAVEMENT INCL. REINFORCING & BASE	SF			
11		6 1/2" CONCRETE PAVEMENT INCL. REINFORCING & BASE	SF			
12		7 1/2" CONCRETE PAVEMENT INCL. REINFORCING & BASE	SF			
13		UNIT MASONRY (AS SPECIFIED IN SECTION 042000)	SF			
14		MARKERBOARDS 4' X 8'	EA			
15		BULLETIN BOARDS 4' X 4'	EA			
16		ELECTRICAL OUTLETS	EA			
17		20 AMP ELECTRICAL CIRCUIT	EA			
18		DATA OUTLETS	EA			

CITY OF SAN ANTONIO  
FORM 6 PROPOSAL FORM

PROJECT NAME: DISTRICT 3 COMMUNITY CENTER  
PROJECT NO. 40-00348

19		EXTERIOR PARKING LIGHTING POLE (AS SPECIFIED IN SECTION 265600)	EA			
20		BOULDERS	EA			
21		BOLLARDS - FIXED	EA			
22		DRINKING FOUNTAIN	EA			
23		PET STATION	EA			
24		EXTERIOR TRASH / RECYCLING RECEPTACLES	EA			
25		DIRECTIONAL SIGN	EA			
26		NO MOW SIGN	EA			
27		FIRE LANE SIGN	EA			
28		ADA PARKING SIGN	EA			
29		COMMON BERMUDA SOD	SY			
30		4" ROCK MULCH	SF			
31		1 GAL. SHRUB	EA			
32		2 GAL. SHRUB	EA			
33		3 GAL. SHRUB	EA			
34		5 GAL. SHRUB	EA			
35		3 1/2 CALIPER TREE	EA			
36		MSD TYPE 4 GEOTEXTILE FABRIC	SF			
37		4" UNDERGROUND IT CONDUITS AS SPECIFIED	LF			

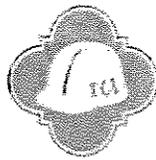
\_\_\_\_\_ hereby certifies that the unit prices shown on this form in this bid proposal are the unit prices intended for this project.

These unit prices are 'complete and in place', and include but are not limited to: necessary superintendence, labor, machinery, equipment, tools, materials, mobilization, insurance, overhead and other miscellaneous items and cost to complete the proposed work. It is further understood that these unit prices will be used by the City of San Antonio to adjust the final bid or contract amount through additions to or deletions from the scope and amount of work for the project, at the sole discretion of the City of San Antonio.

\_\_\_\_\_ agrees to the terms, conditions, and requirements of the bidder's bid proposal.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_



CITY OF SAN ANTONIO  
TRANSPORTATION & CAPITAL IMPROVEMENTS

**TO:** Sheryl Sculley, City Manager  
**THROUGH:** Peter Zaroni, Deputy City Manager  
**FROM:** Mike Frisbie, P.E., Director/City Engineer   
**COPIES TO:** Executive Leadership Team  
**SUBJECT:** Capital Project Soil Relocation Policy and Communication Plan  
**DATE:** March 18, 2015

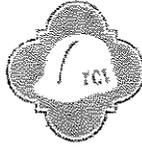
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The Transportation & Capital Improvements (TCI) Department routinely manages the excavation of soil as part of the many street, drainage, park and building projects undertaken each year. In this infrastructure work, TCI is sensitive to local, state, and federal environmental requirements with respect to soil excavation.

Soil has been and will continue to be tested by private, licensed professionals and is compared to Texas Commission on Environmental Quality (TCEQ) standards for residential/commercial use. When soil exceeds TCEQ standards for residential/commercial use, TCI adheres to TCEQ guidelines for the appropriate handling and disposal of soil in a certified landfill. When soil is within TCEQ standards for residential/commercial use, TCI may reuse the soil on another suitable site as allowed by the TCEQ.

The process TCI has followed and will continue to follow to test, handle and move soil is appropriate and in accordance with industry standards. However, to better communicate this process, TCI will implement the attached Capital Project Soil Relocation Policy and Communication Plan, effective immediately.

**Attachment**



CITY OF SAN ANTONIO  
**TRANSPORTATION & CAPITAL IMPROVEMENTS**

**Capital Project Soil Relocation Policy and Communication Plan**

Transportation & Capital Improvements (TCI) routinely moves soil as part of the many street, drainage, park and building projects it manages annually. Prior to any excavation, the soil is tested by private, licensed professionals and is compared to Texas Commission on Environmental Quality (TCEQ) standards for appropriate reuse or disposition.

***Residential/Commercial Grade Soil***

When soil excavated from a City of San Antonio capital improvements project is tested and confirmed to be within TCEQ standards for residential/commercial use and is greater than 15,000 cubic yards, regardless of its originating source, the soil may be reused on another suitable site after the following communication steps are taken.

TCI will notify the City Manager, Mayor and City Council about the soil through email. TCI will initiate meetings with the respective City Council Member(s) in whose district the soil originated and will be reused. These meetings will include the TCI Director or designee.

Property owners within a 200 foot radius of the reuse site will receive a letter from TCI outlining where the soil originated from, where it will be reused, and the testing measures taken before deciding to move the soil.

Additional key stakeholders also will be notified by letter from TCI outlining where the soil was excavated from, where it will be reused, and the testing measures taken before deciding to move the soil.

Members of the public at large will be notified using the City's website and other public communication tools, as the situation requires.

When soil excavated from a City of San Antonio capital improvements project is tested and confirmed to be within TCEQ standards for residential/commercial use and is less than 15,000 cubic yards volume, the soil may be reused on another suitable site. Since the soil is of high quality and low volume, information about this soil will be provided as requested.

When a low volume of residential/commercial grade soil (less than 15,000 cubic yards) is from the Central Business District or from a location that may be perceived of having soil issues, the soil may be reused on another suitable site after the following appropriate communication steps are taken. TCI will notify the City Manager and respective City Council Member(s) in whose district the soil originated and in whose district the soil will be reused. The communication will be through email and will include information about the originating and destination sites.

#### ***Non-Residential/Commercial Grade Soil***

When soil excavated from a City of San Antonio capital improvements project is tested and confirmed to exceed TCEQ standards for residential/commercial use, regardless of the volume, the soil will be taken to a certified landfill.

If the amount of non-residential/commercial soil excavated exceeds 15,000 cubic yards, TCI will provide the City Manager, Mayor and City Council details of the project through email and with personal conversations as necessary. In addition TCI will provide property owners within a 200 foot radius of the originating site written notification of the soil. The notification letter will include details to include where the soil originated, the certified landfill where the soil will be taken, and the volume of soil to be moved.

When excavated soil is less than 15,000 cubic yards, TCI will provide the City Manager, Mayor and City Council details of the project through email and with personal conversations as necessary. The details will include where the soil originated, the certified landfill where the soil will be taken, and the volume of soil to be moved. Additional details regarding the excavated soil will be available as requested.

#### ***Soil Relocation and Communication Plan Policy Review and Revision***

This policy will go into effect immediately as of March 16, 2015.

In its first year, this policy will be reviewed biannually to make any necessary adjustments as feedback is received. TCI will engage with the City Manager, Mayor, City Council, and stakeholders to determine if the policy is being appropriately applied and if it can be improved.