

PRE-BID MEETING AGENDA

P.O. Box 839966 □□ San Antonio, Texas 78283-3966 □□ p 210 207-2874

COMANCHE LOOKOUT PARK IMPROVEMENTS PROJECT 40-00405

Wednesday, October 22, 2014, 3:00 p.m.

I. Introduction

A. Review of Contract Requirements/Expectations

- Type of Contract: IFB – Low Bid
- Calendar Days: **150** Estimated Construction Cost: **\$461,000.00**
- Required Forms
 - Sign & date the 010 IFB, and all Addendum Acknowledgment forms
 - Bid Bond is required
- SBEDA Requirements & Guidelines: Subcontractor/Supplier Utilization Plan
- Labor Compliance (Wage & Hour): Prevailing wage rates listed 010 IFB

B. Submission of Responses

- Submittal due Date: **Tuesday, November 18, 2014 by 2:00 P.M.**
- Hand Delivery Location: City Clerk's Office, 2nd Floor of City Hall at 100 Military Plaza (SW corner of Commerce and Flores). Allow ample time for security screening.

C. Information Posted

- Review Website (<http://epay.sanantonio.gov/RFPListings/>)
- Pre-Bid Sign-In Sheet
- Amendments to the solicitation
- Responses to questions presented subsequent to Pre-Bid Conference, and received prior to the deadline for questions will be answered via addendum.

D. Restriction on Communication (040 Forms, Section 12)

- Respondents are prohibited from communication with the city staff and city officials regarding this solicitation with the following exceptions.
- SBEDA Staff may be contacted for assistance up until the Bid opening date.
- Written questions and comments concerning the solicitation shall be sent to PM and directed to the consultant. All written questions are due by **4:00 p.m. on Friday, November 7, 2014.**
- Responses to Answers by consultants/or city will be given in writing to all prospective respondents in Addendum Form and posted on city's website.

Project Schedule Method – (Section 3.10 General Conditions)

- Contractor shall create and maintain the Project Schedule using project management scheduling software compatible with Owner's project management scheduling software.
- CMP schedule is required to be in Primavera 5.0 or Contractor 4.1 or greater submitted electronically to the CIMS schedule and Project Manager. Software that's compatible to the City.